



NAHEP's - Centre for Advanced Agricultural Science and Technology (CAAST)

Navsari Agricultural University, Navsari

Workshop on “Soft Skills and Business Communication”

Programme schedule

Day 1: 10 th July 2019		
Time	Topic	Facilitator(s)
9.00-9.30	Registration	
9.30-10.30	Inaugural Function	
9.30-9.35	Welcome Address by	
9.35-9.40	Opening Remarks by Dr. S. R. Chaudhary, DR and Dean PG Studies	
9.40-9.45	About workshop by Mr. Anil Hanegave	
9.45-9.55	Presidential Address by Hon. Vice Chancellor Dr. C. J. Dangaria	
9.55-10.00	Vote of Thanks	
	TEA BREAK	
10.00-12.00	Professional Skills	Mr. Anil Hanegave
12.00-13.00	Positive attitude	Mr. Anil Hanegave
13.00-14.00	LUNCH BREAK	
14.00 -16.00	Emotional Intelligence	Mr. Asis Mungade
16.00-16.15	TEA BREAK	
16.15- 17.45	Self-Regulation	Mr. Nagnath Lagade
Day 2: 11 th July 2019		
09.30-11.00	Business etiquette	Mr. Anil Hanegave
11.00-11.15	TEA BREAK	
11.15-13.00	Campus Recruitment and Walk-In Interview	Mr. Anil Hanegave
13.00-14.00	LUNCH BREAK	
14.00-15.30	Team Player attitude	Mr. Asis Mungade
15.30-15.45	TEA BREAK	
15.45-16.30	Growth Mind Set	Mr. Nagnath Lagade
16.30- 17.00	Valedictory and Certificate distribution	