



સંશોધન નિયામકશ્રીની કચેરી  
નવસારી કૃષિ યુનિવર્સિટી  
એરુ ચાર રસ્તા, નવસારી

ડૉ.ટી.આર.અહલાવત  
ઇ/ચા.સંશોધન નિયામક અને  
અનુસ્નાતક વિદ્યાશાખાધ્યક્ષ

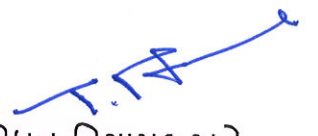
ફોન : ૦૨૬૩૭ ૨૮૩૧૬૦  
ફેક્સ : ૦૨૬૩૭ -૨૮૩૪૫૨  
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વંચાણે: સભ્ય સચિવ-વ-ખેતી નિયામક, કૃષિ યોજના અમલીકરણ એકમ, ગાંધીનગર પત્ર ક્રમાંક: જા.નં.  
એપિક/ આરકેવીવાય/ ૨૦૨૧-૨૨/૭૫૯-૭૭૫/૨૦૨૧ તા.૩૧/૧૨/૨૦૨૧  
વિષય : આરકેવીવાય યોજના હેઠળ વર્ષ ૨૦૨૨-૨૩ માં નવા પ્રોજેક્ટસ રજુ કરવા બાબત....

## પરિપત્ર

નવસારી કૃષિ યુનિવર્સિટી, નવસારીના હસ્તકના વિવિધ સંશોધન કેન્દ્રોના વડાઓ/  
વિભાગીય વડાશ્રીઓને જણાવવાનું કે, આર.કે.વી.વાય. યોજના હેઠળ વર્ષ: ૨૦૨૨-૨૩ દરમિયાન  
સંશોધન અને ઇન્ફ્રાસ્ટ્રક્ચરને લગતા પ્રોજેક્ટ સરકારશ્રીના વંચાણે લીધેલ પત્રથી નવા પ્રોજેક્ટ  
તૈયાર કરી રજુ કરવા જણાવેલ છે. જે અનુસાર આર.કે.વી.વાય નવી ગાઇડ ([www.rkvy.nic.in](http://www.rkvy.nic.in)) નો  
અભ્યાસ કરી સામેલ પ્રકેર્મા મુજબ (પ્રોજેક્ટ પ્રપોઝલ, ચેકલીસ્ટ અને પ્રોજેક્ટ રિપોર્ટ) તૈયાર કરી  
કચેરીના વડાશ્રીની ભલામણ સહ અત્રેની કચેરીને દિન-૭ માં હાર્ડ અને સોફ્ટકોપીમાં ત્રણ નકલ  
અચુક રજુ કરવા જણાવવામાં આવે છે.

જા.નં.નકૃયુ/સંનિ/ટી.૨/ 126 /૨૦૨૨  
તા.૦૪/૦૧/૨૦૨૨

  
1/c સંશોધન નિયામક અને  
અનુસ્નાતક વિદ્યાશાખાધ્યક્ષ



## Project Proposal for New Project under RKVY for the year 2022-23

Sr. No.	Description	Particulars/ Remarks
1	2	3
1	a. Project Proposed by	
	b. Name of concern HOD (Government Department)	
2	Name of the new project	
3	Nature of the project	eg. Infrastructure, PPPIAD, Flexi
4	Context/ Background of the project	
5	a. Problems to be addressed by this project	
	b. Mention baseline data/ survey/ reports etc. pertaining to area of the projects	
6	a. Aims of the project	
	b. Objectives of the project	
	c. Outputs/ Deliverables expected for each development objective	
7	a. Strategy of the Project	
	b. Reasons for selecting the proposed strategy	
	c. Basis for prioritization of locations should be indicated	
	d. Provide a description of the ongoing initiatives, and the manner in which duplication can be avoided and synergy created with the proposed project	
8	a. Target beneficiaries for the projects	
	b. Stakeholder analysis including consultation with stakeholders at the time of scheme/ project formulation	NA
	c. Impact of the project on weaker sections of society, positive or negative, should be assessed and remedial steps suggested in case of any adverse impact	
9	Area of the project:	
10	Benefit of proposed new technology in the new project	
11	a. Project Management –	
	b. Responsibilities of different agencies for project management	
	c. The organization structure at various levels	
	d. Human resource requirements	
	e. Monitoring arrangements	
	f. In case of projects proposed to be taken up under PPP mode, guidelines clearly defining the role of the partners, their	



Sr. No.	Description	Particulars/ Remarks
	financial liabilities and sharing of profit/ revenue, generated, management responsibilities, etc., to have to be worked out and to be mentioned here.	
12	a. Finance	
	b. Cost estimates, means of financing and phasing of expenditure. Cost of the projects – Investment to be made by entrepreneur in the project. The amount of subsidy under the project, if any. Requirement of fund under RKVY for the year	
	c. Budget for the scheme/ project	
	d. Source of funding	
	e. Options for cost sharing and cost recovery (user charges) should be explored	
	f. Issues relating to project sustainability, including stakeholder commitment, operation – maintenance of assets after project completion and other related issues should also be addressed	
13	Physical and financial target (Component wise)	
14	a. Time Frame: Work plan for implementation of project	
14	b. Project Evaluation Review Technique (PERT)/ Critical Path Method (CPM) for implementation of Project	
15	a. Risk analysis of the project	
	b. Legal/ Contractual risks	
	c. Environmental risks	
	d. Revenue risks	
	e. Project management risks	
	f. Regulatory risks	
16	a. Outcomes	
	b. Deliverables/ outcomes should also be specified in measurable terms	
	c. Impact assessment	
17	Cost Benefit Analysis: Benefit/ Impact of the project for infrastructure or where ever applicable	
18	Whether the project has been included in DAPs/SAPs? Yes/ No. Please mention the name of district and Page No.	
19	Whether the project has been approved in DLPC? Yes/ No. If Yes, Please send the copy of DLPC approved letter	



Sr. No.	Description	Particulars/ Remarks
20	a. Evaluation	
	b. Whether concurrent evaluation is part of the project? Mention the details	
	c. Whether post project evaluation is part of the project? Mentioned the details.	

**Signature of project proposed  
(If project proposed by other than government HOD)**

Certified that, I have satisfied myself that the proposed project is as pr RKVY guideline and not violating any norm of state or central scheme/projects and also certified that;

Proposal no 1 to 20 points is dully filled

**Palace:**

**Date:**

**Signature of HOD**



## Instructions to fill up the detail project Report

Sr. No.	Description	Instructions to fill up the detail project Report (DPR)
1	2	3
1	Name of the head of the department	<ul style="list-style-type: none"> <li>Mention the head of the Departments / Institutions /Corporation etc</li> </ul>
2	Name of the new project	<ul style="list-style-type: none"> <li>Mention the Name of Project including year.</li> </ul>
3	Nature of the project	<ul style="list-style-type: none"> <li>Mention the nature of the project i.e. Infrastructure &amp; Assets / Production Growth</li> </ul>
4	Context/ Background of the project	<ul style="list-style-type: none"> <li>This section should provide a general description of the scheme project being posed for appraisal.</li> <li>Mention the general Description of the project</li> </ul>
5	Mention the problems to be addressed by this project	<p>This section should describe the problem to be addressed through the project scheme at the local/regional/national level. Evidence regarding the nature and magnitude of the problems should be presented, supported by baseline data/survey/reports etc.</p> <ul style="list-style-type: none"> <li>Mention baseline data/ survey/ reports etc. pertaining to area of the projects</li> <li>Describe nature and magnitude of the problems should be presented</li> <li>Describe the problem to be addressed through the project at the local/regional/national level</li> </ul>
6	Aims & Objectives of the project	<ul style="list-style-type: none"> <li>This section should indicate the development objectives proposed to be achieved, ranked in order of importance. The outputs/deliverables expected for each development objective should be spelt out clearly.</li> <li>Mention development objectives proposed to be achieved.</li> <li>Give ranked in order of importance</li> <li>Outputs/ Deliverables expected for each development objective should be spilt out clearly.</li> </ul>
7.a	Strategy of the Project	<ul style="list-style-type: none"> <li>This section should present an analysis of alternative strategies available to achieve the development objectives. Reasons for selecting the proposed strategy should be brought out. Basis for prioritization of locations should be indicated (wherever relevant). This section should also provide a description of the ongoing initiatives, and the manner in which duplication can be avoided and synergy created with the proposed project.</li> <li>Reasons for selecting the proposed strategy</li> <li>Basis for prioritization of locations should be indicated</li> </ul>



Sr. No.	Description	Instructions to fill up the detail project Report (DPR)
		<ul style="list-style-type: none"> <li>• Provide a description of the ongoing initiatives, and the manner in which duplication can be avoided and synergy created with the proposed project</li> </ul>
8.a	Target beneficiaries for the projects	<p>There should be a clear identification of target beneficiaries. Stakeholder analysis should be undertaken, including consultation with stakeholders at the time of scheme/project formulation-Impact of the project on weaker sections of society, positive or negative, should be assessed and remedial steps suggested in case of any adverse impact.</p> <ul style="list-style-type: none"> <li>• Stakeholder analysis including consultation with stakeholders at the time of scheme/ project formulation</li> <li>• Impact of the project on weaker sections of society, positive or negative, should be assessed and remedial steps suggested in case of any adverse impact</li> </ul>
9	Area of the project :	<ul style="list-style-type: none"> <li>• Name of Districts / Whole State</li> </ul>
10	Benefit of proposed new technology in the new project	<ul style="list-style-type: none"> <li>• Mention the benefits from proposed new technology in the new project</li> </ul>
11	Management	<ul style="list-style-type: none"> <li>• Responsibilities of different agencies for project management of scheme implementation should be elaborated. The organization structure at various levels, human resource requirements, as well as monitoring arrangements should be clearly spelt out.</li> </ul>
11.a	Project Management – implementation by	<ul style="list-style-type: none"> <li>• Mention the Name of Implementing agencies</li> <li>• Mention Responsibilities of selected Implementing agencies</li> <li>• organization structure at various levels</li> <li>• <del>Human resource requirements</del></li> <li>• Monitoring arrangements</li> </ul>
11.b	Responsibilities of different agencies for project management	
11.c		
11.d		
11.e		
11.f	In case of projects proposed to be taken up under PPP mode, guidelines clearly defining the role of the partners, their financial liabilities and sharing of profit/ revenue, generated, management responsibilities, etc., to have to be worked out and to be mentioned here.	
12.a	Finance	This section should focus on the cost estimates, budget for the scheme/project, means of financing and phasing of



Sr. No.	Description	Instructions to fill up the detail project Report (DPR)
		expenditure. Options for cost sharing and cost recovery (user charges) should be explored. Issues relating to project sustainability, including stakeholder commitment, operation maintenance of assets after project completion and other related issues should also be addressed in this section.
12.b	Cost estimates, budget for the scheme/ project, means of financing and phasing of expenditure. Cost of the projects – Investment to be made by entrepreneur in the project. The amount of subsidy under the project, if any. Requirement of fund under RKVY for the year	
12.c	Source of funding	
12.d	Options for cost sharing and cost recovery (user charges) should be explored	
12.e	Issues relating to project sustainability, including stakeholder commitment, operation – maintenance of assets after project completion and other related issues should also be addressed	
13	Physical and financial target (Component wise)	
14.a	Time Frame: Work plan for implementation of project	This section should indicate the proposed zero date for commencement and also provide a PERTKPM chart, wherever relevant.
14.b	Project Evaluation Review Technique (PERT)/ Critical Path Method (CPM) for implementation of Project	
15.a	Risk analysis of the project	This section should focus on identification and assessment of risks in implementation and how these are proposed to be mitigated. Risk analysis could include legal/contractual risks, environmental risks, revenue risks, project management risks, regulatory risks, etc.
15.b	Legal/ Contractual risks	
15.c	Environmental risks	
15.d	Revenue risks	
15.e	Project management risks	
15.f	Regulatory risks	
16.a	Outcomes	Criteria to assess success and whether or not the development objectives have been achieved should be spelt out in measurable terms. Base-line data should be available against which success of the project will be assessed at the end of the project (impact assessment). Success criterion for scheme deliverables/outcomes should also be specified in measurable terms to assess achievement against ;



Sr. No.	Description	Instructions to fill up the detail project Report (DPR)
		proximate goals.
16.b	Deliverables/ outcomes should also be specified in measurable terms	
16.c	Impact assessment	
17	Cost Benefit Analysis: Benefit/ Impact of the project for infrastructure or where ever applicable	Financial and economic cost-benefit analysis of the project should be undertaken wherever such returns are quantifiable. Such an analysis should generally be possible for infrastructure projects, but may not always be feasible for public goods and social sector projects.
18	Whether the project has been included in DAPs/SAPs? Yes/ No. Please mention the name of district and Page No.	
19	Whether the project has been approved in DLPC? Yes/ No. If Yes, Please send the copy of DLPC approved letter	
20.a	Evaluation	Evaluation arrangements for the project, whether concurrent, mid-term or post-project should be clearly spelt out. It may be noted that continuation of schemes from one period to another will not be permissible without a third-party evaluation.
20.b	Whether concurrent evaluation is part of the project? Mention the details	
20.d	Whether post project evaluation is part of the project? Mentioned the details.	

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## Rashtriya Krishi Vikas Yojana (RKVY)

### CHECK-LIST FOR NEW PROJECT

To be filled in by the concerned Head of the Department

1	Head of the Department	
2	Name of the Project	
2.a	Name of Implementing Agency: Name of Nodal officer & Designation : Officer's contact Number :	
3.a	Project duration	
3.b	Nature of the Project	
3.c	Project is put up under	
4	Project proposed by	
5	Area of the project	
5.a	If only one district, taluka to be covered under project	
5.b	If more than one district, specify the districts name	
6.	Total cost of the project (including RKVY share, agency share, beneficiary contribution etc.). If project duration is more than one year, cost of project should be mentioned year wise	
7.	RKVY share/ Assistance required under RKVY	
8.	What are the major components of the project? (proposed under RKVY only)	
9.	Whether similar type of project/ components/ scheme already under implementation in any of state/ central scheme other than RKVY?	
9.a	If Yes, reason for submitting the proposal under RKVY for similar components?	
10.	Whether proposed assistance rate is equal to or more or less than the prevailing rates of assistance of GOG/GOI Scheme?	
11.	Type of project	
12	Category wise outlay	
13	Whether this project proposal was earlier submitted in state plan? If YES, mention the status?	



14	Whether the proposal contain the administrative charges including Staff and office expenditure	
15	Any specific positive/Negative Remarks need to be highlighted.	
16	Whether the project cost is dully calculated and as per the prevailing norms and rate?	
17	Quantifiable output of the project.	
18	Specify the contribution of Implementing agency/beneficiaries /convergence with other scheme etc.	
19	Overall comments of the HOD	
20	Overall comments of the screening committee	

Certified that, I have satisfied myself that the proposed project is as per RKVY guideline and not violating any norms of state or central schemes/projects. I have also been certified that there is no duplication or overlapping of components with any existing schemes and available facilities are under proper utilization.

**HOD Signature**