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| **NAU Logo** | **Tender Notice-2**  **NAU/NMCA/02/2019-20** | **NMCA Logo** |
| **Purchase of Stitched Insect proof Nylon Net (20 mesh size)**   |  |  | | --- | --- | | Tender available for downloading | 15/10/2019 to 05/11/2019 | | Last date for submission of tender fee, EMD and other documents | 06/11/2019 up to 17:00 Hrs. | | Tender Fee | Rs. 1500/- | | Earnest Money Deposit (EMD) | Rs. 5400/- (3% of tender value) |   The details of technical specification for the **purchase of Stitched Insect proof Nylon net (20 mesh size)** and complying terms and condition of purchase under this tender can be downloading from the website [www.nau.in](http://www.nau.in).  Date: 15/10/2019 Professor & Head (Entomology)  NMCA, NAU, Navsari | | |

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| --- | --- |
| **NAU Logo** | **NMCA Logo** |

Tender Document for purchase of

Stitched Insect proof nylon net (20 mesh size)

Within jurisdiction, Navsari Agricultural University, Navsari

**NAU/NMCA/02/2019-20**

Professor & Head (I/C)

Dept. of Entomology

N. M. College of Agriculture

Navsari Agricultural University

Navsari 396 450

Phone No. 02637-282766

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**Chapter 1: Notice Inviting Tender (NIT)**

NAU/NMCA/02/2019-20

Tender Document for the purchase of

Stitched Insect proof nylon net (20 mesh size)

Within jurisdiction, Navsari Agricultural University, Navsari- 396 450

Principal, N. M. College of Agriculture, Navsari Agricultural University invites tender for the purchase of Stitched Insect proof Nylon net (20 mesh sizes). The detail terms and conditions and tender document are available on website [www.nau.in](http://www.nau.in) under tender section.

|  |  |  |
| --- | --- | --- |
| 1. | Period for Tender document downloading | 15/10/2019 to 05/11/2019 |
| 2. | Last date for submission of tender fee, EMD and other documents by RPAD / Courier / Speed post etc. | 06/11/2019 up to 17:00 Hrs. |
| 3. | Tender Fee | Rs. 1500/- |
| 4. | Earnest Money Deposits (EMD) | Rs. 5400/-  (3% of tender value) |
| 5. | Tender submission / Communication address | Professor & Head (I/C)  Dept. of Entomology  N. M. College of Agriculture  NAU, Eru Char Rasta  Navsari- 396450  Mo. 97250 06021 |
| 6. | Bid validity period | Up to 31/03/2020 |

Further details can be obtained from above office during working hours. Details are also available on website www.nau.in

Place: Navsari

Date: 10/10/19

**Professor & Head (I/C)**

**Dept. of Entomology**

**N. M. College of Agriculture**

**NAU, Navsari-396450**

**Chapter 2: Company details**

|  |  |  |
| --- | --- | --- |
| 1 | Name of the Party/Company |  |
| 2 | Registration Number |  |
| 3 | Address of the Party/Company (Enclose the authentic document for address proof like electricity bill, telephone bill, corporation tax etc.) |  |
| 4 | Phone Number  Fax Number  Mobile Number  Working email address |  |
| 5 | PAN Card Number (Please attach the photocopy) |  |
| 6 | GST Number |  |

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of bidder

(With Stamp, Name & Designation)

**Chapter 3: Guidelines (Terms & conditions)**

|  |  |  |
| --- | --- | --- |
| 1 | Amendment of tender document | |
|  | 1.1 | The parties are expected to examine all instructions, forms, terms and requirements in the tender document. Failure to furnish all information required by the-tender document or submission of a bid not substantially responsive to the-tender document in every respect will be at the party’s risk and may result in the rejection of the bid. |
| 1.2 | At any time prior to the last date purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective party, modify the tender document by an amendment. |
| 1.3 | The amendment will be notified through website ([www.nau.in](http://www.nau.in)), so all the bidders are requested to frequently visit the Navsari Agricultural University website. |
| 1.4 | Each Supplier shall submit only one (1) Bid for each of the item, in response to this Procurement Document (PO). Any Supplier who submits more than one Bid for the item will be disqualified. The Bidder shall not transfer the PO document to another interested party. |
| 2 | Selection of Bidders | |
|  | 2.1 | Total amount of the item per unit rate will be considered to judge the L1 party. |
|  | Selection of bidders i.e. L1 party will be done on the basis of the lower quotation rate *i.e.* unit rate. Bidders have to bid strictly in the given format in tender document. |
|  | 2.2 | **Bidder should capable to provide materials within one week of the purchase order.** |
| 3 | Warranty | |
|  | 3.1 | The parties should warrants that the Goods supplied under this tender are new, unused, of the most recent and those they incorporate all recent improvements in design and materials unless provided otherwise in the tender. This warranty shall remain valid for a period of a minimum 1 year after the Goods or any portion thereof as the case may be, have been delivered, commissioned and accepted at the final destination. |
| 3.2 | If the Supplier, having been notified, fails to remedy the defect(s) within the stipulated period of working 5 days, the Purchaser may proceed to take such remedial action as may be necessary, at the party’s risk and expense and without prejudice to any other rights which the Purchaser may have against the Supplier under the Contract. |
| 4 | Taxes and Other Charges | |
|  | 4.1 | The successful party shall be entirely responsible for all taxes, duties, license fees, demurrage charges etc., in respect of this contract and provisions of Income tax Act regarding deduction of tax at source shall apply. |
| 4.2 | Travel expenditures of man power for installation and maintenance during warranty period will not given by Navsari Agricultural University. |
| 5 | Terms of Payment | |
|  | 5.1 | The Bidder should specifically note that no advance payment will be made. |
| 5.2 | The payment of all charges shall be made after satisfactory work and supply. |
| 6 | Rights | |
|  | 6.1 | Right is reserved to accept or reject any or all tender without assigning any reasons thereof. |
| 6.2 | This is subject to the jurisdiction of the competent court of Navsari only. |
| 7 | Purchase / Purchase Quantity | |
|  | 7.1 | As purchaser is government organization, the purchase process / purchase quantity is depending upon grant availability, in case of grant issues either whole purchase process or some quantity. |
| 8 | Supply and Support | |
|  | 8.1 | These purchase items are inquired from various units of Navsari Agricultural University (NAU), hence supplier has to abide followings.   * Purchase order can be given by different units of NAU, and similarly payment will be made by respective units. * Supplier has to supply items at Navsari center of NAU. If demanded by different units of NAU, Supplier has to supply items at any locations of NAU with same tender conditions. |
| 9 | Sealing and Marking of Bid for submission of Physical Tender documents and sample | |
|  | 9.1 | The outer envelope must be super scribed with the following information  (a) **Name and Address of Supplier:**  (b) **Name of Tender:** |
| 9.2 | If the envelope is not sealed and marked as instructed above, Authority assumes no responsibility for the misplacement or premature opening of the contents of the Bid submitted and such Bid may be rejected. |
| 9.3 | A piece of materials (Sample) used for preparation of Stitched Insect Proof Nylon Net (20 Mesh) must be attached /submitted with Physical Tender Documents. Tender without sample shall be rejected. |

**I/we have gone through all the terms & conditions specified above for participation under tender “Purchase of Stitched Insect proof nylon net (20 mesh size)" and agreeing with all above terms & conditions.**

**Signature of bidder**

**(With Stamp, Name & Designation)**

**Chapter: 4 Item Specifications**

|  |  |  |  |
| --- | --- | --- | --- |
| Sr. No. | Name of Requirement/ Work | Approx. Quantity | Unit |
| 1 | Providing Stitched Insect proof Nylon net  (20 mesh size) with the following work   * New nylon net of white colour * Prepare 40 feet x 30 feet x 10 feet sized cage with good quality of stitches/ sewing * One side zip closer of 10 feet length to be double stitched in the cage 5 feet away from the corner. | 39 | Price to be quoted per piece |

**Chapter 5: Tender Fee & Earnest Money Deposit (EMD)**

The bidder shall furnish Tender Fee amounting to Rs. 1500/- (Fifteen hundred only) and an Earnest Money Deposit amounting to Rs. 5400/- (3% of tender value).

There should be two separate draft for the EMD (Rs. 5400/-) and Tender fee (Rs. 1500/-)

Tender Fee: Tender shall be accompanied by a Tender Fee, without which tenders will not be considered. The amount should be deposited in the form of Bank Draft (drawn) or banker's cheque in favor of **"Assistant Administrative Officer, NMCA"**, payable at Navsari.

Refund of Tender Fee: The Tender Fee is non-Refundable.

Earnest Money Deposit: Tender shall be accompanied by an earnest money (Rs. 5400), without which tenders will not be considered. The amount should be deposited in the form of Bank Draft (drawn) or banker's cheque in favour of **"Assistant Administrative Officer, NMCA",** payable at Navsari.

Refund of earnest money (EMD): The Bank Draft (drawn) or banker’s cheque of earnest money of unsuccessful Bidder shall be refunded soon after finalization of purchase procedure. The EMD of the successful bidder will be retained till the bid remain valid and will be returned as per the terms of the university on request and submission of original receipt.

Tender Fee, EMD and Document Submission Address:

To,

Principal

N. M. College of Agriculture

Navsari Agricultural University

Eru Char Rasta, Navsari Post: Eru A.C. – 396450 (Gujarat)

Forfeiture of earnest money: The earnest money will be forfeited in the following cases:

* When Bidder withdraws or modifies the offer after opening of tender but before acceptance of tender.
* When Bidder does not execute the agreement if any, prescribed within the specified time.
* When bidder fails to provide the hired buses as per hiring order within the prescribed time.
* Bidder does not accept the purchase order.
* If the terms and conditions not fulfilled anytime.

**Chapter 6: Check List Documents (Documents submission)**

|  |  |  |  |
| --- | --- | --- | --- |
| Sr. No. | Check List Documents  (Documents submission through post/courier) | Attached  Yes /No | Page No. on |
| 1 | Tender Fee: Demand draft of Rs. 1500/- (Non-Refundable). |  |  |
| 2 | EMD: Demand draft of Rs. 5400/- (3% of tender value) (Refundable). |  |  |
| 3 | Company details (only in tender format given). |  |  |
| 4 | Valid Registration Certificate of bidders firm. (Shop Act Registration/ Partnership deed /Memorandum of article/Registration of firm / Small Scale Industry Registration only). |  |  |
| 5 | Three years of Income tax return (2016-17, 2017-18 and 2018-19 as per Financial Year) along with all taxation documents described in company detail page. |  |  |
| 6 | Terms and conditions duly signed on each page. |  |  |
| 7 | G.S.T Certificate must be submitted. |  |  |
| 8 | Signed copy of agreement |  |  |
| 9 | Authorized work experience certificate (If any) |  |  |

Note: All the above documents are mandatory; missing of any is subjected to rejection for the tender.

**DECLARATION**

I/We solemnly declare that we have attached all the documents mentioned here above and mentioned in the tender. It is verified that all the certificates / permissions/ documents are valid and current as on date and have not been withdrawn / cancelled by the issuing authority.

I/We further undertake to produce on demand the original certificate / permission / document for verification at any stage during the processing of the tender.

I/We also understand that non-compliance of any documents will be treated as non-respective tender and we will lose our claim to participate in the Tender Enquiry automatically and our tender will be liable to reject.

**Name of the Firm:**

**Signature of bidder**

**(With Stamp, Name & Designation)**