

Request for rules and regulations for use of Auditorium at College of Agriculture, Navsari Agricultural University, Waghai

## જાહેરનામું નં. ૮૦૭/૨૦૨૨

આથી સંબંધકર્તા સર્વે ને જાણ કરવામાં આવે છે કે તા. ૦૧/૦૨/૨૦૨૨ રોજ નવસારી ખાતે મળેલ સંચાલક મંડળની ૪૬ મી બેઠકની કાર્યનોંધ ના મુદ્દા ક્રમાંક ૪૬.૨૭ થી નીચેની વિગતે ઠરાવ કરેલ છે.

“Resolve to approve rules for use of Auditorium at College of Agriculture, Navsari Agricultural University, Waghai as per Appendix A”

જા.નં. નકૃયુ/કૃમવ-વઘઈ/જાહેર નામું/૧૦૬૨-૧૧૩૩/૨૦૨૨  
તા. ૨૬.૦૪.૨૦૨૨



આચાર્ય  
કૃષિ મહાવિદ્યાલય  
નવસારી કૃષિ યુનીવર્સિટી, વઘઈ

નકલ સવિનય રવાના

૧. સંચાલક મંડળ ના તમામ સભ્યશ્રીઓ તરફ
૨. યુનીવર્સિટી ના તમામ અધિકારીશ્રીઓ તરફ
૩. તમામ યુનિટ/સબ યુનિટ અધિકારીશ્રીઓ તરફ

નકલ રવાના

૧. કુલપતિશ્રીના રહસ્ય સચિવશ્રી, નવસારી કૃષિ યુનીવર્સિટી, નવસારી
૨. કુલસચિવશ્રી ની કચેરીની બોર્ડ ઓફ મનેજમેન્ટ શાખા તરફ (૧૦ નકલમાં)
૩. કુલસચિવશ્રી ના રહસ્ય સચિવશ્રી, નવસારી કૃષિ યુનીવર્સિટી, નવસારી
૪. કુલસચિવશ્રી ની કચેરીની એકેડેમિક/પરીક્ષા શાખા
૫. અત્રેની કચેરીની જાહેરનામાં ફાઈલ

## APPENDIX - A

### RULES FOR USE OF AUDITORIUM COLLEGE OF AGRICULTURE NAVSARI AGRICULTURAL UNIVERSITY WAGHAI

#### 1.0 Title and Commencement

These rules may be called "**Rules for Use of Auditorium**" and they shall come into force for one year with effect from such date as may be specified by the Board.

#### 2.0 Application for the Use of Place

The government institutes, semi-government institutes, private parties, co-operative, NGOs, *etc.* shall request at least ten days before the date fixed for the event, make an application in writing to the authority-in-charge for permission to use the auditorium with the stated purpose in the application.

#### 3.0 Deposit and Maintenance Charges for the Use of Central Examination Hall

The applicant shall pay the deposit and the maintenance charges along with application to the authority-in-charge as follows:

No.	Name of place	Details	Charges for Government Institute/ Department (Rs.)	Charges for Semi-Government institute / Co-operative Nigam / Board/ NGOs/ corporation (Rs.)	Charges for Private & other Institutions (Rs.)	Deposit (Rs.)
1	Auditorium	Auditorium P.A. system & A.C. for Four Hours or part thereof	10,000/-	15,000/-	20,000/-	10,000/-

#### **4.0 Permission to Use Auditorium**

On receipt of the application along with the requisite deposit and the maintenance charges, the authority-in-charge may grant permission to the applicant to use the auditorium based on availability as well as looking the examination of students.

#### **5.0 Other Condition Governing the Use of Auditorium**

- 5.1** A permission granted to use a auditorium shall not be transferable and shall be subject to the other conditions hereinafter specified.
- 5.2** Permission for the use of auditorium shall not be granted for any political activity/group discussion *etc.* which may cause harm to the public tranquility or for debate on the policy/affairs of state/country/ international policy.
- 5.3** The person holding the permission (hereinafter referred to as "the permit holder") shall be solely responsible to obtain in time, the licenses and permits, if any, required under Rules and to meet the other requirements of law.
- 5.4** The permit-holder while taking possession of the auditorium shall check up the chairs, fans, curtains, bulbs and other furniture and fixtures installed in the auditorium and shall make a report in writing to the authority-in-charge stating that the things are in order.
- 5.5** The possession of the auditorium shall be immediately handed over back to the authority-in-charge by the permit holder on the expiry of the permission period. While handing over the possession of the auditorium the furniture and fixtures installed, therein shall be handed over in the same condition in which the possession thereof was taken. If there be any damage to or breakage of any article in the auditorium, the cost thereof shall be recovered from the amount deposited by the permit holder. In case the amount of deposit is inadequate for such recovery, the permit holder shall make payment of the balance amount without delay. The balance amount of the deposit, if any, after deducting the amounts as aforesaid will be returned to the permit-holder.
- 5.6** The permit holder shall take proper care in keeping the auditorim clean.
- 5.7** If the permission granted to the permit holder is in any way transferred to any other person, the permission shall be withdrawn and the entire amount of the deposit and maintenance charges shall be forfeited and credited to the University Fund.
- 5.8** No hawkers shall be allowed on the premises without the permission of the authority-in-charge.

**5.9** The banners or stickers of the event should be applied on the stands provided in the auditorium, under no circumstances the banners or stickers of the events should be applied on the wall or any other properties of NAU.

**5.10** The permit-holder should make prior proper arrangements for emergency electric backup in case of electricity failure. If the permit-holder is interested to use the electric generator facility of the university, then needs to inform the authority-in-charge at the time of application and shall bear the extra charges for the same as per university norms.

#### **6.0 Cancellation of Permission**

**6.1** The date and timing once approved for use of the auditorium may be changed in genuine circumstances. In the event of cancellation of reservations once made, the deposit will be refunded if the auditorium is not used.

**6.2** At any time before the possession of a auditorium is taken by the permit holder by virtue of permission granted to him, it shall be open to the authority-in-charge/Vice-Chancellor to cancel the permission without giving any reason (s). In such cases, the deposit and the charges paid shall be refunded to the permit holder without any other compensation.

#### **7.0 Disruption or Discontinuation of Programme**

If on account of any unavoidable circumstances or accidents or misconduct of persons occupying the auditorium, the Programme/function arranged is disrupted or is discontinued, the University shall not be liable to refund to the permit holder, the amount paid by him to the University by way of charges for the use of auditorium or to pay any compensation in this regard.

#### **8.0 Right of University Staff to Enter the Auditorium**

The members of the staff engaged in the management of the auditorium shall have the right to enter the auditorium and perform their duties without any restrictions/interruptions.

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