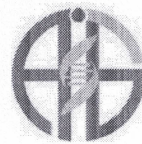




**ASPEE SHAKILAM BIOTECHNOLOGY INSTITUTE**  
**NAVSARI AGRICULTURAL UNIVERSITY**  
**GHOD DOAD ROAD, ATHWA FARM,**  
**SURAT-395 007**



**Dr. S. M. Jha**  
**Principal and Dean**

**Phone No. : 0261-2668046**  
**E-mail: gabi@nau.in**

No. NAU/ASBI/EST/1323/2025

Date:30/07/2025

**Read:** Office order of this office No. NAU/ASBI/EST/872/2024 dated 09/04/2024

**OFFICE ORDER**

With reference to above read, this institute has formed the committee for determination of specification of the item/product to be procured from government e-market place (GeM). The committee shall provide the endorsement letter for each purchase process at the institute level. The committee is appointed to act for academic year 2025-26. The committee shall submit a monthly report to the undersigned. The Principal and Dean shall be the chairman of the committee by virtue of designation.

**MEMBERS OF GeM INTERNAL COMMITTEE:**

Sr. No.	Name	Designation	Mobile & Email
1	Dr. R. L. Leva Professor	Member	9662532642 rl_leva@nau.in
2	Dr. V. N. Mehta, Asst. Professor	Member	9426388144 vaibhavmehta@nau.in
3	Dr. A. O. Sanghani Asst. Professor	Member	9337158775 aosanghani@nau.in
4	Concerned Purchaser	Member	Concerned person
5	Dr. V. S. Prajapati, Asst. Professor	Member Secretary	9714758199 vimalprajapati@nau.in

Principal & Dean

**Copy F. W. Cs to.**

1. Director Research and Dean PG Studies, NAU, Navsari.
2. All concerned faculty members for necessary action.