



**DIRECTORATE OF RESEARCH
NAVSARI AGRICULTURAL UNIVERSITY
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NAVSARI-396 450 (GUJARAT)**

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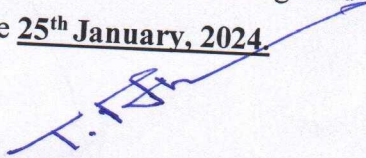
Circular

Most Urgent

All the recognized PG guides of NAU, Navsari are hereby requested to submit their intake capacity for PG admission 2024-25 in prescribed proforma (enclosed) to the respective Head of the Department*.

All departmental heads are informed to compile the teacher wise intake capacity including recognized PG teachers working at sub centre and submit to respective Faculty Dean i.e. Dean, College of Agriculture, Navsari (for Agriculture); Dean, ASPEE College Horticulture (for Horticulture); Dean, College of Forestry (for Forestry); Dean, AABMI (for ABM); and Principal, College of Agri. Engineering & Technology (for Agri. Engineering) faculties on or before **24th January, 2024**.

The faculty Dean is requested to ensure that the list contains names of recognized PG teachers only and submit final list to the undersigned on or before **25th January, 2024**.


**Director of Research & Dean
Faculty of P.G. Studies**

Note:

1. *Recognized PG teachers of sub centers and out station colleges are requested to give their intake to respective Professor & Head of the Department at Navsari campus.
2. The intake submitted by respective faculty Dean will only be considered, **none of the individual application will be accepted by this office for the same.**
3. The intake submitted by Principal will be total intake capacity of the faculty; the final intake will be decided and approved by Academic Council.

Proforma for PG intake 2024-25 (To be submitted by the Guide to the respective departmental head)

Sr. No.	Name of Guide Present Designation Mob. No. Email:	Subject of Recognition	No. of PG students on hand		No. of PG students who are likely to complete degrees before AUG-2024		Intake for the year 2024-25		Mention order no. of recognition letter
			Masters	Doctoral	Masters	Doctoral	Masters	Doctoral	

Proforma for the submission tent Note:

- **Only Recognized PG guides** are requested to submit their information in aforesaid proforma to the respective Professor and Head of Navsari Campus.
- Respective Professor and Head shall compile the information of his subject in the same proforma and submit to the respective Deans (Hard and Soft copy both)
- Respective Deans shall compile the information of their faculty in the same proforma and submit to the Director of Research and Dean PGS, Navsari (Hard and Soft copy both) before 25th January, 2024.
- **All HODs and Dean/Principal** are requested to see the intake of faculty and on-hand students and submit corrected copy to DR & Dean PGS.

T. K. B.