



ASPEE SHAKILAM BIOTECHNOLOGY INSTITUTE  
NAVSARI AGRICULTURAL UNIVERSITY  
GHOD DOAD ROAD, ATHWA FARM,  
SURAT-395 007



**Dr. S. M. Jha**  
Principal and Dean

Phone No. : 0261-2668046  
E-mail: gabi@nau.in

No. NAU/ASBI/EST/ 872 /2024

Date: 08/04/2024


Read: Office order of this office No. NAU/ASBI/EST/817/2023 dated 01/05/2023

**OFFICE ORDER**

With reference to above read, this institute has formed committee for determination of specification of the item/product to be procured from government e-market place (GeM). The committee shall provide the endorsement letter for each purchase process at institute level. The committee is appointed to act for academic year 2024-25. The committee shall submit monthly report to the undersigned. The Principal and Dean shall be the chairman of the committee by virtue of designation.

**MEMBERS OF GeM INTERNAL COMMITTEE:**

Sr. No.	Name	Designation	Mobile & Email
1	Dr. R. L. Leva Asso. Professor	Member	9662532642 rl_leva@nau.in
2	Dr. S. K. Patel Assistant Professor	Member	9879688080 swati_20188@nau.in
3	Dr. V. N. Mehta, Asst. Professor	Member	9426388144 vaibhavmehta@nau.in
4	Concerned Purchaser	Member	Concerned person
5	Dr. V. S. Prajapati, Asst. Professor	Member Secretary	9714758199 vimalprajapati@nau.in

  
Principal & Dean

**Copy F. W. Cs to.**

1. Director Research and Dean PG Studies, NAU, Navsari.
2. All concerned faculty members for necessary action.