

 NAVSARI AGRICULTURAL UNIVERSITY	સંશોધન નિયામકશ્રીની કચેરી નવસારી કૃષિ યુનિવર્સિટી એરુ ચાર રસ્તા, નવસારી		 150 YEARS OF CELEBRATING THE MAHATMA
ડૉ. એસ. આર. ચૌધરી ઇ.ચા/સંશોધન નિયામક અને અનુસ્નાતક વિદ્યાશાખાધ્યક્ષ	ફોન :	02539 263950	
	ફેક્સ :	02539 -263842	
	E-mail :	dr@nau.in, nau_dr@yahoo.co.in	

જા. નં. નકૃયુ/સંનિ/ટી-3/ 9122

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પરિપત્ર

નવસારી કૃષિ યુનિવર્સિટીના વિદ્યા પરિષદની કાર્યવાહી નોંધના મુદ્દા નં. ૩૫.૦૪, તા. ૩૧.૦૭.૨૦૧૯ પ્રમાણે વર્ગ - ૧ અને વર્ગ - ૨ના અધિકારીઓ પાસેથી “બેસ્ટ ટીચર” એવોર્ડ માટેની અરજીઓ મંગાવવામાં આવે છે. આ બેસ્ટ ટીચર માટેની અરજી તેની માર્ગ દર્શક સુચનાઓ (પરિશિષ્ટ - ૧ અને ૨) પ્રમાણે તેના નિયત પત્રકમાં ભરી જે તે અધિકારીએ તેમના સંલગ્ન પ્રાધ્યાપક અને વડા મારફત સંલગ્ન કોલેજના આચાર્ય/ ડીનશ્રીને તા. ૧૫.૧૧.૨૦૧૯ સુધી જમા કરાવવાની રહેશે. ત્યારબાદ સંલગ્ન વિદ્યાશાખાના આચાર્ય/ ડીનશ્રી તેમની કોલેજમાંથી શ્રેષ્ઠ એક અરજી નીચે સહી કરનારને તા. ૩૦.૧૧.૨૦૧૯ સુધી જમા કરાવવાની રહેશે.


 ૧૧/૧૦/૧૯
 સંશોધન નિયામક અને
 અનુસ્નાતક વિદ્યાશાખાધ્યક્ષ

Annexure-I

NAVSARI AGRICULTURAL UNIVERSITY BEST TEACHER AWARD IN HIGHER AGRICULTURAL EDUCATION-2018

To provide incentive and encouragement for good teaching and to recognize outstanding teachers at the university level, one Best Teacher Award will be given every year for an excellent teaching performance amongst all faculties of ICAR accredited colleges.

Name of the Award: Best Teacher Award in Higher Agricultural Education-2018

The award will be presented to one faculty member among all the faculties of ICAR accredited colleges of Navsari Agricultural University. The award is primarily meant for individual teacher independently teaching a course or part of an integrated course.

Nature of Award

The Best Teacher Award shall be annual. This award will be instituted by Navsari Agricultural University subject to the availability of the fund from the ICAR.

Administration of the Award

The award in each Higher Agricultural Education Institute (HAEI) will be coordinated by Dean (PG Studies). The application form will be invited by the Coordinator, which will be submitted through HoD/Principal to the Principal/Dean. The Dean of the Colleges after having nomination from different departments as per **Annexure-II**, will forward one name to the Coordinator. The Coordinator will receive the nomination from all Deans. Thereafter, all nominations will be submitted to the Judgment Committee for its final recommendation. The Vice Chancellor will approve one name recommended by the Judgment Committee.

Academic year

Academic year will be considered from August to July of respective year.

Eligibility of the Award

The applicant must have at least 5 years of teaching/research/extension experience as a regular faculty member in Higher Agricultural Education Institute (including ICAR accredited SAUs) barring Principal/Deans. The applications/proposals will be invited by the Coordinator every year. The application/proposals in prescribed format will be enrooted through proper channel. It will be signed by the candidate and endorsed by at least three of his/her passed out post graduate students and two peers from the Higher Agricultural Education Institute. **The work done during the past 5 years only will be considered for the award.** The candidate once selected for the award will not be eligible for the award for the next five years.

The candidate must have at least three 'Very Good' but not less than two 'Good' overall rating in annual appraisal/self appraisal reports out of immediate past five reports. If the candidate's services include services of other University/ICAR or other recognized institute for some of the years, the self appraisal evaluation will be considered as 'Good' or the actual if produced by the candidate. The candidate is expected to be a role model teacher with high moral values and must not have been penalized or any enquiry pending against him/her.

The judgment committee will be as follows

- | | | |
|--|---|-----|
| a. An External expert (not below the rank of Vice Chancellor) | = | One |
| b. Deans/Directors from other Agricultural Universities nominated by the Vice Chancellor | = | Two |
| c. DDG (Agricultural Education), ICAR, New Delhi or his/her nominee | = | One |
| d. Coordinator (Dean, P.G. Studies) | = | One |

Decision of the judgment committee after approval of the Vice Chancellor will be final. No appeal against the decision will be entertained.

Presentation of Awards

The Best Teacher Award in Higher Agricultural Education shall be included certificate/citation with a cheque of Rs. 50,000/- as Cash Prize. It will be awarded during the immediate Annual Convocation of the University.

Annexure-II

PRO FORMA

(Application/proposal for Best Teacher Award in Higher Agricultural Education)

1. Name and address:

2. Designation:

3. E-mail ID:

Telephone Number/Mobile Number:

4. Academic Qualifications:

Degree	Subject	University	Year	Division/ Grade

5. Teaching/Research/Extension Experience (for last Five Years)

Position	University	Period	Years/Months

6. Academic Achievements

(a) Teaching:

(Max. Marks: 60)

Achievements under teaching should be listed under the following sub-head:

Sr. No.	Particular (Provide annexure for each sub-head)	Max. Marks allotted
1	Details of Teaching (year-wise for both UG and PG) Courses taught* 2.0 mark for each Full Course; 1.0 mark for Theory and Practical each with designing of course curriculum - new courses added or revised * In case course will be shared by more than one Teacher, the mark to be distributed proportionally.	25
2	Details of Postgraduate research guided (No. of Students / Title of thesis/year-wise) Completed Master / Doctoral thesis as Major Guide : 6.0 marks 1.0 mark for each student at master level and 2.0 marks for each student at doctoral level Advisory Committee member : 4.0 marks In Advisory Committee, per member : 0.2 marks	10
3	Students who obtained P.G. degree under your guidance as major guide and got placement in public/private sector (Reputed or Registered company) OR Cleared SRF / GATE / NET 1.0 mark for each student	05

4	No. of thesis selected for award / recognition etc. if any (As Major Guide) 5.0 marks for each award / recognition	05	
5	No. of publications from P.G. thesis under your guidance	05	
	▪ 1.0 marks for each Research Publication in journal having NASS Rating 4 and above or equivalent Impact Factor ▪ 0.5 mark for each Research Publication in journal having NASS Rating below 4 or equivalent Impact Factor		
6	Details of Laboratory Manuals and other activity etc. 2.0 Marks for preparation of manuals and 1 mark for other activity like guest lecture, invited talks, lead lecture etc.	5	
7	Co-curricular activities	5	
	Particulars	Place where you have worked	Duration & Period
	Rector / Assistant Rector		
	Chairman / Ex-Officio		
	NCC / NSS Officer		
	Farm Manager / Drawing Disbursing Officer		
	Academic In-charge		
	Administration like DDO/Officer-in-Charge of ICAR/Research Scheme/Technical Officer, Nodal Officer, Assistant Registrar, Chairman or Member Secretary of constituted Committee by the University or college level, Head of Office/Sub Unit Head etc.		
	Placement Officer		
	1 mark for each year of extra activity - Maximum 5 marks		

(b) Research Achievements

(Max. Marks: 15)

Sr. No.	Particular
1	Research projects completed / ongoing (Marks: 05) - Initiation and formulation and working as PI of Research Schemes/Departmental Research 0.5 marks for each scheme - Initiation and formulation of new research projects 0.5 marks for each scheme - Involvement in participatory technology development 0.5 marks for each technology - Salient research accomplishments / Farmers recommendations / Other recommendations from AGRESCO/AICRP etc. 0.5 marks for each item - Special international / national research assignments completed which is not covered elsewhere in the application 1.0 mark for each assignment - Preparation of review reports proceedings and other assigned duties 0.5 marks for each item - Participation in institutional activities for meetings called by Government or University 0.25 marks for each activity / meeting

2	Publications - Attach the list of publications excluding publications from student's thesis work (Marks: 05) - For full length paper published in peer reviewed Scientific Journals : (a) International level = 1.0 mark each (b) National level = 0.5 mark each - Full length paper presented / Conferences proceedings : (a) International level = 1 mark each (b) National level = 0.5 mark each (c) State level = 0.25 mark each - Research Article published and / or presented in Seminar / Symposia / conferences = 0.25 mark each - Popular article published = 0.25 mark for each publication - Books published by individual = 1.0 mark each for edited/compiled/Book Chapter / Text Book / Reference Book Note : (a) Publications mentioned above should have published during the year prescribed for Best Teacher Award. Only last five academic year's publication shall be considered. (b) The first author in all the above cases will get full marks while the rest of the authors will get 50 per cent of the marks allotted to each item. (c) The full marks will be given for publication in International / National Journal having NAAS rating and equivalent Impact Factor ≥ 4 and half for < 4.
3	Patent(s), if any (Marks: 03) 2.0 marks for each novel patent registered, 1 mark for patent applied.
4	Any other (Marks: 02) 2.0 marks for each novel technology developed (prototype, genetic stock, variety, process, concept, methodology etc.) 1.0 mark for each success story of technology disseminated and he/she must involve in dissemination or commercialized (Individual effort carries marks as indicated above, joint effort carries half the marks.)

(c) Extension Achievements

(Max. Marks: 05)

Sr. No.	Particular
1	- Popularization of new technologies 0.5 mark for each technology - Innovation in extension technology and methods 0.5 mark for each technology - Participation in of collaborative extension programmes 0.25 mark for each activity - Trainings conducted as Director/Coordinator / Convener / Organizer for the benefits of farmers through awareness generation 0.5 mark for each training - Participation in Krishi Mela and Exhibition 0.5 mark for each event - TV - Radio talks etc. 0.25 mark for each programme or talk

7. Award/Recognitions**(Max. Marks: 5)**

Sr. No.	Particular
1	1.0 mark each for national/ international award (recognized) such as by ICAR, CSIR, DBT /National Institutes, Ministries of State or Central Government, FAO etc. 0.5 mark each for Institutional or recognized professional societies fellow / award / recognition; President / Chairman / Member / Member Secretary of important Committees and other decision / policy making bodies/committees of national level (excluding official duty/ assignment at institutional level); Reviewer for peer-reviewed NAAS listed journals; and Conference prize / medal such as best paper or best poster.

8. Membership of professional societies**(Max. Marks: 2)**

Sr. No.	Particular
1	1.0 for each Life membership and 0.5 marks for each annual membership

9. A write up (not exceeding 500 words) in support of your candidature for the award (supported with relevant proof if needed)**(Max. Marks: 3)**

Certificate: It is certified that the information given in points 1-10 is correct to my knowledge and belief.

Date:

(Signature of the Candidate)

Certificate: It is certified that the information given in points 1-10 are verified and found correct.

Date:

(Signature of HOD/ Head of Office)

Date:

(Signature of Unit Head)

10. Student Feedback: This will be added by the respective Principal/Dean at the time of application (already collected by Principal/Dean at the end of each Semester) while evaluating the application.

(Max. Marks: 10)

Name of Course: _____ Credit _____

Name of Teacher: _____

Sr. No.	Activity	Students remarks			Average marks
		Excellent (1.0 mark)	Good (0.5 mark)	Average (0 mark)	
1	Regularity in conducting class by the teacher				
2	Teaching Method				
3	Knowledge of the Subject				
4	Use of Power Point / Interactive panel				
5	Use of Black Board				
6	Can make the Subject interesting?				
7	Practical knowledge				
8	Regularly conducting the exams and display the results?				
9	Personality/Behavior of the teacher				
10	Motivate the students for competitive exams (SRF/JRF/NET, etc).				
	Total				

(Note: Average of the course will be filled by the Principal/Dean) Date: / / 2018

Date:

(Signature of Principal/Dean)

ENDORSEMENT BY THE STUDENT

It is certified that I have obtained degree under the supervision of Dr. in the year I endorse his candidature for the Best Teacher Award in Higher Agricultural Education by the (University).

Signature
Name
Designation
Email ID
Mobile Number

ENDORSEMENT BY PEERS

It is certified that I know Dr. for the past years and I am aware of his performance in academics. I endorse his candidature for the Best Teacher Award in Higher Agricultural Education by the (University).

Signature:
Name:
Designation:
Email ID:
Mobile Number: