

Minutes of meeting held on 11/09/2023

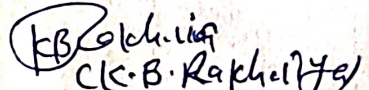
Meeting organized with chairmanship of Dr. K. B. Rakholiya, PG Seminar Coordinator crop protection group with agenda of making few changes in upcoming PG seminar series. Following members were present

SN	Name & Designation
1	Dr. Abhishek Shukla, Professor & Head Department of Entomology
2	Dr. Priya John, PG table in charge & Associate Professor Pl. Pathology
3	Dr. S. R. Patel, PG table in charge & Assistant Professor Entomology
4	Dr. G. B. Chopada, PG Seminar Coordinator & Assistant Professor Pl. Pathology

Following points were discussed and to be implemented in upcoming seminar series

- Point 1 All students of Crop protection group need to attend seminar compulsory**
- With agreement of all member present it has been decided that all students M.Sc. (Agri.)/Ph.D. must attend seminar i.e. M.Sc. (Agri.) 1st, 2nd & 3rd sem./ Ph.D. 1st, 2nd, 3rd, 4th, 5th sem.
 - All students must maintain minimum attendance 75% if he/she failed to do so will not be allowed to present seminar in upcoming semester/will be liable to get I grade.
- Point 2 All Committee member of students should remain present during seminar**
- With agreement of all members present, it has been decided that all the committee members must remain present during seminar of students.
 - If any member is absent due to certain unavoidable circumstances, its guide's responsibility to nominate committee member for seminar day.
 - Written letter need to be submitted to PG seminar coordinator regarding nomination of committee member at least one week prior to seminar presentation day.
- Point 3 Unavoidable absence of Major/minor Guide**
- With agreement of all members present, it has been decided that if major/minor guide is not able to remain present during day of seminar presentation of his/her student, major guide need to nominate one person who can act as major guide/minor guide for the seminar day.
 - Written letter need to be submitted to PG seminar coordinator regarding nomination at least one week prior to seminar presentation day.
- Point 4 Change in venue of PG seminar of Crop Protection Group**
- With agreement of all members present, and with kind permission of Principal & Dean N. M. College of Agriculture, venue of upcoming and future PG seminar will be Virtual Classroom N. M. C. A., NAU, Navsari.
- Point 5 All students must remain Present 10 minutes prior commencement of seminar**
- With agreement of all members present, it has been decided that all student must reach venue of seminar 10 minutes prior to seminar schedule.
 - Late comers will be considered as absent.
- Point 6 All Students needs to compulsory ask questions**
- With agreement of all members present, it has been decided that all student needs to compulsory take part in discussion of seminar by asking questions to fellow students.

No. ACN/PPT/P.G. Seminar/ 1241' /2023 Date: 20/09/2023


K.B. Rakholiya
PG Seminar Coordinator
Crop Protection Group &
Professor & Head
Department of Plant Pathology
N.M. College of Agriculture,
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CFWRCs (Through NAU website):

1. All respective Seminar Guide (Major Guide/Co-guide) for information and make the arrangement for departmental presentation of concern student before the final presentation.
2. The Principal, NMCA/ACHF, NAU, Navsari for your kind information and necessary action please.
3. Dr. R. M. Pankhaniya, Associate Professor, Department of Agronomy & P.G. Academic In-charge, NMCA, Navsari for information please.
4. Professor and Head, Department of Entomology, NMCA, NAU, Navsari for your kind information and necessary action please.
5. Professor and Head, Department of Agricultural Microbiology, NMCA, NAU, Navsari for your kind information and necessary action please.
6. HOD, NMCA. NAU, Navsari for information and not to keep any internal examination (s)/PG classes during the PG seminar schedule.
7. PG Seminar Coordinator, ACHF, NAU, Navsari for information please.