



Tender Notice

The Librarian, University Library, Navsari Agricultural University, Dandi Road, Navsari-396450 Gujarat invites book suppliers / vendors / publishers for the empanelment to supply books of the agricultural and allied sciences during 2022-23 to 2024-25. Detailed terms and conditions including required documents are available on the University website www.nau.in under Tender notice "Empanelment Book suppliers / vendors / publishers". Interested parties must send non refundable DD of Rs.1000/- as a processing fee and Security Deposit of Rs. 1,00,000/- (One lakh only) with signed copy of Terms & condition on letter head before **date: 08/02/2023.**
Dt.19-01-2023 I/C University Librarian

The Times of India (Ahmedabad/Surat
Edition)

Date- 19/01/2023, Thursday

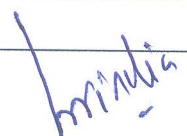
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Required Documents for the Empanelment of Book suppliers / vendors / publishers

- (1) The minimum compulsory documents mentioned below :
- (A) A Copy of membership certificate issued by Good Offices Committee/ The Federation of Publishers' and Book Sellers Association of India.
- (B) Income – Tax Return of assessment year 2019-20, 2020-21, 2021-22 with copy of PAN Card of firm / proprietor.
- (C) Certificate of Three Agricultural University Libraries in which the party had supplied books.
- (D) An affidavit on Rs.100 Non-Judiciary stamp paper mentioning that
- (i) Name of Three Agricultural University libraries in which the party had supplied books.
 - (ii) Declaration that supplier is not a black listed party.
 - (iii) Declaration to supply 90% of ordered books during the year.

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**I/C Librarian
University Library
Navsari Agricultural University
Navsari**

<u>Terms and Condition:</u>	
(1)	Book Suppliers will have to provide books related to Agricultural and Allied Sciences (Agriculture, Information Technology, Rural Studies, Zoology, Biotechnology, Environment, Microbiology, Horticulture, Food Science, Pharmacy, Mathematics, Forestry, Agriculture Engineering etc.) with 23% discount and books related to literature (Novels, Literature, Life oriented etc) with 28% discount. The exceptions would be Government publication / Institutions Publications.
(2)	Suppliers will arrange for exhibition of books in the University library their own cost. The suppliers will have to bring books published during the year 2017 to 2023 (Latest edition) only.
(3)	Every supplier must deposit non refundable processing fee of Rs. 1000/- and Security Deposit (Refundable) of Rs. 1,00,000/- in the form of DD in favour of "Librarian, University Library, NAU, Navsari" Account payable at NAU, Campus branch, to qualify for possible empanelment in NAU with all terms and conditions.
(4)	The books will be selected by University Teachers, Scientists, Librarian, Assistant librarian and students after display / exhibition made in the University Library and the decision and rights of purchasing / books will be with University Library only. If recommendations not received from NAU employee, books will not be purchased.
(5)	The security deposit amounting Rs.1,00,000 (One lakh rupees.) of successful bidder is withhold till the requisite supply of books.
(6)	The Party must have to supply the books recommended by library users based on catalogue, internet tools and other books selection tools, if not displayed/ exhibited in the library.
(7)	The Foreign conservation Rate will be applied as per RBI Rate on date of billing.
(8)	Minimum 90% of the ordered books shall be supplied by party, In case the books are out of print, a valid proof of the same will have to be submitted to the University library, failing the same security deposited will be forfeited.
(9)	The supply will accompany a price proof in the form of a copy of the publishers / importers/ distributors invoices or publishers catalogue of the supplied books. <u>The Stickers price proof will not be accepted.</u>
(10)	The Supplied books will be verified and the payments released only if they are not defective and in good condition.
(11)	Based on the performance of selected supplier(s) during the year 2022-23, 2023-24, 2024-25 (Three Years) this contract can be extended further with mutual consent, if need arise.
(12)	The librarian reserves all the rights to cancel all or any tenders without assigning any reasons.
(13)	If any legal dispute arises, its jurisdiction will be Navsari, Gujarat.


I/C Librarian
University Library
Navsari Agricultural University
Navsari