

Committees for 2nd Polytechnic Passing Out Ceremony of Navsari Agricultural University, Navsari to be held on 15/10/2024

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As per the directives from Hon'ble Vice-Chancellor, for successful organization of **2nd Polytechnic Passing Out Ceremony** of Navsari Agricultural University being held on **15/10/2024**, the following committees has been formulated. All concerns are informed to perform their duties under the guidance and direct control of Convener of respective committee.

As such above activities related to **2nd Polytechnic Passing Out Ceremony** are to be carried out in stipulated time-frame for which following committees are constituted.

(1) Central Organizing Committee:

1	Dr. Z. P. Patel	Hon'ble Vice Chancellor	Chairman	Responsibility
2	Dr. T. R. Ahlawat	Director of Research	Member	Planning Co-ordination and monitoring of all the activities related to the 2 nd Polytechnic Passing Out Ceremony
3	Dr. H. M. Virdia	Registrar	Member	
4	Dr. H. R. Sharma	Director of Extn. Education	Member	
5	Prof. J. R. Naik	DSW, NAU, Navsari	Member	
6	Dr. R. M. Naik	Dean, N.M.C.A. & ACH, Navsari	Member	
7	Dr. D. D. Patel	Principal, College of Agriculture, Bharuch	Member	
8	Dr. A.P. Patel	Principal, College of Agriculture, Waghai	Member	
9	Dr. P.K. Shrivastava	Principal, College of Agril. Engg. Dedyapada	Member	
10	Dr. O. P. Sharma	Principal, AABMI	Member	
11	Dr. Sanjay Jha	Principal, ASGIAB	Member	
12	Dr. Minal Tandel	Principal, Forestry College	Member	
13	Dr. C. G. Intwala	Librarian, Central Library	Member	
14	Dr. Lalit Mahatma	Assoc. Director of Research	Member	
15	Dr. V. R. Naik	Assoc. Director of Research	Member	
16	Shri Chirag Naik	Comptroller	Member	
17	Dr. Vipul Sinde	Executive Engineer	Member	
18	Dr. Amit Lathia	Planning Officer		
19	Prof. A. M. Patel	Asstt. Registrar (Academic)	Member	
20	Dr. M. K. Desai	Asstt. Registrar (Adm)	Member	

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2) Procession Organizing Committee:

1	Prof. A. M. Patel	Asstt. Registrar (Academic)	Convener	Responsibility
2	Dr. M. K. Desai	Asstt. Registrar (Adm)	Member	1. Making arrangement for procession 2. Duty of NAU Flag Shri A. M. Patel Asstt. Registrar (Academic)
3	Smt. Dimpy V. Naik	Sr. Clark (Academic Branch)	Member	
4	Shri. T. M. Malek	Sr. Clark (Academic Branch)	Member	
5	Shri. R. B. Mahyavanshi	Jr. Clark (Academic Branch)	Member	
6	Dr. Snehal M Patel	Assist. Prof. ACH	Member	
7	Prof. Dixita Parajapati	Assist. Prof. ACH	Member	
8	Prof. Hetal Rathod	Assist. Prof. ACH	Member	
9	Prof. Mital I. Patel	Asstt. prof. NMCA	Member	

(3) Distribution of Certificate and Dupatta Committee:

1	Smt. K. A. Patel	O S (Exam Branch)	Convener	Responsibility
2	Shri. Dipak Rane	Mechanic (Academic Branch)	Member	Purchase of Shawl, Dupatta and related materials Distribution of Dupatta and degree certificate to the candidates
3	Kum. N. K. Nayka	Jr. Clark (Exam Branch)	Member	
4	Shri. Vipul N. Patel	Jr. Clark (Exam Branch)	Member	
5	Shri. Miteshbhai Patel	Sr. Clark, NMCA	Member	
6	Kum. Nilam Patel	Sr. Clark ACH	Member	
7	Smt. Bhavini R. Patel	Lab. Tech. Assist. ACH	Member	
8	Shri. N. M. Patel	Sr. Clark, CF	Member	
9	Smt. Neela C. Patel	Sr. Clark, NMCA	Member	

(4) Sitting Arrangement Committee:

1	Dr. D. R. Bhanderi	Professor, ACH, Navsari	Convener	Responsibility
2	Dr. H.M. Patel	Asstt. Prof., Horti. Poly., Navsari	Member	Seating arrangement
3	Dr. K. B. Patel	Asstt. Prof., Horti. Poly., Navsari	Member	
4	Dr. Niketa B. Patel	Asstt. Prof., Horti. Poly., Navsari	Member	
5	Dr. Priyanka N. Patel	Asstt. Prof., Horti. Poly., Navsari	Member	

(5) Samaroh Mandap Committee:

1	Prof. J. R. Naik	DSW, NAU, Navsari	Convener	Responsibility
2	Dr. Vipul Sinde	Executive Engineer	Member	All activities related to Samaroh place (Central Examination Hall)
3	Dr. Y. N. Tandel	Assoc. Prof., ACH	Member	
4	Dr. R. V. Tank	Assoc. Professor, ACH	Member	
5	Shri. Girish Sabhaya	Agri. Asstt.	Member	

(6) Announcement / Master of Ceremony

1	Dr. Mehul G. Thakkar	Assoc. Professor, AABMI, Navsari	Convener	Responsibility
2	Dr. Tulsi Gurjar	Asstt. Prof., ACH, Navsari	Member	All the activities related to Announcement

(7) Decoration Committee:

1	Dr. S. L. Chawla	Professor, ACH, Navsari	Convener	Responsibility
2	Dr. Sudha Patil	Asstt. Professor, ACH, Navsari	Member	(1) Decoration of dais, Back drop banner & Welcome banner at gates.
3	Dr. Gaurang Patel	Asstt. Professor, ACH (DR Office), Navsari	Member	
4	Dr. Hardik Shah	Asstt. Professor, ACH	Member	
5	Dr. Mukesh Patel	Asstt. Professor, ACH	Member	(2) Arrangement of Lighting of Lamp, <i>Saraswati Murty</i> .
6	Dr. Parmeshvari Chaudhari	Asstt. Professor, ACH	Member	
				(3) Arrangement for Prayer, invocation song.

(8) Invitation card and Press/ Media Committee

1	Dr. Hemant Sharma	DEE, NAU, Navsari	Convener	Responsibility
2	Dr. S. D. Kawad	Assoc. Professor, DEE	Member	(1) Distribution of Invitation Cards. (2) Inviting Press/ Media and Providing transport facility to them. (3) Arrangement of files/ folders/ information related to programme and arranging interview of gold medalist student. (4) Preparing Press note of pre and post programme for wide publicity in Press / Media
3	Dr. Sumit Salunkhe	Scientist, KVK, Navsari	Member	
4	Dr. Sehul Chawda	Asstt. Prof., DEE	Member	
5	Prof. M.D. Lad	Asstt. Prof., DEE	Member	
6	Dr. Parag Pandit	Asstt. Prof., ACH	Member	

(9) Medal Distribution Committee:

1	Prof. J. R. Naik	DSW, NAU, Navsai	Convener	Responsibility
2	Dr. K. P. Suthar	Asstt. Professor, NMCA, Navsari	Member	Preparation of medals as per the procedure and distribution at the time of Ceremony.
3	Dr. M. P. Ahir	Principal, Horti. Poly., Navsari	Member	
5	Dr. Mahaveer Chaudhari	Principal, Agri. Poly., Waghai	Member	
6	Dr. Alok Singh	Principal, Agri. Eng., Dediapada	Member	
7	Shri V. G. Patel	Sr. Clerk, Office of the DSW	Member	

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(10) Ceremony Speech Committee:

1	Dr. T. R. Ahlawat	Director of Research	Convener	Responsibility
2	Dr. Hemant Sharma	DEE, NAU	Member	Speeches of Dignitaries
3	Dr. Lalit Mahatma	Assoc. Director of Research	Member	
4	Dr. O. P. Sharma	Nodal Officer, Publication Cell, NAU, Navsari	Member	

(11) Photography and Videography Committee:

1	Dr. D. K. Sharma	Professor and Head, ACH, NAU, Navsari	Convener	Responsibility
2	Dr. R. V. Tank	Assoc. Professor, ACH	Member	Arrangement for Photography and Videography to the event.

(12) Food Committee:

1	Dr. K. G. Patel	Prof. & Head, Department of Agril. Chemistry and Soil Science	Convener	Responsibility
2	Prof. Jaimin Naik	DSW, NAU, Navsari	Member	Preparing menu, arrange for lunch, high tea for candidates and invited guests, press, staff and students and University Staff.
3	Dr. B. M. Tandel	Assoc. Professor, ACH	Member	
4	Dr. L. K. Arvadia	Assoc. Professor, NMCA	Member	
5	Dr. A. R. Kaswala	Assoc. Professor, ACH	Member	
6	Dr. H.M. Patel	Asstt. Professor, Horti. Poly., Navsari	Member	
7	Dr. R. R. Sisodiya	Asst. Professor, NMCA	Member	

(13) Committee for Band:

1	Dr. K. G. Patel	Prof. & Head, Department of Agril. Chemistry and Soil Science	Convener	Responsibility
2	Dr. D. R. Bhanderi	Prof. & Head, ACH	Member	All arrangements of Band for the programme.
3	Dr. Hardik Shah	Asstt. Professor, ACH	Member	
4	Dr. Gopal Chopda	Asstt. Professor, NMCA	Member	

(14) Finance Committee:

1	Shri Chirag Naik	Comptroller	Convener	Responsibility
2	Shri Naren Patel	Administrative-cum-Account Officer, ACH	Member	To keep the proper accounts and submit the bill within time limit etc.
3	Shri. N.M. Patel	Administrative-cum-Account Officer	Member	
4	Smt. V.A. Patel	O. S. (Cash Branch)	Member	
5	Shri K. S. Patel	Sr. Clerk (Registrar Branch)	Member	
6	Shri K. A. Patel	Sr. Clerk (Registrar Branch)	Member	

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(15) Printing of Certificates Committee:

1	Dr. H. M. Viridia	Registrar, NAU	Convener	Responsibility
2	Shri A. M. Patel	Asstt. Registrar (Academic)	Member	Printing of certificates
3	Shri Mayur Bharthera	Computer Programmer	Member	
4	Shri. K.M. Parmar	Sr. Clerk (Academic)	Member	
5	Smt. Dimpay V. Naik	Sr. Clerk (Academic Branch)	Member	
6	Shri Vipul Patel	Jr. Clerk (Academic Branch)	Member	

(16) Accommodation Committee:

1	Dr. Vipul Shinde	Executive Engineer	Convener	Responsibility
2	Dr. S. N. Gajjar	Assoc. Professor, DEE	Member	Accommodation
3	Dr. Dev Raj	Rector, ACH	Member	
4	Dr. D. H. Tandel	Rector, NMCA	Member	
5	Dr. Suman Jha	Rector, CoF	Member	
6	Dr. Jwalantbhai Zala	Agril. Officer, SSK, Navsari	Member	
7	Shri Sanjaybhai Rabari	Sr. Clerk (Executive Engineer)	Member	
8	Shri Sandip R. Patel	Sr. Clerk (Executive Engineer)	Member	

(17) Webcast / Committee:

1	Shri Bhavesh Chaudhary	Assist. Professor (AABMI)	Convener	Webcast and digital screen display, Videography of Ceremony.
2	Shri Sunil Patel	Programmer	Member	
3	Shri Chetanbhai Lad	Programmer	Member	
4	Shri Mayur N. Bharthera	Programmer	Member	
5	Shri Manan Bhatt	Programmer	Member	

All Conveners can co-opt any member in the committee as per the requirements.

All Unit Heads of the University are requested to spare the services of above staff members as well as other staff members to make the programme a grand success.

No. NAU/REG/EXAM/Poly. Ceremony/ 7227-28 /2024

Date : 23/09/2024

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Copy F.W.Cs. to :

- 1) PS to Hon'ble Vice Chancellor, NAU, Navsari.
- 2) PS to Registrar, NAU, Navsari.
- 3) All Concerned Convener/Members.