# 18th Annual Convocation 2022-23

## Instructions to the candidates for filling the convocation form

**Note: - Use your Registration number to fill the convocation form**.

1. Verify your academic and personal information and if there any changes, update the personal information.

2. **The hard copy of the print out application form**, **fees receipt** along with supported document *i.e.* **self-attested copies of Transcript for under graduate and Notification for Post Graduate students only** shall reach: **The Registrar, Office of the Registrar, Navsari Agricultural University, Eru Char Rasta, Dandi Road, Navsari–396450 (Gujarat) on or before Dt. 10/01/2023.**

3. **The Convocation fees must be paid by online mode only** through internet banking or debit/credit card up to **Dt. 05/01/2023.**

4. After successful transaction for fees, the candadate should get print out of fees receipt with Bank Reference.

5. **Fees for the convocation: Rs.500/- for student** who remain Present; **Rs.1000/- for Student who remain absent**.

6. For any queries, the candidate may contact Assistant Registrar (Academic) by sending the Email on **convocation@nau.in**.

7. **For re-printing the application form and fees receipt,** use candidate's registration number. The OTP will be sent on registered mobile number.

8. If any problem occurs in downloading the receipt and application form, allow the pop-up in your browser.

9. If amount is deducted from the bank account and fee receipt is not generated, wait for 24 hours and then check to print the receipt. Eventhough, the problem exist then mail us on convocation@nau.in with all the details.

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