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R. Arun Kumar, I.F.S.

सचिव
Secretary



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भारतीय वानिकी अनुसंधान एवं शिक्षा परिषद्
INDIAN COUNCIL OF FORESTRY RESEARCH AND EDUCATION

(पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय, भारत सरकार की एक स्वायत्त निकाय)
(An Autonomous Body of the Ministry of Environment, Forest and Climate Change, Govt. of India)
डाकघर : न्यू फॉरेस्ट, देहरादून - 248006 (उत्तराखण्ड)

P.O. New Forest, Dehradun - 248 006 (Uttarakhand)

No. 32-8/2023-ICFRE

Dated the 24th September, 2023

To

1. The Secretary to the Govt. of India, Ministry of Environment, Forests and Climate Change, Indira Paryavaran Bhawan, 'Prithvi Wing', Jor Bagh Road, Ali Gang, New Delhi
2. Secretary to the all State Government Forest Departments
3. Principal Chief Conservator of Forests of all States/Union Territories.
4. All Managing Directors, Forest Development Corporation of all State/Union Territories
5. All Chief Wildlife Wardens of all State/Union Territories.
6. Director General, ICAR/CSIR, New Delhi
7. Director General, FSI, Dehradun
8. Director, Indian Institute of Technology, Roorkee-247667 (Uttarakhand)
9. Director, National Institute of Hydrology, Roorkee-247667 (Uttarakhand)
10. Director, Indian Institute of Forest Management, Bhopal/Indira Gandhi National Forest Academy, Dehradun/ Director, Forest Education, Dehradun/Director, Wildlife Institute of India, Dehradun/G.B. Pant Institute of Himalayan Ecology, Almora/ZSI, Dehradun/BSI, Kolkata
11. Surveyor General of India, Survey of India, Dehradun
12. Dean, Indian Institute of Remote Sensing, Dehradun
13. Vice-Chancellor of all Agricultural Universities
14. All DDGs/Director (Research)/Head, BCC Division, ICFRE
15. All Directors of ICFRE Institutes/Head of Centres under ICFRE

Sub:- Advertisement for appointment on deputation to the post of Deputy Director General (Administration), ICFRE (Hqr.), Dehradun in the pay level 15 of 7th CPC Pay Matrix.

Sir,

Please find enclosed a copy of the advertisement for appointment on deputation to the post of Deputy Director General (Administration), ICFRE (Hqr.), Dehradun in the pay level 15 of 7th CPC Pay Matrix, under ICFRE for circulation amongst officers working in your organization. The advertisement is also available at ICFRE Website www.icfre.org.

Pst to R

MP

7. NOV 2023

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Circulate
017/14

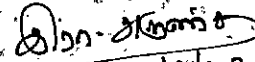


Continued ...#2

-:2:-

Bio-data of eligible candidates along with their vigilance clearance and attested photocopies of ACR dossiers for the last seven years from 2016-17 to 2022-2023 may please be forwarded to this office by 15.11.2023 in general and by 30.11.2023 in case of candidates working in A&N Islands and Lakshdweep, for considering their applications.

Yours faithfully,



29/9/23

(R. Arun Kumar)

Secretary, ICFRE

Encl: As above.

Copy to:

The Head, IT Division, ICFRE with a request to place the enclosed advertisement on ICFRE website.



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डाकघर : न्यू फॉरेस्ट, देहरादून - 248006 (उत्तराखण्ड)

P.O. New Forest, Dehradun - 248 006 (Uttarakhand)

Advt.No. 01 / DDG (A)/2023 - ICFRE

Applications are invited for filling up the post of Deputy Director General (Administration), ICFRE (Hqr.), Dehradun on deputation basis in the pay level-15 of 7th CPC Pay Matrix with allowances as admissible under rules in ICFRE:-

The eligibility criteria and other terms and conditions for the above said posts are stated below:-

A. For Members of Indian Forest Service:

A.1 Essential Qualifications:

A serving member of Indian Forest Service having completed 26 years of service with reference to year of allotment.

OR

B. For Scientists:

B.1 Essential Qualifications:

A candidate having First Class Masters Degree in Basic Sciences/Agriculture/ Management/Social Sciences from a recognized University, with 26 years of service with reference to the date of appointment as Group 'A' Scientists and who has 15 years experience in Forestry Research/Extension or Education.

B.2 Desirable Qualifications: For both members of Indian Forest Service and Scientists:

1. Working experience of Personnel/ Administrative/Financial matters at senior level in the Government or similar Research/Educational organization.
2. Experience in preparation of budget and its control, maintenance of organizational accounts.
3. Conversant with all government Rules and Regulations regarding financial and administrative matters of the Government/Autonomous bodies including audit of Accounts.

Head Quarters:-

- 1) The Head quarter(s) of Dy. Director General (Administration) shall be Dehradun.

The Director General, ICFRE, with the approval of the Ministry of Environment, Forests and Climate Change can transfer incumbent working on the post of DDG/Director in the Council to another post of DDG/Director as per requirement and the officers appointed to these posts shall be liable to serve anywhere in India.

Age: Not exceeding 57 years as on 15.11.2023.

Eligibility: The crucial date for determining eligibility criteria shall be 15.11.2023

Tenure: The tenure of deputation shall ordinarily be five years or till superannuation, whichever is earlier, and as per guidelines of the Government of India.

"Cooling off" requirement:- "Cooling off", period for the posts shall be as per guidelines of the Government of India.

Debarment:- In case an officer, to whom offer of appointment to the above posts does not report either on his own volition or at the instance of the Cadre authority, he would be debarred from consideration for a post in ICFRE for a period of 5 years.

General Instructions:

1. Applications with complete bio-data together with a fee of Rs. 500/- (Rupees five hundred only) in the form of Demand Draft drawn in favour of the Accounts Officer, ICFRE should reach the office of the Secretary, Indian Council of Forestry Research and Education, P.O. New Forest, Dehradun on or 15.11.2023 and for officers of Andaman & Nicobar Island and Lakshdweep will be 30.11.2023.
2. Application and the envelope should be superscripted as "Application for the post of DDG (Admin), ICFRE " against Advt. No. 01/DDG(A)/2023 ICFRE". Application incomplete in any respect shall be summarily rejected.
3. In no case the Council will be responsible for non-receipt of applications or any delay in receipt thereof on any account whatsoever. No application received after the stipulated last date will be entertained under any circumstances and all the late applications will be summarily rejected.
4. The candidate must submit their application through proper channel. The concerned department/organization should enclose vigilance clearance report and Annual Confidential Reports of the officer for the last seven years for the years 2016-17 to 2022-2023 while forwarding the applications of the candidates. However, an advance copy can be submitted alongwith the prescribed fee.

5. The IFS officers who have not completed the mandatory "Cooling off" period, as the case may be, in his/her parent cadre between two spells of deputation as on 15.11.2023 will not be considered for the post.
6. The Council reserves the right to relax, the qualifications/experience in case of exceptionally qualified and meritorious candidates.
7. The Council reserves the right not to fill up the vacancy advertised if the circumstances so warrant in the interest of the Council.


29/11/23
Secretary, ICFRE

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PROFORMA FOR APPLICATION

for the post of

Deputy Director General (Administration), ICFRE (Hqrs.)

1. Name (in block letters)
Last Name:
First Name:
Middle Name:
2. Post applied for and Pay Scale:
3. Cadre & Year of allotment (in case of IFS officers):
4. Date of appointment as Gr. 'A' Scientist (in case of Scientist):
5. Post currently held with pay scale:
and present basic pay
6. Date of Birth (in Christian era):
Age as on _____ Year- Month Day
7. Nationality:
8. Father's Name/Husband's Name:
9. Address for correspondence:
(in block letters with Pin Code)
10. Contact No.: E-mail ID:
11. Educational Qualifications:
12. If holding Ph.D., the discipline, title of thesis, name of University/Institution and year of award:
13. Number of papers published (please give a list attaching a separate sheet, if required):
14. Number of Books Published (Please give a list attaching a separate sheet, if required):
15. Experience in forestry research, extension and education with details.
16. Details of past service (Chronologically from present position backwards):

Name of employer	of	Full address of employer	Post held (with pay scale)	Period		Nature of duties
				From	To	

17. Specify Experience in the subject/field of selection:
18. Date of return from last deputation:
19. Date of retirement under the rules of the Central/State Government/Organization:
20. Any other information:
21. Bank Drat No. with date and amount:

Place:
Date:

(Signature of the candidate)

