

P.G. ACADEMIC FORMS



**N. M. College of Agriculture
Navsari Agricultural University
Navsari-396 450**

GUIDE LINES FOR P.G. GUIDE AND STUDENTS

P.G.guides and their students find difficulties in the routine academic procedure to be followed in N. M. College of Agriculture, Navsari. In this context, all the head of the Departments, P. G. guides and teachers working under Agriculture faculty are hereby informed to follow the guide lines given below while registration of post graduate students and routine academic procedure.

At the entry level (First Semester)

1. The students when admitted for P. G. studies in agriculture faculty, they should download the prescribed forms [Joining report, registration form, undertaking and semester course card] from college website.
2. The students will submit the above forms/reports duly and carefully filled in all respect within prescribed time limit through their major guide and departmental head as mention in admission memo. The major guide will verify all the details critically and will mention the exact date of joining to the PG programme.
3. Concern major guide will form the advisory committee for the student concern in consultation with Head of the department.
4. The major guide will first discuss with concern Head of the Department regarding total number of courses offered during odd and even semester by respective department.
5. Then student will be called by major guide to finalise the number of courses to be taken under major, minor and supporting field in consultation with advisory committee looking to the research problem. Then student will fill up the campus forms as per PG regulations.
6. The student while filling the form must mension the post graduate research/thesis credit under major field as per PG regulation laid down for the respective degree programme..
7. The campus forms duly and carefully filled in all respect must be submitted within three months from the date of joining.
8. The inservice student(candidate) have to submit the surety bond duly filled in all respect before the end of first semester.
9. Utmost care to be taken by students and major guide in filling the registration/campus forms. particularly with respect to name, registration number, course numbers, title of course, credit for respective course etc.,

10. The major guide should maintain the separate file for each students registered under him/her.

At the subsequent semester(Second Semester onward)

1. Student will collect the semester course card well in advance from the academic branch of N. M. College of Agriculture, Navsari
2. The major guide will approve the course/s under major, minor and supporting field from the campus form only in a respective semester.
3. Student will fill up the semester course card in all respect with utmost care as approved and signed by his major guide.
4. The student will contact the course teachers for getting registration in respective course.
5. The concern teacher before putting his/her signature alongwith name will carefully verify the course number, title and credit hours filled by student in a respective course. The concern teacher will also maintain the list of students for attendance record of student/s registered in his/her course. At the end of semester, attendance report along with minimum academic requirement for award of I grade to be submitted by the concern teacher.
6. The filled course card in all respect invariably be submitted to the academic branch at the time of registration of respective semester.
7. The semester registration fees will not be accepted without course card.
8. In case the student does not complete his study in prescribed semesters of respective degree programme, and if required one or more semester extension to complete his/her study, needs to submit the proposal in prescribed format with the recommendation of his/her advisory committee.
9. The proposal in prescribed format duly fill in all respect with proper justification and signed by all members of advisory committee must be submitted to academic branch for approval of extension. Considering the recommendation of advisory committee two semester extension will be granted by the Principal and if required more it will be approved by the Director of Research & Dean PG studies.
10. Once the candidate list for the semester end examination of respective semester is approved and circulated/declared by the Principal, the PG teachers should verify and tally the list of registered students in concerned course and accordingly follow the instructions given in the examination circular.

11. Following academic reports/ forms are required during P.G. studies

1. Joining report (*Online*)
2. Undertaking Forms (*Online*)
3. Registration / Campus forms (*Online*)
4. Semester Registration course card
5. Proposal for appointment of committee for preliminary viva-voce examination of M.Sc. student.
6. Proposal for appointment of committee for preliminary viva-voce examination of Ph.D. student.
7. P.G. preliminary viva-voce evaluation report
8. Proposal for appointment of Examiners for thesis evaluation of M.Sc./M.Sc.(Agri.)
9. Proposal for appointment of Examiners for thesis evaluation of Ph.D.
10. Performa to accord permission for Extension of Semester
11. Evaluation report of thesis seminar
12. Report of viva-voce on thesis
13. Report of seminar
14. Post graduate seminar evaluation score card
15. Honorarium bill for P.G. examination works
16. *Kachcha* bound thesis forwarding
17. *Pakka* bound bound thesis forwarding
18. *Pakka* bound thesis certificate
19. PG Recognition Performa
20. Seminar/ Thesis/Special problem result sheet
21. UGC rules and regulations for anti-ragging and affidavit forms are kept separately in PDF format (See www.nau.in).

JOINING REPORT

(As per online format)

To,
The Principal and Dean
N.M. College of Agriculture
NAU, Navsari.

Submitted with respect through: The major Guide

Respected Sir,

I, the undersigned Shri. _____
admitted for M.Sc/M.Sc.(Agri)/ Ph.D degree course in the subject
_____ under Dr./Prof. _____ at your college as per
admission memo No. _____ dated. _____. I have to join the
course on or before Date _____.

I have paid all the required fees for the first semester of the academic
year. _____ on _____.

Yours faithfully

Signature of student
(Name of the candidate)

Copy F.W.Cs To :-

The Principal, N. M. College of Agriculture, Navsari for information

Shri. _____ has joined M.Sc/M.Sc.(Agri)/ Ph.D
study programme under my guidance on date: _____.

Date :

SIGNATURE OF THE MAJOR GUIDE
(WITH NAME & DESIGNATION)

UNDERTAKING

(As per online format)

I, Mr./Msresidence
ofMobile No.....admitted in M.Sc.(Agri.)/M.Sc./Ph.D. in
the discipline ofReg.No.....at Navsari Agricultural University,
Navsari during the academic yearhereby declare that at present I am not doing
any full time or part time job in any of the Government/Cooperative/Private organization. I
am aware that Post Graduate study in Navsari Agricultural University is a full time residential
course and I will not join any service during my P.G. study in this University. I know that
concealing such information is indiscipline under PG study rules of the University and my
P.G. registration is liable to cancel.

Place : Navsari

Date:
student

Signature of

Signature of Major Guide
(with Name & Designation)

Signature of Professor & Head
(with Stamp)

NAVSARI AGRICULTURAL UNIVERSITY

N. M. COLLEGE OF AGRICULTURE, NAVSARI

**APPLICATION FORM FOR REGISTRATION AS A POST – GRADUATE
STUDENT**

(As per online format)

(Please read the instruction carefully, before submitting the application to the registrar's office)

Sir,

I request you to register my name as a post graduate student leading for the _____* degree of the Navsari Agricultural University, I intend to offer myself as a candidate for the Examination for that degree in the Year _____.

I further declare that my name has not been registered as Post – graduate student for any other degree or for any other branch of the same degree.

The Registration fee of ` _____ is remitted by M.O. / Paid in cash under Receipt No. _____ dated _____.

I give below particulars about myself.

Yours faithfully

Date :

(Signature of the applicant)

(1) Name in full

Personal Particulars

(As per school
leaving certificate
copy attached

Surname: _____

Name: _____

Father's Name: _____

* M.Sc. (Agri.) / M.Sc/ and Ph.D.

(2) Full address for correspondence : _____

(3) Nationality : _____

(4) Particulars regarding the degree examinations passed :

Name of the examinations	Date of passing	Class obtained	Name of the college and the university	Subject offered

P.T.O

(5) Details about a terms if any, kept at any other college in the state of Gujarat.

(6) (i) The date of application for the certificate of eligibility.

(ii) The number and the date of provisional eligibility certificate issued.

(7) The major subject of study for the post – graduate degree for which the candidate is applying for registration. _____

(8) Admission details :-

1) Admitted for degree :-

2) Admission letter / Memo No. and Date :-

3) College / Campus admitted :-

(9) The name of major Guide under whom the applicant proposes to study of Work: _____

(10) The name of the institution where the applicant proposes to study of work : _____

(11) (i) Whether the fee prescribed by the University has been paid :

Yes / No _____

(ii) The date of Payment: _____

(iii) The amount paid: ` _____

(Rupee _____)

(iv) Receipt No. and date.

Certified that the above information is correct

Place :

Date :

(Signature of the applicant)

I declare that the student named above is permitted by me / us to work under me/us.

Place :

Date :

(Signature of Major Guide
with Name & Designation)

(Signature of the Head of the Deptt.)

Remarks

(To be filled in by the University Office)

The application is in order. The applicant may be registered for M.Sc.
(Agri.)/M.Sc./Ph.D.

Registration Certificate may be issued.

Issued Reg. Cert. No. _____ Date _____

Date of Registration _____

(Signature of the Clerk)

(Signature of Asstt. Registrar)

(Signature of Registrar)

(Signature of Dean P.G. Studies)

Four copies
M.Sc.(Agri.)/Ph.D

NAVSARI AGRICULTURAL UNIVERSITY
POST GRADUATE FACULTY
N. M. COLLEGE OF AGRICULTURE, NAVSARI
Semester Registration Course Card

(1) Full Name of Student:

(2) Registration No:

(3) Registered for : M.Sc.(Agri.)/Ph.D

(4) Academic Year:

(5) Semester No. :

(6) Major Field of Study:

(7) Minor Field of study :

List of the courses approved by the Major Guide for registration during the **Odd** semester of the academic year 2023-24

Sr. No.	Course Number	Title of course	Credits	Signature of teacher
Courses from Major field of study :				
Courses from Minor field of study				
Courses from Supporting / Allied field of study				
Pre- requisite / Non-Credit Compulsory courses :				

Place :Navsari

Signature of student

Signature of Major Guide

Date :

(With name and Designation)

Six copies

M.Sc. / M.Sc.(Agri.)

NAVSARI AGRICULTURAL UNIVERSITY
N.M.COLLEGE OF AGRICULTURE, NAVSARI
PROPOSAL FOR APPOINTMENT OF THE COMMITTEE FOR PRELIMINARY
EXAMINATION FOR M. Sc. / M. Sc.(Agri.)

- (1) Name of Candidate:- _____
(Capital Letters) Surname (First) (Second)
- (2) (A) Degree _____ (B) Major Field _____
- (C) Minor Field _____
- (3) Registration No. _____ Date: _____
- (4) Semester : _____
- (5) Courses successfully completed:-

Sr. No.	Course No.	Credits	Grade Obtained	When Passed (Year & Semester)
(1)	Major filed of study			
(2)	Minor field of study			
(3)	Allied field of study			
(4)	Pre-requisite			

PROPOSED COMMITTEE

Name and Designation	Address

No. ACN/ / /2022
Date :- - -2022, Navsari

Signature of Major Guide
(with Name and Designation)

Recommended
Professor & Head

The members listed above are hereby appointed for conducting viva-voce of candidate. The major guide is requested to arrange for the viva-voce and send report in quadruplicate as soon as the examination is over.

Approved

Ref. No. ACN/C.3/PGT/ /2022
Navsari. Date. / /2022

Principal and Dean
N.M. College of Agriculture
NAU, Navsari

Copy F.W.Cs to:-

- (1) The Dean, P.G. Studies, Navsari Agricultural University, Navsari
- (2) The Registrar, Navsari Agricultural University, Navsari
- (3) The Major Guide concerned

Four copies

Ph. D.

NAVSARI AGRICULTURAL UNIVERSITY
N. M. COLLEGE OF AGRICULTURE, NAVSARI
PROPOSAL FOR APPOINTMENT OF THE COMMITTEE FOR PRELIMINARY
EXAMINATION FOR Ph. D.

(1) Name of Candidate:- _____
(Capital Letters) Surname (First) (Second)

(2) (A) Degree: _____ (B) Major Field: _____
(C) Minor Field _____

(3) Registration No. : _____ (4) Semester : _____

(5) Courses successfully completed:-

Sr. No.	Course No.	Credit	Grade Value	When Passed (Year & Semester)
(1)	Major field of study			
(2)	Minor field of study			
(3)	Allied field of study			
(4)	Pre-requisite			

PROPOSED COMMITTEE

Name and Designation	Address

No. ACN/ / /2022 Date :- - -2022, Navsari	Signature of Major Guide (with Name and Designation)	Recommended Professor & Head
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Recommended

Ref.No. ACN /C.3/PGT/ /2022

Principal

Navsari. Date. / /2022

N.M. College of Agriculture
NAU, Navsari

Copy F.W.Cs to:-

- (1) The Dean, P.G. Studies, Navsari Agricultural University, Navsari
- (2) The Registrar, Navsari Agricultural University, Navsari
- (3) The Major Guide concerned

Confidential
Four copies

NAVSARI AGRICULTURAL UNIVERSITY
FACULTY OF POST GRADUATE STUDIES
N. M. COLLEGE OF AGRICULTURE, NAVSARI
POST GRADUATE PRELIMINARY VIVA-VOCE EVALUATION REPORT

(Vide Office order No.....)

Name of Candidate:-

(Capital Letters) (Surname) (First) (Second)

Registration No.: Registration Date:

Course: M.Sc (Agri)/ Ph.D

Major field of study:

Semester:

Attempt: First/Second/Third

The Advisory Committee hereby certify that in their judgment, the above named student has successfully passed/failed to pass the preliminary examination and recommend/ dose not recommended that this student be admitted to candidacy for the..... degree

Name	Signature	Designation
		Chairman (Major Guide)
		Co-Guide
		Member
		Member
		Additional Member

Place:

Date:

Recommendations of the Committee

- (1) The candidate is given second chance
- (2) The Candidate is given third chance
- (3) The following courses should be added to the programme of study of the candidate.

Course number	Title of the course	Credit
---------------	---------------------	--------

I.

II.

III.

(4) The candidate is discouraged from prosecuting further studies leading todegree.

(5) Other remarks:-

Signature of the Major Guide

(Name and Designation)

Copy F.W.Cs to :

- (1) Dean faculty of Post Graduate studies, Navsari Agril. ,University, Navsari
- (2) The Registrar, Navsari Agriculture University, Navsari
- (3) The Major Guide concerned

Ref.No.ACN/ PGT/ C.3/ /2022

Navsari. Date. / /2022

Principal and Dean

N.M. College of Agriculture, NAU, Navsari

Four copies
For M.Sc. (Agri.)

NAVSARI AGRICULTURAL UNIVERSITY
FACULTY OF POST GRADUTE STUDIES
N. M. COLLEGE OF AGRICULTURE, NAVSARI
PROPOSAL FOR APPOINTMENT OF EXAMINERS FOR THESIS EVALUATION

1.	Name of the Candidate (Full Name)	:	
2.	Degree for which Registered	:	
3.	Registration No.	:	
4.	Major Field of study	:	
5.	Minor field of study	:	
6.	Title of thesis (Capital letters)	:	
7.	Expected date of submission of the thesis	:	
8.	No. of total credits completed	:	
9.	Whether following requirements are completed or not	:	
	a. Course work and other residential requirements	:	
	b. Whether term granted time to time	:	
	c. Date of preliminary examination passed	:	
	d. Completion of course work	:	
	e. Submitted the agreement/ surety bond (for In – Service candidate)	:	
10.	Proposed External Examiners for the thesis evaluation (Total three, one from out states and two from Gujarat state)		
No.	Name & Designation	Address	
1.			
2.			
3.			

PTO

Place: Navsari Date: / /2022	Signature of Major Guide
No. ACN/ / /2022 Date : / /2022	Recommended
No. ACN/C3/PGT/ /2022 Date : / /2022	Recommended Principal and Dean N. M. College of Agriculture NAU, Navsari

Copy F.W.Cs. to :

- (1) The Director of Research and Dean, Post Graduate Studies, Navsari Agricultural University, Navsari for information
- (2) The Registrar, Navsari Agricultural University, Navsari for information
- (3) The Major Guide concerned

Four copies
(For Ph. D.)

NAVSARI AGRICULTURAL UNIVERSITY
FACULTY OF POST GRADUATE STUDIES
N. M. COLLEGE OF AGRICULTURE, NAVSARI
PROPOSAL FOR APPOINTMENT OF EXAMINERS FOR THESIS EVALUATION

1.	Name of the Candidate (Full Name)	:	
2.	Degree for which Registered	:	
3.	Registration No.	:	
4.	Major Field of study	:	
5.	Minor field of study	:	
6.	Title of thesis (Capital letters)	:	
7.	Expected date of submission of the thesis	:	
8.	No. of total credits completed	:	
9.	Whether following requirements are completed or not	:	
	a. Course work and other residential requirements	:	
	b. Whether term granted time to time	:	
	c. Date of preliminary examination passed	:	
	d. Completion of course work	:	
	e. Submitted the agreement/ surety bond (for In – Service candidate)	:	
10.	Proposed External Examiners for the thesis evaluation (Total five, two from out states and three from Gujarat state)		
No.	Name & Designation	Address	
1			
2			
3			
4			
5			

PTO

Place: Navsari Date: /03/2022	Signature of Major Guide
No. ACN/AGRO/T6/ /2022 Date : /03/2022	Recommended Professor and Head
No. ACN/C3/PGT/ /2022 Date : / /2022	Recommended Principal and Dean N. M. College of Agriculture Navsari

Copy F.W.Cs. to :

- (1) Director of Research and Dean, Post Graduate Studies, Navsari Agricultural University, Navsari for information and necessary action please
- (2) Registrar, Navsari Agricultural University, Navsari for for information and necessary action please
- (3) The Major Guide

Three copies

NAVSARI AGRICULTURAL UNIVERSITY
FACULTY OF POST GRADUTE STUDIES
N. M. COLLEGE OF AGRICULTURE, NAVSARI

Performa to accord permission for Extension of Semester for PG study

1	Name of Student	:	
2	Registration No.	:	
3	Degree	:	
4	Major Field	:	
5	Minor Field	:	
6	Progress of study :		
	• Course work	:	
	• Seminar given	:	
	• Title of research	:	
	• Research completed?	:	
	• Pre – qualifying examination passed?	:	
	• Prelim viva – voce examination passed?	:	
	• Thesis submitted (<i>Kachha</i> bound)	:	
7	Semester required to be complete the study	:	
8	Reason for delaying study with full justification	:	
9	Previous permission given by Dean, P.G. (Proof required)	:	
10	Signature of student	:	

PTO

11	Recommendation of Advisory committee	:	Signature
	Major Guide	:	
	Co – Guide	:	
	Member	:	
	Member	:	
	Member	:	
	Member	:	
12	Recommendation of faculty Dean	:	

NAVSARI AGRICULTURAL UNIVERSITY,NAVSARI
FACULTY OF POST-GRADUATE STUDIES

College / Centre :- N. M. COLLEGE OF AGRICULTURE, NAVSARI

EVALUATION REPORT OF THESIS SEMINAR

- (1) Name of the candidate :-
(As per Registration)
- (2) Registration No: (A) Major Field:
- (3) Degree : M.Sc.(Agri.) (B) Minor Field:
- (4) Semester :
- (5) Date and time of thesis seminar presentation:
- (6) Place of thesis seminar presentation:

The committee hereby certifies that presentation of thesis seminar by candidate and format of the *kachcha* bound thesis was satisfactorily met/failed to meet the requisite standards as per the P.G. regulations. The committee therefore recommends/does not recommend for further necessary action.

Sr.No.	Name & Designation	Signature	
			Major Guide
			Co-Guide
			Member
			Member
			D.R .Nominee

Remarks

Place : Navsari

Date:

No.ACN/PGT/C-3/ /2022

Place : Navsari.

Date : / / 2022

Signature of Major Guide

Principal and Dean

N. M. College of Agriculture

NAU, Navsari

Copy forwarded for information and necessary action to :-

- (1) The Director of Research and Dean, P.G. Studies, Navsari Agricultural University, Navsari
- (2) The Registrar, Navsari Agricultural University, Navsari

NAVSARI AGRICULTURAL UNIVERSITY, NAVSARI
FACULTY OF POST-GRADUATE STUDIES

College / Centre :- N. M. College of Agriculture, Navsari

REPORT OF VIVA-VOCE ON THESIS

- (1) Name of the candidate :-.....
(As per Registration)
- (2) Registration No.: (A) Major Field:
- (3) Degree : (B) Minor Field :
- (4) Semester:

The examination committee hereby certify that after due consideration of the reports of the external referee on the thesis entitled.""

Submitted by the above named student in partial fulfillment of the requirements for award ofdegree in subject of

The viva-voce of the candidate was subsequently conducted and that, in their judgment the candidate has satisfactorily met/failed to meet the requisite standards of performance for the award of the degree.

The committee therefore recommends/does not recommend the acceptance of thesis for the award of the degree.

Name & Designation

Signature

(1) (Major Guide)

(2) (Co- Guide)

(3) (External Examiner)

Remarks

Place : Navsari

Signature of Major Guide

Date :

(Name and Designation)

PTO

CERTIFICATE

Necessary corrections/modifications have been incorporated in all the copies of the thesis as per suggestions of the external referee(s) and the members of the examination committee.

Place : Navsari

Signature of Major Guide

Date and Day :

(Name and Designation)

CERTIFICATE

(1) This is to certify that Mr/Ms

Registration No.: Degree. Major field.....
has submitted pakka bound volume of thesis to the Principal, N. M.College of Agriculture,
Navsari on Date: - -2023 (Day:) (In words)_____

after incorporating all the suggestions, corrections indicated by the examiners.

(2) This is to certify that the candidate has completed all the requirements.

No.ACN/PGT/C-3/ /2023

Place : Navsari.

Date : / /2023

Principal and Dean
N. M. College of Agriculture
NAU, Navsari

Copy forwarded for information and necessary action to :-

- (1) The Director of Research and Dean, P.G. Studies, Navsari Agricultural University,
Navsari
- (2) The Registrar, Navsari Agricultural University, Navsari
- (3) The Major Guide Concerned

Two copies
Confidential

NAVSARI AGRICULTURAL UNIVERSITY
N.M. COLLEGE OF AGRICULTURE, NAVSARI
REPORT OF SEMINAR

1.	Name of student (In capital letter)	:	
2.	Registration No.	:	
3.	Degree	:	
4.	Discipline		
	Major	:	
	Minor/Supporting	:	
5.	Seminar topic	:	
6.	Date of Seminar	:	
7.	Course No.	:	
8.	Semester	:	

The seminar judging committee hereby certify that on considering the talk given by Mr.in the partial fulfillment of the requirement of the degree ofin the discipline ofand in their judgment the candidate has **satisfactorily met / failed to met** the requisite standard of performance.

Sr. No.	Name of the committee members	Signature	Marks (100)
1.			
2.			
3.			
4.			
5.			
		Total Score	
		Av. Score	
		Out of 100	
		(Out of 10)	

Place: Navsari

Date:

Signature of Major Guide
(Name and designation)

To

The P.G. Seminar Co- Ordinator & Professor of Head (.....),N.M. College of Agriculture, N.A.U., Navsari

APPENDIX-A
NAVSARI AGRICULTURAL UNIVERSITY
N. M. COLLEGE OF AGRICULTURE, NAVSARI
Post Graduate Seminar Evaluation Score Card

1.	Name of student (In capital letter)	:	
2.	Registration No.	:	
3.	Degree	:	
4.			
	Major	:	
	Minor/Supporting	:	
5.	Seminar topic	:	
6.	Date of Seminar	:	
7.	Course No.	:	
8.	Semester	:	

EVALUATION REPORT

Sr. No.	Aspects	Marks	
		Maximum	Obtained
(i)	Synopsis (Covering objective, theme, methodology, literature appropriate to the topic)	10	
(ii)	Presentation Language (10) + Style (5) + Time (5)	20	
(iii)	Justice to the theme (30) (a) Presentation and expression (Covering/not up to the mark).	20	
	(b) Material presented (Appropriate/unnecessary/repetition/hardly justifying theme).	10	
(iv)	Preparation of matter/Material/ Charts/ Tables, slides, live specimens (Clarity content, easy in understanding the matters, statistical base and colour choice).	15	
(v)	Discussion on seminar: Ability to answer the queries/questions, etc.	25	
	Total score	100	
	Average Score	-	

Evaluators Signature:

Name:

Designation:

N.M. College of Agriculture
Navsari Agricultural University Navsari - 396 450 Gujarat
Honorarium Bill for PG Examination work

Student Name :..... Reg.No:

Major Subject:..... Minor Subject:.....

Major Guide:

Name and Present Address of Examiner :

Appointment Order No:

1.	Honorarium for thesis evaluation (For M.Sc. (Agri.)Rs.1500/-, For Ph.D. Rs.2500/-)	
	Honorarium for thesis viva – voce examination (For M.Sc. (Agri.) Rs. 1000/- For Ph.D. Rs.2000/-)	
	Honorarium for Preliminary viva – voce examination (For Ph.D. Rs.1500/-)	
	Total	
2.	Postage charges as per scale (Wherever separately payable postal receipt to be attached in duplicate)	
	Grad Total	

Note: All entries in this form must be filled in by the person preparing the bill. Forms in which entry is left blank will be returned for completion to the person preparing the bill. All bills shall be receipted in advanced.

I hereby declared that I am resident of..... situated in the Republic of India in **Gujarat..**
State and the income tax rules in force in the Republic of India applicable me.

Bank Name & Branch :-

Bank A/c No : Bank IFSC code:-

Date:

Place: Navsari

(Signature of External Examiner)

PAYMENT RECEIVED

(Signature of External Examiner)

Countersigned for Rs.....(Rupees only)

Date:

Place: Navsari

(Signature, Name and Designation of Major Guide)

Pass for payment for **Rs.** (Rupees only)

Date:

Place : Navsari

Principal and Dean

Mr. ABC
M.Sc(Agri.)/Ph.D. Student,
Reg.No
Department of
N.M.C.A., Navsari,
Dt.:

To,
Principal and Dean
N. M. College of Agriculture,
Navsari Agriculture University,
Navsari-396 450

Sub: Submission of *kaccha* bound thesis of Mr. ABC (Reg. No.:)

Respected Sir,

With reference to the subject cited above, I am submitting herewith one/two copies of *kaccha* bound thesis entitled "....." along with the result of research work to my major Guide Dr. XYZ. for the further action.

Encl:

- (1) Hostel certificate
- (2) Evaluation report of thesis seminar
- (3) Online thesis result
- (4) Approved synopsis letter of DR office

Signature of student

(Name of student)

Copy .F.W.Cs. through: The major Guide Dr. XYZ

Please find herewith one/two copy/ copies of thesis of my student Mr. ABC for onward transmission please

(Major Guide)
Designation and Office Address)

Copy.F.W.Cs through: Professor and Head, Department of -----, N. M. College of Agriculture, Navsari Agriculture University, Navsari.

No. ACN/ / /2023

Navsari, Dated: / /2022

Forwarded the thesis for further necessary action

Professor and Head
Department of -----
N. M. College of Agriculture
N. A. U., Navsari

Name of Major Guide
Designation and Address
Date:

To,
Principal and Dean
N. M. College of Agriculture,
Navsari Agriculture University,
Navsari-396 450

Through: Professor and Head, Department of Agronomy, N. M. College of Agriculture, Navsari Agriculture University, Navsari.

Sub: Submission of *pakka* bound thesis of M.Sc.(Agri.)/Ph.D. student Mr/Ms ABC (Reg. No.:)

Sir,

With reference to the subject cited above, please find enclosed herewith the *pakka* bound thesis entitled “.....” of M.Sc.(Agri.)/Ph.D student Mr/Ms.ABC (Reg. No), Department of Agronomy, N. M. College of Agriculture, N.A.U., Navsari with following enclosures

1	<i>Pakka</i> bound thesis	:	1 copy
2	CD of thesis		1 copy
3	Report of viva voce on thesis	:	4 copies
4	Thesis abstract	:	4 copies
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Forwarded the thesis for further necessary action

Professor and Head
Department of
N. M. College of Agriculture
N. A. U., Navsari



NAVSARI AGRICULTURAL UNIVERSITY

**N. M. College of Agriculture
Navsari Agricultural University
Navsari-396 450 (Gujarat)**



विधा सर्वत्र गौरवा

**Dr. R. M. Nayak
Principal and Dean**

**Phone / Fax:- 02637-282766
E-Mail:- principal_agri@nau.in**

CERTIFICATE

This is to certify that **Mr/Ms. ABC(Reg. No.)** has completed all the courses, research work, preliminary viva-voce, thesis viva-voce examinations satisfactorily as well as the requirements for the degree of **M.Sc.(Agri.)/Ph.D.** in the discipline of..... **He/She** has submitted *Pakka* bound thesis on "**XthYmonth2023**", entitled "....." to N. M. College of Agriculture, Navsari Agricultural University, Navsari in partial fulfillment of the requirements for the award of **M.Sc.(Agri.)/Ph.D.** in To the best of my knowledge and belief, **he/she** bears a good moral character.

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1	2	3	4	5	6	7
				National : International : Popular articles :		

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Date of Thesis Submission: 31/07/2019

Degree: M.Sc.(Agri.)
Year: 2019

Minor / Supporting : Soil Science and Agril. Chemistry

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