

Rules and regulations for the
use of the Swami Vivekanand
Hall of ACH at Navsari
Agricultural University

જાહેરનામું નં ૧૦૧૭/૨૦૨૫


આથી સંબંધકર્તા સર્વને જાણકરવામાં આવે છે કે તા. ૦૬/૦૧/૨૦૨૫ ના રોજ નવસારી ખાતે મળેલ સંચાલક મંડળની ૫૪મી બેઠકની કાર્યનોંધના મુદા ક્રમાંક : ૫૪.૧૪ થી નીચેની વિગતે ઠરાવ કરેલ છે.

“Resolved the rules and regulations for the use of Swami Vivekanand Hall at ACH, Navsari Agricultural University as per Appendix-A w.e.f. 1st January, 2025”

૨૫૧૦-૮૮

જા.નં. નકુચુ/અબામ/પીએ/ /૨૦૨૫

તા. ૨૭/૦૩/૨૦૨૫


આચાર્ય અને ડીન

અસ્પી બાગાયત મહાવિદ્યાલય
નવસારી કૃષિ યુનિવર્સિટી, નવસારી

નકલ સવિનય રવાના:

૧. સંચાલક મંડળના તમામ સભ્યશ્રીઓ તરફ
૨. યુનિવર્સિટીના તમામ અધિકારીશ્રીઓ તરફ
૩. તમામ યુનિટ/ સબયુનિટ અધિકારીશ્રીઓ તરફ

નકલ રવાના:

૧. કુલપતિશ્રીના રહસ્ય સચિવશ્રી, નવસારી કૃષિ યુનિવર્સિટી, નવસારી
૨. કુલસચિવશ્રીના કચેરીની બોર્ડ ઓફ મેનેજમેન્ટ શાખા તરફ (૧૦ નકલ)
૩. કુલસચિવશ્રીના રહસ્ય સચિવશ્રી, નવસારી કૃષિ યુનિવર્સિટી, નવસારી
૪. કુલસચિવશ્રીની કચેરીની એકેડમીક/ પરીક્ષા શાખા
૫. અત્રેની કચેરીની જાહેરનામા ફાઇલ

APPENDIX - A

RULES FOR USE OF SWAMI VIVEKANAND HALL NAVSARI AGRICULTURAL UNIVERSITY

1.0 Title and Commencement

These rules may be called "Rules for Use of Swami Vivekanand Hall " and they shall come into force with effect from such date as may be specified by the Board.

2.0 Application for the Use of Place

The government institutes, semi-government institutes, private parties, co-operative, NGOs, etc. shall request at least seven days before the date fixed for the event, make an application in writing to the Principal, ACH, Navsari for permission to use the Swami Vivekanand Hall with the stated purpose in the application.

3.0 Deposit and Maintenance Charges for the Use of Swami Vivekanand Hall

The applicant shall pay the deposit and the maintenance charges along with application to the authority-in-charge as follows:

No.	Kind of sport Place	Details	Charges for Government Institute/ Department (Rs.)	Charges for semi-government institute/Co-operative / Nigam/ Board/NGOs/ corporation (Rs.)	Charges for Private & other Institutions (Rs.)	Deposit (Rs.)
1	Swami Vivekanand Hall	Swami Vivekanand Hall with P.A. system & A.C. for four hours or part thereof	4000/-	6000/-	8000/-	5000/-

4.0 Permission to Use Swami Vivekanand Hall

On receipt of the application the authority-in-charge may grant permission to the applicant to use the Swami Vivekanand Hall based on availability.

5.0 Other Condition Governing the Use of Swami Vivekanand Hall

- 5.1** A permission granted to use the Swami Vivekanand Hall shall not be transferable and shall be subject to the other conditions hereinafter specified.
- 5.2** Permission for the use of Swami Vivekanand Hall shall not be granted for any political activity/group discussion etc. which may cause harm to the public tranquility or for debate on the policy/affairs of state/country/ international policy.
- 5.3** The person holding the permission (hereinafter referred to as "the permit holder") shall be solely responsible to obtain in time, the licenses and permits, if any, required under Rules and to meet the other requirements of law.
- 5.4** The permit-holder while taking possession of the Swami Vivekanand Hall shall checkup the chairs, fans, curtains, bulbs and other furniture and fixtures installed in the Swami Vivekanand Hall and shall make a report in writing to the authority-in-charge stating that the things are in order.
- 5.5** The possession of the Swami Vivekanand Hall shall be immediately handed over back to the authority-in-charge by the permit holder on the expiry of the permission period. While handing over the possession of the Swami Vivekanand Hall the furniture and fixtures installed, therein shall be handed over in the same condition in which the possession thereof was taken. If there be any damage to or breakage of any article in the Swami Vivekanand Hall, the cost thereof shall be recovered from the permit holder.
- 5.6** The permit holder shall take proper care in keeping the Swami Vivekanand Hall clean.
- 5.7** If the permission granted to the permit holder is in any way transferred to any other person, the permission shall be withdrawn.
- 5.8** No hawkers shall be allowed on the premises without the permission of the authority-in-charge.
- 5.9** The banners or stickers of the event should be applied on the stands provided in the Swami Vivekanand Hall. Under no circumstances the banners or stickers of the events should be applied on the wall or any other properties of NAU.

5.10 The permit-holder should make prior proper arrangements for emergency electric backup in case of electricity failure. If the permit-holder is interested to use the electric generator facility of the university, then needs to inform the authority-in-charge at the time of application and shall bear the extra charges for the same as per university norms.

6.0 Cancellation of Permission

6.1 The date and timing once approved for use of the Swami Vivekanand Hall may be changed in genuine circumstances.

6.2 At any time before the possession of Swami Vivekanand Hall, is taken by the permit holder by virtue of permission granted to him, it shall be open to the authority-in-charge/Vice-Chancellor to cancel the permission without giving any reason (s).

7.0 Disruption or Discontinuation of Programme

If on account of any unavoidable circumstances or accidents or misconduct of persons occupying the Swami Vivekanand Hall, the Programme/function arranged is disrupted or is discontinued, the permit holder is liable to pay the charges of the Swami Vivekanand Hall as specified in the application.

8.0 Right of University Staff to Enter the Swami Vivekanand Hall

The members of the staff engaged in the management of the Swami Vivekanand Hall shall have the right to enter the Swami Vivekanand Hall and perform their duties without any restrictions/interruptions.
