

Read: This circular in the concertina of following referred letters:

1. NAU/DR/T-3/99140/2017, Dated 13-10-2017
2. ACN/PGT/C-3/17060-70/2017, Dated 16-10-2017
3. ACN/EXT/E-1/PGT Seminar 2019-20/963/19, Dated 07-09-2019

CIRCULAR

Agricultural Extension & Communication, Agricultural Economics, Agribusiness Management and Agricultural Statistics disciplines are categorized under Social Science Group (SSG). The seminar is a part and partial requirement for postgraduate students registered for master and doctoral degree programme. The formal education is also been used to enhance the knowledge, skill and attitude of students and therefore, the general guidelines for preparation, presentation and evaluation are framed for seminar. This is to be followed by all the major advisors of SSG. The **odd** academic semester for postgraduate students has been commenced from **September-2019**. So, the present postgraduate Seminar of Social Science Group will be known as SSG Seminar Series: **2019-20(Odd Semester)**

General guidelines for postgraduate seminar of SSG Series: 2019-20:

1. In normal circumstances change will not be allowed in date and time of seminar schedule.
2. The venue of seminar is Conference Hall, Department of Extension Education, N.M. College of Agriculture, NAU, Navsari.
3. The HoDs, faculties and postgraduate students are requested to attend the seminars. Active participation and positive interaction with the speaker is advisable for making the seminar more live and to enhance the educational level of discipline.
4. The seminar should be of one hour and speaker has to justify their presentation within first 45 minutes and remaining time should be used for proficient discussion.
5. Minimum 75% attendance is compulsory for all the postgraduate students during the seminar /semester.
6. It is mandatory for the Major and Minor Advisor to remain present to evaluate the seminar. The presence of committee members is advisable to develop cognition atmosphere in the discipline.
7. It is responsibility of Major Advisor to inform the committee members and their students to remain present in the seminar.
8. The proforma given in Appendix-A should be used by Major Advisor to submit the 'REPORT OF SEMINAR' along with two copies of final seminar script (gist) within one week to the Seminar Coordinator.
9. At the end of postgraduate seminar series 2019-20, the Major Advisor has to enter the result of seminar in NAU exam software and generate grade sheet. This has to be submitted to the Principal, N. M. College of Agriculture, Navsari in two copies.
10. Moreover, it is informed that the circulars of the Registrar, NAU is to be followed for mark entry of postgraduate seminar in exam software.
11. Friday of the week is fixed for postgraduate seminar of SSG in every semester.
12. All postgraduate Advisors are hereby instructed to pursue the guidelines for preparation of Seminar Script and Power Point Presentation.
13. Seminar related forms (APPENDIX-A, Report of Seminar and Result of Seminar) are given hereunder for your information. Prescribed forms should be filled in legible writing style or it may be printed on A4 size paper. These forms can be downloaded from www.nau.in

