

Performa for Opening New Budget Head

1.	Name of Office	:	
2.	DDO Number	:	
3.	Details of Funding Agency		
	1.Name of Funding Agency	:	
	2. Full Address	:	
	3. Office Phone No.	:	
	4. Mobile No.	:	
	5. E-Mail	:	
4	Scheme Details : (Attach scheme sanction letter)	:	
	1. Full Name of Scheme	:	
	2. Purpose of Scheme	:	
	3. Period of Scheme	:	
	4. Fund Ratio : (1) 100% (2) 20/80% (3) 25/75 % (4) 50/50 %	:	
5.	Fund Type (1) NAU Fund Act. (2) NAU Revolving Fund Act. (3) Separate Fund Act. (SCLA/SLFA)	:	
6.	Bank A/c. No.	:	
7.	PFMS Scheme Code	:	
8.	Main activity of this scheme. (1) Research (2) Extension (3) Education	:	
9.	Major Head. (1) Plan (2) Non-Plan (3) ICAR (4) Other Agency	:	
10.	Sub Head Other Agency (State Govt./Central Govt/Pvt. Scheme)	:	

Signature

(Head of Office)

Recommendation

(Concern authority)