

Committees for 4th Polytechnic Passing Out Ceremony of Navsari Agricultural University, Navsari to be held on 09/10/2026

-:: CIRCULAR ::-

As per the directives of the Hon'ble Vice-Chancellor, for the successful organization of the 4th Polytechnic Passing Out Ceremony of Navsari Agricultural University, to be held on 09/10/2026, the following committees have been formed. All concerned are informed to perform their duties under the guidance and direct control of the Convener of respective committees.

As such these activities related to **4th Polytechnic Passing Out Ceremony** are to be carried out in stipulated time-frame for which following committees are constituted.

(1) Central Organizing Committee:

1	Dr. R.M.Naik	Hon'ble Vice Chancellor	Chairman	Responsibility
2	Dr. T.R. Ahlawat	Director of Research	Member	Planning, Co-ordination and monitoring of all the activities related to the Polytechnic Passing Out Ceremony.
3	Dr. H.M. Virdia	Registrar	Member	
4	Dr. H.R. Sharma	Director of Extn. Education	Member	
5	Prof. J.R. Naik	DSW, NAU, Navsari	Member	
6	Dr. P.B. Patel	Dean, N.M.C.A., Navsari	Member	
7	Dr. Alka Singh	Dean, A.C.H., Navsari	Member	
8	Dr. S. N. Singh	Dean, Agril. Engg. Dediapada	Member	
9	Dr. D.D. Patel	Principal, COA, Bharuch	Member	
10	Dr. A.P. Patel	Principal, COA, Waghai	Member	
11	Dr. M. B. Tandel	Principal, COF, Navsari	Member	
12	Dr. J. J. Pastagiya	Principal, AABMI, Navasri	Member	
13	Dr. Sanjay Jha	Principal, ASBI, Surat	Member	
14	Dr. K.D. Tandel	Librarian, Central Library	Member	
15	Dr. Lalit Mahatma	Assoc. Director of Research	Member	
16	Dr. V.R. Naik	Assoc. Director of Research	Member	
17	Shri Chirag Naik	Comptroller & DIT	Member	
18	Dr. Vipul Sinde	Executive Engineer	Member	
19	Dr. Amit Lathia	Planning Officer	Member	
20	Prof. A.M. Patel	Asstt. Registrar (Academic)	Member	
21	Dr. Bhavesh Patel	Asstt. Registrar (Adm)	Member	
22	Dr. Alok Singh	Principal, Poly. Agril. Engg.,	Member	
23	Dr. S.S. Gaikwad	Principal, Poly. Horti., Paria	Member	
24	Dr. M.P. Ahir	Principal, Poly. Horti., Navsari	Member	
25	Dr. N.M. Chauhan	Principal, Poly. Agri., Vyara	Member	
26	Dr. A.D. Raj	Principal, Poly. Agri., Bharuch	Member	
27	Dr. Mahaveer Chaudhari	Principal, Poly. Agri., Waghai	Member	

(2) Procession Organizing Committee:

1	Prof. A.M. Patel	Asstt. Registrar (Academic)	Convener	Responsibility
2	Dr. B .B. Patel	Asstt. Registrar (ADM)	Member	1. Making arrangement for procession. 2. To march with a NAU flag Dr. B .B. Patel, Asstt. Registrar (ADM) .
3	Dr. Shivam. T. Bhatt	Asstt. Professor, DEE	Member	
4	Shri. T.M. Malek	Sr. Clerk (Academic Branch)	Member	
5	Shri. R.B. Mahyavanshi	Sr. Clerk (Academic Branch)	Member	
6	Smt. Dimpay V. Naik	Sr. Clerk (Academic Branch)	Member	
7	Dr. Aditi R. Chauhan	Asstt. Prof. NMCA	Member	
8	Dr. Mital Patel	Asstt.. Prof., NMCA, Navsari	Member	

(3) Distribution of Certificate and Dupatta Committee:

1	Shri. A.S.Vyas	O S (Exam Branch)	Convener	Responsibility
2	Dr. Jaymin Pandya	Asstt. Prof., PIA, Bharuch	Member	1. Purchase of Shawl, Dupatta and related materials. 2. Distribution of Dupatta and degree certificate to the students.
3	Mr. Sunil Parmar	Agri.Asstt., PIA, Bharuch	Member	
4	Dr. Jayesh Vasave	Asstt. Prof., PIA, Vyara	Member	
5	Dr. Shital Patel	Asstt. Prof., PIA, Vyara	Member	
6	Dr. Sandip Aklade	Asso. Prof., PIA, Waghai	Member	
7	Dr. Sandip Sonwane	Asstt. Prof., PIA, Waghai	Member	
8	Dr. Swati Ganvit	Asstt. Professor, PIH, Navsari		
9	Smt. Dipika Patel	Clerk Rojamdar, PIH, Navsari	Member	
10	Mr. Ankur Dhimmarr	Demonstrator, PIAE, Dediapada	Member	
11	Dr. Chetna M. Patel	Asstt. Prof., PIH, Paria	Member	
12	Dr. Sandip Masaye	Asstt. Prof., PIH, Paria	Member	
13	Shri. Dipak Rane	Mechanic (Academic Branch)	Member	
14	Kum. N.K. Nayka	Jr. Clerk (Exam Branch)	Member	
15	Shri. Vipul N. Patel	Jr. Clerk (Exam Branch)	Member	
16	Shri. K.A. Patel	Jr. Clerk (Academic Branch)	Member	

(4) Sitting Arrangement Committee:

1	Dr. D. R. Bhanderi	Professor, ACH, Navsari	Convener	Responsibility
2	Dr. D. H. Tandel	Prof., NMCA	Member	Seating arrangement.
3	Dr. K.B. Patel	Asso. Prof., Horti. Poly., Navsari	Member	
4	Dr. Priyanka N. Patel	Asstt. Prof., Horti. Poly., Navsari	Member	
5	Dr. Amit makvana	Asstt. Prof., Paria	Member	
6	Dr. Viral Parmar	Asstt. Prof., Vyara	Member	
7	Dr. Kuldeepsinh Rana	Asstt. Prof., Bharuch	Member	
8	Dr. Shrishail Rudrapur	Asstt. Prof., Waghai	Member	

(5) Samaroh Mandap Committee:

1	Prof. J.R. Naik	DSW, NAU, Navsari	Convener	Responsibility
2	Dr. Vipul Sinda	Executive Engineer	Member	All activities related to Samaroh place (Central Examination Hall).
3	Dr. Gopal Chopda	Asstt. Professor., NMCA	Member	
4	Dr. K. M. Patel	Asstt. Professor., NMCA	Member	
5	Shri. Girish Sabhaya	Agri. Asstt.	Member	
6	Dr. Gaurav Sharma	Asso. Prof., NMCA	Member	

(6) Announcement / Master of Ceremony

1	Dr. Mehul G. Thakkar	Professor, AABMI, Navsari	Convener	All the activities related to Announcement.
2	Dr. Tulsi Gurjar	Asstt. Prof., ACH, Navsari	Member	

(7) Decoration Committee:

1	Dr. Sagar Patil	Professor, NMCA Navsari	Convener	Responsibility
2	Dr. S.L. Chawla	Professor, ACH, Navsari	Member	(1) Decoration of dais, Back drop banner & Welcome banner at gates.
3	Dr. Bhoomika Patel	Asso. Professor, NMCA, Navsari	Member	
4	Dr. Gaurang Patel	Assoc. Professor, ACH (DR Office), Navsari	Member	
5	Dr. Pushparaj Singh	Asstt. Professor, NMCA	Member	(2) Arrangement of Lighting of Lamp, Saraswati Murty.
6	Dr. Mukesh Patel	Assoc. Professor, ACH	Member	
7	Dr. Tejas R. Ahir	Asstt. Professor, ACH	Member	
				(3) Arrangement for Prayer, invocation song.

(8) Invitation Card and Press/ Media Committee

1	Dr. Hemant Sharma	DEE, NAU, Navsari	Convener	Responsibility
2	Dr. S.D. Kawad	Assoc. Professor, DEE	Member	(1) Distribution of Invitation Cards.
3	Dr. Snehal A. Patel	Scientist, KVK, Navsari	Member	
4	Dr. Sehul Chawda	Asso. Prof., DEE	Member	(2) Inviting Press/ Media and Providing transport facility to them.
5	Prof. M.D. Lad	Asstt. Prof., DEE	Member	
6	Dr. Parag Pandit	Asso.. Prof., ACH	Member	(3) Arrangement of files/ folders/ information related to programme and arranging interview of gold medalist student.
7	Dr. S. R. Kumbhani	Asstt. Prof., NMCA	Member	
				(4) Preparing Press note of pre and post programme for wide publicity in Press / Media

(9) Medal Distribution Committee:

1	Prof. J.R. Naik	DSW, NAU, Navsai	Convener	Responsibility
2	Dr. K.P. Suthar	Asstt. Professor, NMCA, Navsari	Member	Preparation of medals as per the procedure and distribution at the time of Ceremony.
3	Dr. Tulsi Gujar	Asstt. Professor, ACH	Member	
4	Shri Girish V. Sabhaya	Agri. Asstt., Office of the DSW	Member	
5	Shri R.B. Mahyavanshi	Sr. Clerk, Registrar Office (Exam Branch)	Member	

(10) Ceremony Speech Committee:

1	Dr. T.R. Ahlawat	Director of Research	Convener	Responsibility
2	Dr. Hemant Sharma	DEE, NAU	Member	Speeches of Dignitaries
3	Dr. Lalit Mahatma	Assoc. Director of Research	Member	
4	Dr. O.P. Sharma	Nodal Officer, Publication Cell, NAU, Navsari	Member	
5	Dr. A. V. Narvade	Professor, NMCA	Member	

(11) Photography and Videography Committee:

1	Dr. J.J. Pastagia	Professor and Head, Ento., NMCA, NAU, Navsari	Convener	Responsibility
2	Dr. Mrugesh Khunt	Asso. Professor, NMCA	Member	Arrangement for Photography and Videography to the event.
3	Dr. R. M. Bhuvra	Asstt. Professor, NMCA	Member	
4	Dr. S.R. Patel	Assoc. Professor, NMCA	Member	

(12) Food Committee:

1	Dr. K.G. Patel	Prof. & Head, Department of Agril. Chemistry and Soil Science	Convener	Responsibility
2	Dr. H.M. Patel	Professor, Horti. Poly., Navsari	Member	Preparing menu, arrange for lunch, high tea for candidates and invited guests, press, staff and students and University Staff.
3	Dr. D. P. Patel	Professor, COF	Member	
4	Dr. Kinjal Shah	Assoc. Professor, NMCA	Member	
5	Dr. J. N. Zala	Asstt. Professor, ACH	Member	
6	Dr. B. H. Kale	Asso. Professor, NMCA	Member	

(13) Committee for Band:

1	Dr. K.G. Patel	Prof. & Head, Department of Agril. Chemistry and Soil Science	Convener	Responsibility
2	Dr. Ketan B. Patel	Asso. Prof. PIH	Member	All arrangements of Band for the programme.
3	Dr. Hardik Shah	Asstt. Professor, ACH	Member	
4	Dr. V. J. Zinzala	Prof., NMCA	Member	

(14) Finance Committee:

1	Shri Chirag Naik	Comptroller	Convener	Responsibility
2	Dr. Pushparaj Singh	Administrative-cum-Account Officer, NMCA	Member	To keep the proper accounts and submit the bill within time limit etc.
3	Smt. V.A. Patel	O. S. (Cash Branch)	Member	
4	Shri K.S. Patel	Sr. Clerk (Registrar Branch)	Member	
5	Shri K.A. Patel	Sr. Clerk (Registrar Branch)	Member	
6	Shri Yogesh Patel	Sr. Clerk, NMCA	Member	
7	Shri. Mitesh Patel	Sr. Clerk, NMCA	Member	

(15) Printing of Certificates Committee:

1	Dr. H.M. Virdia	Registrar, NAU	Convener	Responsibility
2	Shri A.M. Patel	Asstt. Registrar (Academic)	Member	Printing of Diploma certificates & Diploma Register.
3	Shri Mayur Bharthera	Computer Programmer	Member	
4	Shri. A.S. Vyas	Sr. Clerk (Academic Branch)	Member	
5	Shri T.M. Malek	Sr. Clerk (Academic Branch)	Member	
6	Ku. Nita K. Nayka	Jr. Clerk (Academic Branch)	Member	
7	Shri Vipul Patel	Jr. Clerk (Academic Branch)	Member	

(16) Accommodation Committee:

1	Dr. Vipul Shinde	Executive Engineer	Convener	Responsibility
2	Dr. C. U. Shinde	Assoc. Professor, NMCA	Member	Accommodation
3	Dr. P. R. Patel	Rector, ACH	Member	
4	Dr. Kalpesh L. Chaudhary	Asstt. Rector, NMCA	Member	
5	Dr. Sandip M. Patel	Rector, CoF	Member	
6	Dr. Nayan Thesiya	Assoc. Prof., NMCA	Member	
7	Dr. Jwalantbhai Zala	Asstt. Professor, SSK, Navsari	Member	
8	Shri Sanjaybhai Rabari	Sr. Clerk (Executive Engineer)	Member	
9	Shri. Mayur D. Gohil	Agri. Assistant, NMCA	Member	

(17) Webcast / Committee:

1	Shri Bhavesh Chaudhary	Assist. Professor (AABMI)	Convener	Responsibility
2	Shri Chetanbhai Lad	Programmer	Member	Webcast and digital screen display, Videography of Ceremony.
3	Shri Mayur Bharthera	Programmer	Member	
4	Shri Manan Bhatt	Programmer	Member	
5	Dr. Samarth Patel	Asstt. Professor, NMCA		

All Conveners can co-opt any member in the committee as per the requirements.

All Unit Heads of the University are requested to spare the services of above staff members as well as other staff members to make the programme a grand success.

No. NAU/REG/EXAM/Poly. Ceremony/ 6897 /2026

Date : 28 /09/2026


REGISTRAR

Copy F.W.Cs. to :

- (1) PS to Hon'ble Vice Chancellor, NAU, Navsari.
- (2) PS to Registrar, NAU, Navsari.
- (3) All Concerned Officers/Convener/Members.