



Navsari Agricultural University

I/C Dr. H. R. PANDYA

REGISTRAR and

Controlling Officer (IT)

OFFICE OF THE REGISTRAR
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Dt. 27/05/2020

CIRCULAR

All the Deans/Principals/Unit heads/Faculty/Staffs (teaching, non-teaching, technical, non-technical) and students of NAU are informed to provide the information of their travel history, Covid 19 test and Qaurantine during Lock-down period using NAU E-class software. Data entry of travel history information can be made using following steps (eclass.nau.in -> Click on Staff/Student Login -> Sign in with your registered valid nau email-id/enrollment number -> From Left Panel select link from Covid 19 Manager). Now onwards, it is mandatory to make data entry of the travel history information by the guideline attached herewith.

All Deans, Principals and unit heads should inform their respective staff and student to complete data entry of their travel history, Quarantine & Test report information, if any.

Any faculty can contact ITCell through email on itcell@nau.in , if find any difficulty or need support.


I/C. Registrar and Controlling Officer IT
Navsari Agricultural University
Navsari

User manual for COVID 19 Manager

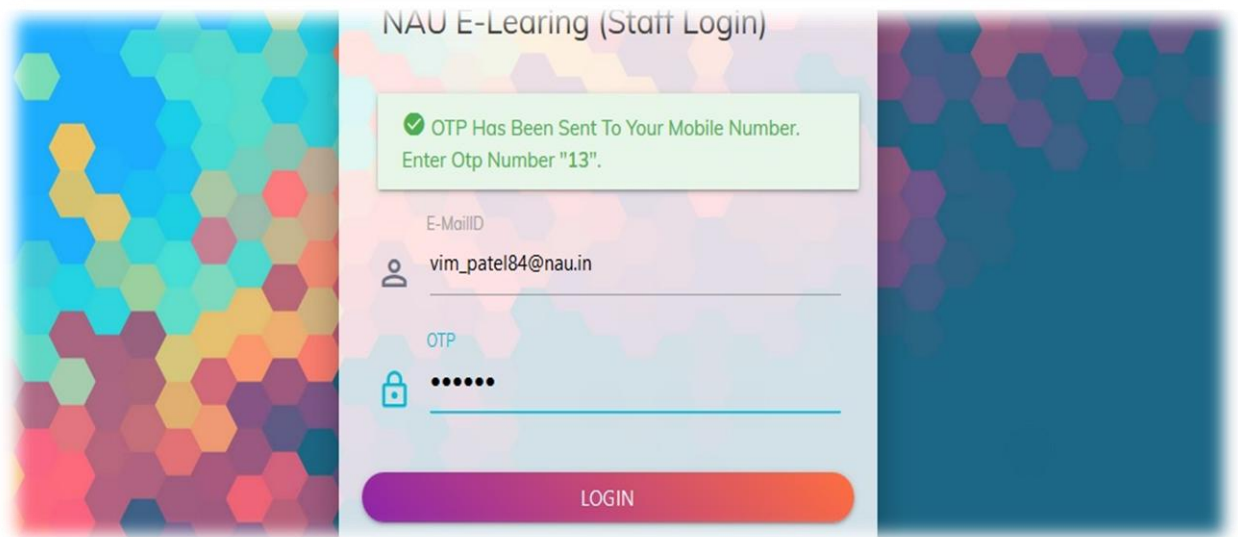
1. Web View. (www.nau.in -> click on NAU E-Class into browser)



2. Staff Login Page. (click on → Staff Login Link)



3. Login information Page. (Fill the Login information and click on Login button)



NAU E-Learning (Staff Login)

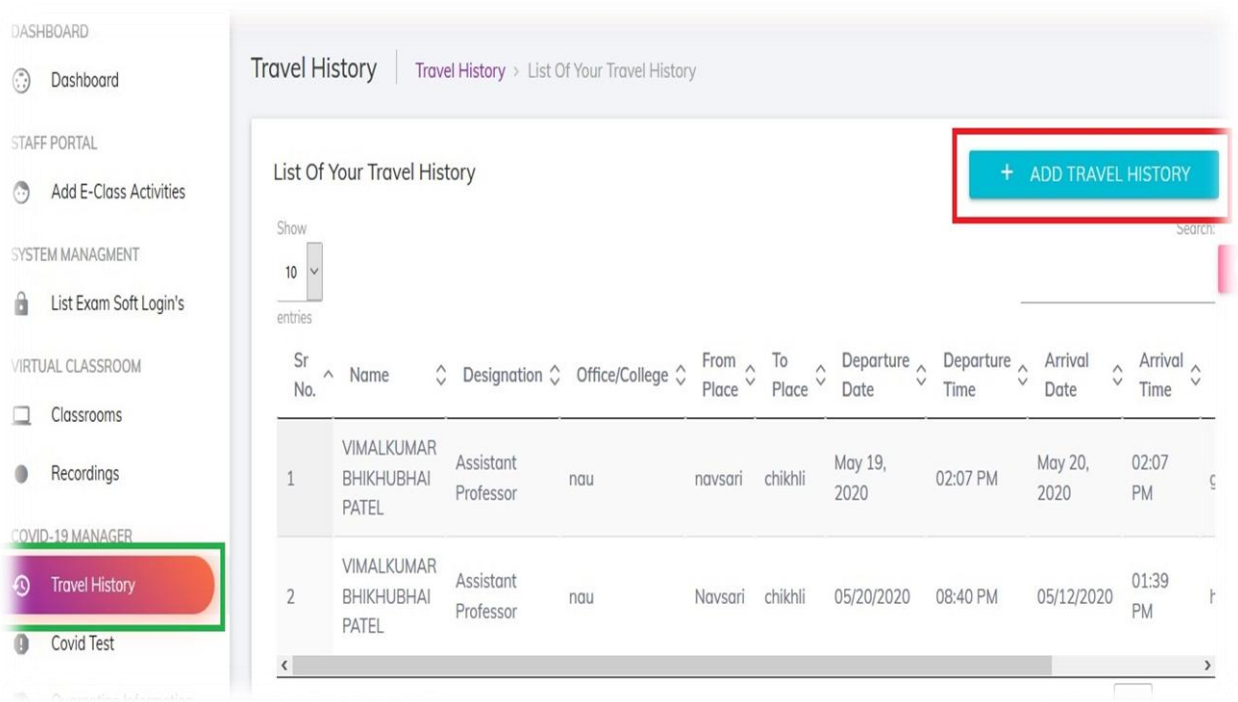
✔ OTP Has Been Sent To Your Mobile Number.
Enter Otp Number "13".

E-MailID
vim_patel84@nau.in

OTP
•••••

LOGIN

4. Travel History Home Page. (Select Travel History link from left pane and click on Add Travel History button)



DASHBOARD

- Dashboard

STAFF PORTAL

- Add E-Class Activities

SYSTEM MANAGMENT

- List Exam Soft Login's

VIRTUAL CLASSROOM

- Classrooms
- Recordings

COVID-19 MANAGER

- Travel History
- Covid Test

Travel History | Travel History > List Of Your Travel History

List Of Your Travel History

Show 10 entries

+ ADD TRAVEL HISTORY

Sr No.	Name	Designation	Office/College	From Place	To Place	Departure Date	Departure Time	Arrival Date	Arrival Time
1	VIMALKUMAR BHIKHUBHAI PATEL	Assistant Professor	nau	navsari	chikhli	May 19, 2020	02:07 PM	May 20, 2020	02:07 PM
2	VIMALKUMAR BHIKHUBHAI PATEL	Assistant Professor	nau	Navsari	chikhli	05/20/2020	08:40 PM	05/12/2020	01:39 PM

5. Travel History information Page. (Fill the Travel History information and click on Submit button)

DASHBOARD

Dashboard

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VIRTUAL CLASSROOM

Classrooms

Recordings

COVID-19 MANAGER

Travel History

Covid Test

Quarantine Information

Add Travel History

Enter Your Name

VIMALKUMAR BHIKHUBHAI PATEL

Enter Your Designation

Assistant Professor

Enter Your Office

CAW Waghai

From Place

Navsari

To Place

Waghai

Departure Date

05/25/2020

DASHBOARD

Dashboard

STAFF PORTAL

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Classrooms

Recordings

COVID-19 MANAGER

Travel History

Covid Test

Quarantine Information

Arrival Date

05/25/2020

Arrival Time

06:45 PM

Journey Mode

Private Vehical

Vehicle

Choose Vehicle

Purpose of Travel

FOR office work

Remark



NIL

X BACK

+ SUBMIT

6. Covid Test Home Page. (Select Covid Test link from left pane and click on Add Covid Test Information button)


The screenshot shows the 'Covid Test Home Page'. On the left sidebar, the 'Covid Test' link is highlighted. The main content area is titled 'Covid Test Information' and shows a 'List of Your Covid Test'. A green box highlights the '+ ADD COVID TEST INFORMATION' button. Below the button, there is a table with the following data:

Sr No.	Covid Test Date	Covid Test Status	Covid Test Report	Remark	Action
1	May 20, 2020	Positive	1.PNG	hhh	 

Showing 1 to 1 of 1 entries

7. Covid Test Information Page. (Fill the Covid Test information and click on Submit button)

The screenshot shows the 'Covid Test Information Page'. The form fields are filled with the following information:

- Enter Your Name: VIMALKUMAR BHIKHUBHAI PATEL
- Covid Test Date: May 22, 2020
- COVID-19 Test: ☒ Positive
- Upload Report (Image OR PDF Files Only):  Upload one or more files
- Remark:

At the bottom, there are two buttons: 'X BACK' and '+ SUBMIT'.

8. Quarantine Information Home Page. (Select Quarantine Information link from left pane and click on Add Quarantine Information button.)

Quarantine Information | Quarantine Information > List Of Quarantine Information

List Of Your Quarantine Information

+ ADD QUARANTINE INFORMATION

Show 10 entries

Sr No.	From Date	To Date	Remark	Action
No data available in table				

Showing 0 to 0 of 0 entries

Previous Next

Quarantine Information

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9. Quarantine Information Page. (Fill the Quarantine information and click on Submit button)

Quarantine Information | Quarantine Information > List Of Quarantine Information

List Of Your Quarantine Information

+ ADD QUARANTINE INFORMATION

Show 10 entries

Sr No.	From Date	To Date	Remark	Action
No data available in table				

Showing 0 to 0 of 0 entries

Previous Next

Quarantine Information

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Thank you