

PG ACADEMIC FORMS

2026-27



વેણીલા ઋષિ

NAVSARI AGRICULTURAL UNIVERSITY



વિદ્યા સર્વત્ર ગૌરવા

**N. M. COLLEGE OF AGRICULTURE
NAVSARI AGRICULTURAL UNIVERSITY
NAVSARI (GUJARAT)**

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Three copies

NAVSARI AGRICULTURAL UNIVERSITY
FACULTY OF POST GRADUATE STUDIES
N. M. COLLEGE OF AGRICULTURE, NAVSARI
Performa to accord permission for Extension of Semester for PG study

1	Name of Student	:	
2	Registration No.	:	
3	Degree	:	
4	Major Field	:	
5	Minor Field	:	
6	Progress of study:		
	Course work	:	
	Seminar given	:	
	Title of research	:	
	Research completed?	:	
	Pre – qualifying examination passed?	:	
	Prelim viva – voce examination passed?	:	
	Thesis submitted (<i>Kachha</i> bound)	:	
7	Semester required to be complete the study	:	
8	Reason for delaying study with full justification	:	
9	Previous permission given by Dean, P.G. (Proof required)	:	
10	Signature of student	:	
11	Recommendation of Advisory committee	:	Signature
	Name of Major Guide with designation	:	
	Name of Co-Guide with designation	:	
	Name of Member with designation	:	
	Name of Member with designation	:	
	Name of Member with designation	:	
	Name of Member with designation	:	
12	Recommendation of faculty Dean	:	

Confidential

NAVSARI AGRICULTURAL UNIVERSITY, NAVSARI
FACULTY OF POST-GRADUATE STUDIES

College / Centre: N. M. COLLEGE OF AGRICULTURE, NAVSARI

EVALUATION REPORT OF THESIS SEMINAR

1.	Name of the Candidate	:	
2.	Registration No.	:	
3.	Degree for which Registered	:	
4.	Semester	:	
5.	Major Field	:	
6.	Minor Field	:	
7.	Title of thesis	:	
8.	Date and time of Thesis seminar presentation	:	
9.	Place of Thesis seminar presentation	:	

The committee hereby certifies that presentation of thesis seminar by candidate and format of the *Kachcha* bound thesis was **satisfactorily met/failed to meet** the requisite standards as per the P.G. regulations. The committee therefore **recommends/does not recommend** for further necessary action.

Sr. No.	Name and designation	Signature	
1			Major Guide
2			Co-Guide
3			Member
4			Member
5			Member
6			D.R. Nominee

Remarks-

Date:
Place: Navsari

(Signature of Major Guide)

No. ACN/PGT/C-3/ / 2026
Date: / / 2026; Place: Navsari

Principal and Dean
N. M. College of Agriculture
NAU, Navsari

Copy forwarded for information and necessary action to:-

- (1) The Director of Research and Dean, P. G. Studies, Navsari Agricultural University, Navsari
- (2) The Registrar, Navsari Agricultural University, Navsari

**NAVSARI AGRICULTURAL UNIVERSITY
N. M. COLLEGE OF AGRICULTURE, NAVSARI
REPORT OF PG SEMINAR**

1	Name of student	:	
2	Registration No.	:	
3	Degree	:	
4	Major discipline	:	
5	Minor discipline	:	
6	Semester	:	
6.	Course No.	:	
7.	Seminar topic	:	
8.	Date of Seminar	:	

The seminar judging committee hereby certifies that on considering the talk given by XYZ, in the partial fulfilment of the requirement of the degree of **M.Sc. (Agri.)/Ph.D.** in the discipline of XYZ and in their judgment the candidate has **satisfactory met/failed to met** the requisite standard of performance.

Sr. No.	Name	Role	Marks (100)	Signature
1.		Major guide		
2.		Minor guide		
3.		Member		
4.		Member		
5.		Member		
		Total Score		
		Av. Score (Out of 100)		

Place: Navsari

Date:

**Signature of Seminar Guide
Name & Designation**

**Copy to,
P.G. Seminar Coordinator
Department of XYZ
N. M. College of Agriculture
NAU, Navsari**

APPENDIX-A

Post Graduate Seminar Evaluation Score Card

Name of College: N. M. College of Agriculture, N.A.U., Navsari

EVALUATION SCORE CARD

1	Name of student	:	
2	Registration No.	:	
3	Degree	:	
4	Major discipline	:	
5	Minor discipline	:	
6	Semester	:	
6.	Course No.	:	
7.	Seminar topic	:	
8.	Date of Seminar	:	

Sr. No.	Aspect	Marks	
		Maximum	Obtained
(i)	Synopsis (Covering objective, theme, methodology, literature appropriate to the topic)	10	
(ii)	Presentation Language (10) + Style (5) + Time (5)	20	
(iv)	Preparation of matter/Material/ Charts/ Tables, slides, live specimens (Clarity content, easy in understanding the matters, statistical base and colour choice).	15	
(iii)	Justice to the theme..... (30) Presentation and expression (Covering/not up to the mark)	20	
	Material presented (Appropriate/unnecessary/repetition/hardly justifying theme)	10	
(v)	Discussion (Own seminar) Ability to answer the queries/questions, etc.	25	
	Total score	100	

Place: Navsari

Date:

**Name and Signature of
committee member**

(3 copies)

N. M. COLLEGE OF AGRICULTURE
NAVSARI AGRICULTURAL UNIVERSITY
Eru Cross Road, Navsari – 396 450 Gujarat

Honorarium Bill for PG Examination Work

Name of Student:		Reg. No.:
Major Subject:		Minor Subject:
Name and Present Address of Examiner:		
Appointment Order No.:		
1.	Honorarium for thesis evaluation (For M.Sc. (Agri.) Rs. 1500/- and For Ph.D. Rs. 2500/-)	Rs.
	Honorarium for thesis viva – voce examination (For M.Sc. (Agri.) Rs. 1000/- and For Ph.D. Rs. 2000/-)	Rs.
	Honorarium for Preliminary viva – voce examination (For Ph.D. Rs. 1500/-)	Rs.
	Total	
2.	Postage charges as per scale (Wherever separately payable postal receipt to be attached in duplicate)	Rs.
	Total	

Note: All entries in this must be filled in by the person preparing the bill. Forms in which entry is left blank will be returned for completion to the person preparing the bill. All bills shall be receipted in advance.

I hereby declare that I am resident of Name of city situated in the republic of India in Name of state state and the income tax rules in force in the republic of India apply to me.

Bank Name and Branch:

Bank A/C No.:

Bank IFSC Code:

Date:

Place:

(Signature of External
Examiner)

Countersigned for Rs. _____ (write amount in words)

Date:

Place:

(Signature of Major advisor)

Pass for payment of Rs. _____ (write amount in words)

Date:

Place:

PRINCIPAL AND DEAN

Kachcha bound thesis forwarding letter for M.Sc. (Agri.) student

**To,
Principal and Dean
N. M. College of Agriculture
Navsari Agriculture University
Navsari-396 450**

Sub: Submission of *Kachcha* bound thesis of M.Sc. (Agri.) student...

Respected Sir,

With respect to the above cited subject, I am submitting herewith one copy of *Kachcha* bound thesis entitled “XYZ” of my **M.Sc. (Agri.)** student, **abc (Reg. No.)** along with enclosers mentioned below for the further needful process.

Encl:

- 1) *Kachcha* bound thesis
- 2) thesis seminar report of (4 copies)
- 3) Hostel No-due certificate
- 4) Thesis result (manually prepared) (2 copies)
- 5) Dean PG Approved synopsis letter
- 6) Preliminary Viva voce Examination report

**Signature of Major guide
with stamp**

Copy forwarded through:

Professor and Head, Department of XYZ, NMCA, NAU, Navsari

No. ACN/ /PGT/ /2026; Navsari, Date:

Forwarded the thesis for further necessary action.

**Professor and Head
Department of XYZ
NMCA, NAU, Navsari**

Kachcha bound thesis forwarding letter for Ph.D. (Agri.) student

To,
Principal and Dean
N. M. College of Agriculture
Navsari Agriculture University
Navsari-396 450

Sub: Submission of *Kachcha* bound thesis of Ph.D. (Agri.) student...

Respected Sir,

With respect to the above cited subject, I am submitting herewith two copy of *Kachcha* bound thesis entitled “XYZ” of my Ph.D. (Agri.) student, **abc (Reg. No.)** along with enclosers mentioned below for the further needful process.

Encl:

- 1) *Kachcha* bound thesis (2 copies)
- 2) Thesis seminar report of (4 copies)
- 3) Hostel No-due certificate
- 4) Thesis result (manually prepared) (2 copies)
- 5) Dean PG Approved synopsis letter
- 6) Preliminary Viva voce Examination report

**Signature of Major guide
with stamp**

Copy forwarded through:

Professor and Head, Department of XYZ, NMCA, NAU, Navsari

No. ACN/ /PGT/ /2026; Navsari, Date:

Forwarded the thesis for further necessary action.

**Professor and Head
Department of XYZ
NMCA, NAU, Navsari**

Pakka bound thesis forwarding letter for M.Sc. (Agri.) student

To,
Principal and Dean
N. M. College of Agriculture
Navsari Agriculture University
Navsari-396 450

Sub: Submission of *Pakka* bound thesis of M.Sc. (Agri.) student...

Respected Sir,

With respect to the above cited subject, I am submitting herewith one copy of *Pakka* bound thesis entitled “XYZ” of my **M.Sc. (Agri.)** student, **abc (Reg. No.)** along with enclosers mentioned below for the further needful process.

Encl:

- 1) *Pakka* bound thesis + CD
- 2) Thesis Viva report of (4 copies)
- 3) Abstract (4 copies)
- 4) Bibliography (4 copies)
- 5) Hostel No-due certificate
- 6) IT No-due certificate
- 7) Major department No-due certificate
- 8) Minor department No-due certificate
- 9) Farm No due
- 10) Library No-due certificate (2 types)
- 11) Thesis result (software generated) (2 copies)
- 12) List of instruments used for research work (4 copies)
- 13) Original ID card

**Signature of Major guide
with stamp**

Copy forwarded through:

Professor and Head, Department of XYZ, NMCA, NAU, Navsari

No. ACN/ /PGT/ /2026; Navsari, Date:

Forwarded the thesis for further necessary action.

**Professor and Head
Department of XYZ
NMCA, NAU, Navsari**

Pakka bound thesis forwarding letter for Ph.D. (Agri.)

**To,
Principal and Dean
N. M. College of Agriculture
Navsari Agriculture University
Navsari-396 450**

Sub: Submission of *Pakka* bound thesis of Ph.D. (Agri.) student...

Respected Sir,

With respect to the above cited subject, I am submitting herewith one copy of *Pakka* bound thesis entitled “XYZ” of my Ph.D. (Agri.) student, **abc (Reg. No.)** along with enclosers mentioned below for the further needful process.

Encl:

- 1) *Pakka* bound thesis + CD
- 2) Thesis Viva report of (4 copies)
- 3) Abstract (4 copies)
- 4) Bibliography (4 copies)
- 5) Hostel No-due certificate
- 6) IT No-due certificate
- 7) Major department No-due certificate
- 8) Minor department No-due certificate
- 9) Farm No due
- 10) Library No-due certificate (2 types)
- 11) Thesis result (software generated) (2 copies)
- 12) Research paper accepted/published (2 copies)
- 13) Major guide certificate for research paper
- 14) List of instruments used for research work (4 copies)
- 15) Original ID card

**Signature of Major guide
with stamp**

Copy forwarded through:

Professor and Head, Department of XYZ, NMCA, NAU, Navsari

No. ACN/ /PGT/ /2026; Navsari, Date:

Forwarded the thesis for further necessary action.

**Professor and Head
Department of XYZ
NMCA, NAU, Navsari**



N. M. College of Agriculture Navsari
Agricultural University
Navsari-396 450 (Gujarat)



Dr. Pathikkumar B.
Patel Principal and Dean

Mo.: +91 99252 29732
E-Mail: principal_agri@nau.in

CERTIFICATE

This is to certify that **Mr/Ms. ABC (Reg. No.)** has completed all the courses, research work, preliminary viva-voce, thesis viva-voce examinations satisfactorily as well as the requirements for the degree of **M.Sc.(Agri.)/Ph.D.** in the discipline of **XYZ**. **He/She** has submitted *Pakka* bound thesis on "**Date**", entitled "....." to N. M. College of Agriculture, Navsari Agricultural University, Navsari in partial fulfillment of the requirements for the award of **M.Sc. (Agri.)/Ph.D.** in **XYZ** discipline.

To the best of my knowledge and belief, he/she bears a good moral character.

No. ACN/PGT/C-3/ /202

Date: / /202

**Major Guide Name and
Designation**

Principal and Dean
N. M. College of Agriculture
Navsari Agricultural University
Navsari

Copy F. W. Cs to:

- 1) Registrar, Navsari Agricultural University, Navsari
- 2) Director of Research & Dean P. G. Studies, Navsari Agricultural University, Navsari

Confidential

(two copies)

NAVSARI AGRICULTURAL UNIVERSITY
College: N. M. College of Agriculture, Navsari
POST GRADUATE FACULTY

THESIS RESULT

College: N. M. College of Agriculture, NAU, Navsari
Semester: IV
Major Discipline: XYZ
Date of Thesis Submission:

Degree: M.Sc. (Agri.)
Academic Year:
Minor/Supporting: abc

Sr. No.	Name of the Student	Registration No.	Title of Thesis	Course No.	Credit	Result	Remark
1				ENT 599	0+30	“S”	-

Signature of Major guide with stamp

No. ACN/PGT/C-3/ /2026
Navsari; Date: / /2026

Principal and Dean
NMCA, Navsari

Copy FWRS to:

The Registrar, Navsari Agricultural University, Navsari for information and necessary action please

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(two copies)

NAVSARI AGRICULTURAL UNIVERSITY
College: N. M. College of Agriculture, Navsari
POST GRADUATE FACULTY

THESIS RESULT

College: N. M. College of Agriculture, Navsari
Semester: VI
Major Discipline: XYZ
Date of Thesis Submission:

Degree: Ph.D. (Agri.)
Academic Year:
Minor/Supporting: abc

Sr. No.	Name of the Student	Registration No.	Title of Thesis	Course No.	Credit	Result	Remark
1				ENT 699	0+75	“S”	-

Signature of Major guide with stamp

No. ACN/PGT/C-3/ /2026
Navsari; Date: / /2026

Principal and Dean
NMCA, Navsari

Copy FWRS to:

The Registrar, Navsari Agricultural University, Navsari for information and necessary action please

