



ડો. એચ.આર. શર્મા
વિસ્તરણ શિક્ષણ નિયામક

વિસ્તરણ શિક્ષણ નિયામકશ્રીની કચેરી નવસારી કૃષિ યુનિવર્સિટી

એડુ ચાર રસ્તા, નવસારી-૩૮૬૪૫૦

ફોન : ૦૨૬૩૭-૨૮૨૦૨૬

e-mail : dee@nau.in, Website : www.nau.in

વંચાણે: અત્રેની કચેરીના જાહેરનામા જા.નં. નકૃયુ/વિશિનિ/ટી-૧/સં.મં./૪૮.૧૧/વેબ-૩૭/૨૦૨૩ તા.૧૩/૦૧/૨૦૨૩

પરિપત્ર

ઉપરોક્ત વંચાણે લીધેલ જાહેરનામા અન્વયે, નવસારી કૃષિ યુનિવર્સિટી દ્વારા વિસ્તરણ ક્ષેત્રે ઉત્કૃષ્ટ યોગદાન બદલ દર વર્ષે એક વૈજ્ઞાનિક/શિક્ષકને “બેસ્ટ એક્સટેન્શન સાયન્ટીસ્ટ એવોર્ડ” આપવાનું નક્કી કરવામાં આવેલ છે.

નવસારી કૃષિ યુનિવર્સિટીમાં ફરજ બજાવતા વૈજ્ઞાનિકો/શિક્ષકો પાસેથી વર્ષ-૨૦૨૬ માટે “બેસ્ટ એક્સટેન્શન સાયન્ટીસ્ટ એવોર્ડ” અંગેની અરજી મંગાવવામાં આવે છે. આ એવોર્ડ માટે તાજેતરમાં રીવાઈઝ કરવામાં આવેલ નિયમો અને અરજી પત્રક (સ્કોરકાર્ડ) આ સાથે સામેલ છે. રસ ધરાવતા વૈજ્ઞાનિકો/ શિક્ષકોએ છેલ્લા પાંચ વર્ષ (૦૧/૦૪/૨૦૨૧ થી ૩૧/૦૩/૨૦૨૬)ની કામગીરીના જરૂરી પ્રમાણપત્રો/ આધાર પુરાવાઓ સાથેની નિયત પત્રકમાં ભરેલી અરજી તા.૩૦/૦૮/૨૦૨૬ સુધીમાં અત્રેની કચેરી ખાતે મોકલી આપવા જણાવવામાં આવે છે.

વિસ્તરણ શિક્ષણ નિયામક

જા.નં. નકૃયુ/વિશિનિ/ટી-૧/વેબ-૨૫/૨૦૨૬

નવસારી તા.૨૪/૦૮/૨૦૨૬

નકલ સવિનય રવાના પ્રતિ :

માન. કુલપતિશ્રીના રહસ્ય સચિવશ્રી, નવસારી કૃષિ યુનિવર્સિટી, નવસારી તરફ જાણ થવા સારું.

નકલ જયભારત સહ રવાના પ્રતિ :

નવસારી કૃષિ યુનિવર્સિટી હસ્તકની તમામ યુનિટ/સબ યુનિટ કચેરીઓના વડાઓ તરફ જાણ તેમજ આપની કચેરીમાં ફરજ બજાવતા વૈજ્ઞાનિકો/શિક્ષકોને ધ્યાને લાવવા સારું.

Navsari Agricultural University, Navsari
BEST EXTENSION SCIENTIST AWARD

Annexure - I: Rules for NAU Best Extension Scientist Award

- 1. Name of the Award**
Navsari Agricultural University "Best Extension Scientist Award" for the significant contribution in the field of Agricultural Extension.
- 2. Sponsor**
Navsari Agricultural University, Navsari
- 3. Objective of the Award**
To recognize the talented Scientist/Faculty who has shown extraordinary work in extension activities.
- 4. Nature of Award**
The Award is exclusively meant for Scientist/Faculty of NAU, Navsari for outstanding contribution in the area of extension. Among all the faculties, one Award will be decided. The award consists of Rs. 25,000/- in cash and a citation. The University will reserve all the rights to continue it or not.
- 5. Frequency**
Annual
- 6. Eligibility criteria**
All the Scientists/Faculties who possess a master degree and hold a regular teaching, research, extension education position in Navsari Agricultural University and are also doing extension work for last five years at NAU continuously are eligible for consideration.
- 7. Administration of the award**
 - (1) All the applications received by the Director of Extension Education will be evaluated by the Scrutiny committee and maximum five applications will be recommended to the judging committee.
 - (2) There shall be a scrutiny committee of six members including the Chairperson to evaluate the applications/ nominations and make a recommendation to the judging committee. The scrutiny committee will be nominated by the Hon'ble Vice Chancellor, NAU, Navsari as per the following table for the tenure of three years.

Best Extension Scientist Award Application Scrutiny Committee:

Sr. No.	Name	Designation
1.	Director of Extension Education, NAU, Navsari	Chairman
2.	One Dean (any faculty) nominated by Hon'ble Vice Chancellor	Member
3.	One Professor (any discipline) nominated by Hon'ble Vice Chancellor	Member
4.	Two outside Experts nominated by Hon'ble Vice Chancellor	Member
5.	Extension Educationist from the DoEE nominated by Hon'ble Vice Chancellor	Member Secretary

- (3) The judging committee nominated by the Hon'ble Vice Chancellor will evaluate the said eligible applications. Hon'ble Vice Chancellor will be the Chairman of the committee along with the other members as under.

Best Extension Scientist Award Judging Committee:

Sr. No.	Name	Designation
1.	Hon'ble Vice Chancellor, NAU, Navsari	Chairman
2.	Eminent Extension Educationist (Outside University) nominated by Hon'ble Vice Chancellor	Member
3.	Two outside Experts (One Retired Extension Educationist/ One Retired Professor other than Extension) nominated by Hon'ble Vice Chancellor	Member
4.	Two Deans of the Faculty nominated by Hon'ble Vice Chancellor	Member
5.	Director of Extension Education, NAU, Navsari	Member Secretary

- (4) The Judging committee will finalize and approve only one application out of the eligible applications and recommend to the Board of Management for the award of "Best Extension Scientist Award".

8. Evaluation criteria (As per attached Score Card)

- Educational/ Academic Qualification
- Service Experience
- Award/ Honours/ recognition, if any
- Teaching/ Research/ Extension activities and Planning/ Coordinating/ Execution of Extension programme

9. All the applicants will have to abide by the decision of the concern scrutiny and judging committee. The decision of the university authority will be final and no correspondence/ claim on this account will be entertained.

10. Procedure

- (1) The application should be filled up in prescribed format only as shown on the NAU website and must reach to the office of the Director of Extension Education on or before 31st August of every year.
- (2) Application received after the due date will not be considered for the award.
- (3) The Application must be submitted to the Director of Extension Education after thorough verification by the concerned Unit/ Sub Unit Head/ Dean. If the applicant is head/ officer of the Unit, the relevant document must be certified by his/ her immediate higher authority.
- (4) Outstanding extension work submitted for the award should have been carried out by the applicant in the university during the period of last five years.
- (5) The committee will have the right to reject the application of award for a particular year, if the applicants are not found up to satisfactory level or as per the prescribed criteria.

- (6) In case of an equal score of two candidates, the higher age shall be considered for giving the award.
- (7) The candidate awarded with Best Extension Scientist Award will not be considered for the said award in subsequent five years.
- (8) Proof of each activity must be attached with the application.
- (9) Applicant should provide information regarding FLDs and other activities of his own subject only. If he/ she is having charge of other scientist (s), then office order/ proof should be attached.
- (10) The documentary film/ video recorded should be related to technology, other videos related to general activities should not be considered.
- (11) Only first three authors should be taken in to consideration for research paper/ book / book chapter/ booklet /folder/ article *etc.* published.
- (12) Book/ book chapter having university publication number/ ISBN number/ other standard publication number only should be considered.
- (13) The application should be in proper format, with page number and self-attested documents, otherwise it will be rejected.

11. Presentation of Award

The presentation of award will be made during the annual convocation of Navsari Agricultural University.

Navsari Agricultural University, Navsari

BEST EXTENSION SCIENTIST AWARD

Annexure - II: Score card for the Best Extension Scientist Award

Name of Applicant : _____

Designation : _____

Office Address : _____

Contact No. (Mo.) : _____

E-mail : _____

Bio data of Extension Scientist (Max Score 300.0)

	Particular	Max Score	Score obtained		Page number of authentic document attached
			Self Calcu.	Immediate Head	
A	Educational / Academic Qualification (Max Score 20.0)				
	1 Graduation				
	2 nd class	2.0			
	1 st class	4.0			
	1 st class with distinction / 75% and above or 7.5 and above OGPA	6.0			
	2 Post Graduation				
	2 nd class	2.0			
	1 st class	4.0			
	1 st class with distinction / 80% and above or 8.0 and above OGPA	6.0			
	3 Doctorate	8.0			
(A) Total Score obtained out of 20.0					

B	Service Experience (Max Score 10.0)					
	Particular	No. of years	Max Score	Score obtained		Page number of authentic document attached
				Self Calcu.	Immediate Head	
	Experience over prescribed five years period in NAU (1 Score / year)		5.0			
	Experience as Head of Center/Unit / Sub unit (1 Score / year)		5.0			
(B) Total Score obtained out of 10.0						

C	Award / Honour / Recognition, if any (Max Score 15.0)					
	Particulars	Number	Max Score	Score obtained		Page number of authentic document attached
				Self Calcu.	Immediate Head	
1	Award from ICAR / SAU / Central Govt. / State Govt. / Any other Government Organization during last five years (2 Score / Award)		10.0			
2	Award / Recognition / Prize / Medal received from Recognized Institutions /Professional Societies/ workshop / Seminar/ Symposium/ Conference/ Best article etc. during last five years (1 Score / Award)		5.0			
(C) Total Score obtained out of 15.0						

D	Teaching / Research / Extension Activities
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a) Teaching (last five years data only) (Max Score 8.0)
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S. N.	Particular	Score					Max Score	Score obtained		Page number of authentic documents attached
		1 st	2 nd	3 rd	4 th	5 th		Self Calcu.	Imme- diate Head	
		Year	Year	Year	Year	Year				
1	UG Teaching for prescribed five years period (0.2 Score / course/ per year)						3.0			
2	PG Teaching for prescribed five years period (0.25 Score / course/ per year)						2.5			
3	Number of PG Students guided (0.5 Score / Ph.D. Student & 0.25 Score/ Master Student)						2.5			
(a) Total Score obtained out of 8.00										

b) Research (last five years data only) (Max Score 22.0)

S. N.	Particular	Score					Max Score	Score obtained		Page number of authentic documents attached
		1 st	2 nd	3 rd	4 th	5 th		Self Calcu.	Imme- diate Head	
		Year	Year	Year	Year	Year				
1	Research projects (approved by AGRESCO) (1 Score / PI)						5.0			
2	Research projects (approved by AGRESCO) (0.5 Score/ Co-PI)						2.5			
3	Recommendation/ Policy/ implication in last five years (1 Score/ event for PI)						5.0			
4	Recommendation/ Policy/ implication in last five years (0.5 Score/ Co-PI)						2.5			

5	No. of research papers published in NAAS rated (4.00 and above) /having impact factor journals (1 Score / paper for main author)						5.0			
6	No. of research papers published in NAAS rated (4.00 and above)/having impact factor journals (0.2 Score / paper for co-author)						2.0			
(b) Total Score obtained out of 22.0										

c) Extension (last five years data only) (Max Score 140.0)

S. N.	Particular	Score					Max Score	Score obtained		Page number of authentic documents attached
		1st Year	2nd Year	3rd Year	4th Year	5th Year		Self Calcu.	Immediate Head	
1	Front Line Demonstrations (FLDs) conducted (0.25 Score / technology)						5.0			
2	On Farm Testing (OFTs) conducted (0.5 Score / OFT)						5.0			
3	Other Demonstrations conducted (0.25 Score/ technology)						4.0			
4	Impact Study/ Case Study conducted (other than AGRESCO) (0.5 Score / study)						5.0			
5	Success Story published/ documented (1 Score/ story)						5.0			
6	On Campus Training programme organized for farmers (0.2 Score / training as an organizer)						5.0			
7	Off Campus Training programme organized for farmers (0.2 Score / training as an organizer)						5.0			
8	Vocational Training Programme organized (0.25 Score/ Training of 1-2 days; 0.50 Score/ Training of 3-4 days; 1 Score/ Training of more than 4 days)						5.0			
9	Training conducted for extension functionary (0.5 Score/ training as an organizer)						5.0			
10	Khedut Shibir/ Kishan Gosthi/ Farmers' Day/ Field Day/ Animal Health Camp and similar activities organized (0.5 Score / each for organizer)						10.0			

11	Khedut Shibir/ Kishan Gosthi/ Farmers' Day/ Field Day/ Animal Health Camp and similar activities organized (0.25 Score for co-organizer)						5.0			
12	Lectures delivered as a resource person (0.1 Score / lecture)						4.0			
13	Crop/ livestock Diagnostic Services provided on farmers field (other than field visit) (0.1 Score / each)						4.0			
14	Exposure Visit conducted by the Scientist to the other organization/ institute/ center <i>etc.</i> (0.5 Score / visit for organizer)						4.0			
15	Celebration of Important Days/ Week related to Agricultural activities (0.5 Score / each for organizer/ 0.25 for co-organizer)						5.0			
16	Formation of Self-Help Groups (SHGs)/ FIGs/ FPO/Other (1 Score / each group for facilitator)						3.0			
17	Participation in Agricultural Fair/ Exhibition/ Krushi Mahotsav <i>etc</i> (0.25 Score / each)						3.0			
18	T. V. talk / Radio talk delivered (1 Score /talk)						5.0			
19	Film/ Video Prepared & approved by competent authority (1 Score / each)						5.0			
20	ICT/ E-extension Activity conducted/ FAQ answered under Kisan Sarathi portal/ E-mail (0.25 Score / activity)						3.0			
21	Facilitator/ Recommender for National/ State award for farmers (0.5 Score / award)						2.5			
22	Chairman/ Co-chairman/ Coordinator/ reporter/ Nodal Scientist/ officer related to extension seminars/ meeting <i>etc.</i> (1 Score / position)						5.0			
23	President/ Vice-president/ Secretary/ councilor of Professional societies/ Director/ Project Director; Editor of NAAS rated Journals, Editor of Farm Journals, Executive board/ Council (1 Score/ position/ year)						3.0			

24	Contribution in SREP/ C-DAP/ SAP/ contingency crop planning (2 Score / report)						2.0			
25	Externally funded project proposed and sanctioned for Extension Activity (5 Score /PI/ agency)						5.0			
26	Externally funded project proposed and sanctioned for Extension Activity (2.5 Score /Co-PI/ agency)						2.5			
27	Book published (1 Score per book as Author/ editor and 0.5 score as co-author)						5.0			
28	Book chapter published (0.5 Score / chapter)						5.0			
29	Booklet/ Manual/ Journal prepared for Farmers/ Extension Workers/ Students (1 Score / manual/ journal)						5.0			
30	Folder Published for the farming community (0.5 Score / folder)						5.0			
31	Popular articles published (0.5 Score as author and 0.25 score as co-author)						5.0			
(c) Total Score obtained out of 140.0										

d) Planning/ Coordinating/ Execution of Extension programme (last five years data only) (Max Score 85.0)

S. N.	Particular	Score					Max Score	Score obtaine		Page number of authentic documents attached
		1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year		Self Calcu.	Imme- diate Head	
1	Organization of Krushi Mela (25 Score / activity for organizer; 15 Score / activity for co-organizer; 10 Score/ activity for committee member)						25			
2	National / State Schemes at university level (FFP/ Adaptive/ NMNF/IARI Demo. etc.) (5 Score / activity for PI; 2.5 Score / activity for Co-PI)						20			

3	Seminar/ Symposium/ Workshop/ Capacity building programme/ Brain Storming Session organized/ Co-organized assisted (for Scientist/ faculty/ staff) (10 Score / activity for organizer; 5 Score / activity for co-organizer)						20			
4	Planning/ Organizing/ Coordinating as a Technical associate/ Head of Unit/ Sub-unit/ Office (5.0 Score/ year)						20			
(d) Total Score obtained out of 85.0										
(D) Total Score obtained out of 255.0										
(A+B+C+D) Total Score obtained out of 300.0										

CERTIFICATE

I undersigned Mr./Mrs./Ms./Dr. _____ certify that the information furnished by me is true and as per record. I am abiding by the rules of the award.

Date:

Place:

Signature of Applicant

CERTIFICATE

This is to certify that above said information as provided by Mr./Mrs./Ms./Dr. _____ is checked by me from the office record and it is found correct. This application is forwarded for onward process. Further, no any inquiry/punishment has been imposed on him.

Date:

Place:

Signature of Unit Head