OFFICE OF THE REGISTRAR
Department of Information Techonology
Navsari Agricultural University
Eru Char Rasta, Dandi Road, Navsari – 396450

Navsari Agricultural University

I/C Dr. H. R. PANDYA
REGISTRAR and
Controlling Officer (IT)

✉ **Email: itcell@nau.in** ¦ ☏ **Contact: (M): 7359445544**

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CIRCULAR

IT department is managing IT Infrastructures and various online services across the NAU. IT department is presently working under Office of The Registrar. For the Smooth and efficient functioning of IT Department following roles and responsibilities has been assigned for efficient IT Operations across University. All the Deans/Principals/Unit heads/Faculty/Staffs (teaching, non-teaching, technical, non-technical) and students of NAU are informed to contact respective IT staff for different IT services provided by the IT Department, NAU, Navsari. The details are as per below given table. Any staff/Students can contact IT Cell through email on itcell@nau.in and contact-7359445544 if find any difficulty or need support.

Sr. No	Name of the Person, Designation	Responsibilities Assigned
1.	Prof. Bhavesh Chaudhari, Assistant Professor (IT) **Contact No. : 9825978277**	• Online Jobs Application Software with server management • Hall Ticket Generation Portal (Jobs & Admission) with server management • Antivirus Server • OMR Scanning Software with server management • e-Class Room/ e-Learning Solution (Impartus Solution) with server management • Online Admission Portal with server management • Management of CCTV Camera for University Roads and Main Gates • Managing and Monitoring NAU Network across NAU and Remote Center (LAN & WAN) • Online Network Complain Management System with server management • Management of Internet leased line (NKN, ISHAN and GSWAN) and IPSEC VPN Services of NAU • IT Deadstock & Store in-charge • IT Vehicle in-charge
2.	Mr. Chirag Naik Computer Programmer (KVK) **Contact No. : 9662532863**	• Management of Server room and Server room resources (power supply, Battery backup, AC, Electricity, Bio metric devices, All Servers and PC Hardware, TV ect) • Management of Vmware Server Virtualization esxi and Server Backup Software Solutions • Firewall Management

		• Management of G Suite (Google) Services • Managing University Social Media Platforms • SMS portal Application with server Management • University online E-tender process • Online Examination Software with server management • NAU e-Class Portal with server management • NAU Video Conferencing Streaming Server Portal with server management • NAU e-Learning Portal with server management • NAU Drive Portal with server management • Development and Management CMS based online Financial accounting Management System with server management • Development and Management of CMS based online Human Resource Management system with server management • Development and Management of online NAU planning schemes management System with server management • Development and Management of online NAU Bill Management Software with server management • SSO (Single sign On) development, Deployment and with server Management • Management of DNS Server and AD Server • Paddy Expert System Portal with server management • KIOSK Application with server management • NAU Temperature Alert System with server management • KISAN MITRA Application Portal with server management • Hosting of Website and Applications • Enterprise Resource Planning (ERP-OLD) Software (Server Hardware Management Only) • Online Marks Entry (Exam) Software (Server Hardware Management Only)
3.	Mr. Sunil Patel Computer Programmer **Contact No. : 9925733566**	• University website www.nau.in with server management (Both Old & New) • NAU Tour Management software Management with server management • Online Web-mail Creation Portal with server management • Internet User Management Application Software with server management • Online Web based Guest house room Booking Software with server management • NAU CAAST Website with server management • Veterinary Clinic Management Veterinary Clinical Complex (VCC) Portal with server management • NAU Video conferencing, webcasting and Live streaming activities

I/C **Registrar and Controlling Officer IT**
Navsari Agricultural University
Navsari