



NAVSARI AGRICULTURAL UNIVERSITY
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No. NAU/DR/T-4/ AICRP-TC/³⁹⁴³⁻⁹⁴/2024

Date: 24/05/2024

To,

The Dean
ASPEE College of Horticulture
Navsari Agricultural University
Navsari


Sub: Regarding approval of registration fees, participation and approval of committee for smooth conduct 24th AGM of ICAR-AICRP-TC during June 25-27, 2024 at NAU-Navsari

- Ref: 1) SIC email regarding list of participants & registration fee of 24th AGM at NAU-Navsari during June 25-27, 2024 along with agenda programme details Dated: May 16, 2024
2) Your request letter regarding approval of registration fees, participation list and approval of committee for smooth conduct 24th AGM of ICAR-AICRP-TC during June 25-27, 2024 vide OW. No. No.ACI/AICRP/TC/Committee/3634/2024 Dated: 18/05/2024

With reference to above cited subject & referred request letter (Ref. 1 & 2), you are hereby accorded take registration fees of Rs. 8,000/- for participation of PIs and Co-PIs of AICRP Project who will take part in this 24th AGM of ICAR-AICRP-TC (Ref. 1). This registration fees may be used for smooth organization of the entire AGM by PI-AICRP on Tuber Crops, Navsari. Furthermore, a Local Organization Committee has also been formulated for the smooth conductance of this 24th AGM of ICAR-AICRP on Tuber Crops during June 25-27, 2024 at NAU-Navsari which is also attached herewith (Annexure-1). Additionally, participation of NAU authorities/concerned scientist in the 24th AGM is also hereby accorded as per email from SIC, ICAR-CTCRI, Thiruvananthapuram, Kerala for the participation in the said event (Annexure-2). The expenses of the same would be debited from Budget Head 329/2006-3.

This letter is issued after taking concurrence of Hon'ble Vice Chancellor, NAU, Navsari on file. This is for your kind perusal and needful action.

With regards,


Director of Research & Dean PG Studies

Encls: As above

CC to: The PI-AICRP on Tuber Crops- for the favour of information & necessary action



24th ANNUAL GROUP MEETING OF ICAR-AICRP ON TUBER CROPS



ASPEE COLLEGE OF HORTICULTURE
NAVSARI AGRICULTURAL UNIVERSITY, NAVSARI



25th to 27th June, 2024

List of Committee Members

| Sr. No. | Name of the Committee | Name of the Member | Responsibility |
|---------|-----------------------|--|---|
| 1. | Core Committee | Convener: Dr. Timur R. Ahlawat Director of Research & Dean PG Studies, NAU, Navsari. Mob. No.: 9106829400 | i. Supervision on the overall activity of the ii. annual group meeting of AICRP on Tuber Crops. iii. Management of each committee role and their meetings. iv. Deliver suggestions and instructions to all committee members for smooth functioning of the events. |
| | | Co-convener: Dr. Alka Singh Principal and Dean, ACH, NAU, Navsari Mob. No.: 8160344602 | |
| | | Co-convener: Dr. C. G. Intwala Professor (Pl. Br.), Veg. Sci., ACH, NAU, Navsari Mob. No.: 9898116113 | |
| | | Organizing Secretary: Dr. Himani B. Patel Assistant Horticulturist, AICRPTC, Veg. Sci., ACH, NAU, Navsari. Mob. No.: 7016379078 | |
| | | Member: Dr. Lalit Mahatma Assoc. Director of Research (Horti.), NAU, Navsari Mob. No.: 9426478479 | |
| | | Member: Dr. Vikas R. Naik Assoc. Director of Research (Agri.), NAU, Navsari Mob. No.: 9974061709 | |
| | | Member: Dr. N. M. Chauhan Director of Ext. Education, NAU, Navsari Mob. No.: 9825123116 | |
| | | Member: Dr. H. V. Pandya Registrar, NAU, Navsari Mob. No.: 7600059973 | |
| | | Member: Dr. P. R. Pandey Executive Engineer, NMCA, NAU, Navsari Mob. No.: 9825329183 | |
| | | Member: Dr. R. M. Naik Dean & Principal, NMCA, NAU, Navsari Mob. No.: 9427226128 | |
| | | Member: Dr. Chirag B. Naik Comptroller, NAU, Navsari Mob. No.: 9825043758 | |
| | | Member: Dr. D. R. Bhanderi Professor & Head, Veg. Sci., ACH, NAU, Navsari Mob. No.: 9428457852 | |

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|---------|---|---|--|
| 2. | Stage decoration & Inauguration Committee | Member: Dr. Alka Singh Principal and Dean, ACH, NAU, Navsari Mob. No.: 8160344602 | i. Stage set-up of the inaugural ceremony in Swami Vivekananda Hall on 25-04-2024. ii. Arrangements of dais table, sitting of guests, flower bouquet and batches for all VIP guests. iii. Sourcing all Audio-Visual equipment and systems. iv. Look-up the sitting arrangements for the participants delegates and guests in the event. v. Arrange 2-3 PG students / RA / SRF as volunteer for the event. |
| | | Co-convener: Dr. M. A. Patel Asstt. Prof, FLA, ACH, NAU, Navsari Mob. No.: 8511102869 | |
| | | Member: Dr. Hardik Shah Asstt. Prof., FLA, ACH, NAU, Navsari Mob. No.: 8000220111 | |
| | | Member: Dr. Dipal Bhatt Asstt. Prof., FLA, ACH, NAU, Navsari Mob. No.: 9909423528 | |
| | | Member: Dr. Shivam Bhatt Asstt. Prof., Hort. Poly., NAU, Navsari Mob. No.: 9879636302 | |
| | | Member: Dr. G. D. Patel Asstt. Prof., FLA, ACH, NAU, Navsari Mob. No.: 9924595863 | |
| | | Member: Prof. P K. Chaudhari Asstt. Prof., FLA, ACH, NAU, Navsari Mob. No.: 8780474952 | |
| | | Member: Dr. Tejas Ahir AO, ACH, NAU, Navsari Mob. No.: 9825424555 | |
| 3. | Accommodation Committee | Convener: Dr. D. R. Bhanderi Professor & Head, Veg. Sci., ACH, NAU, Navsari Mob. No.: 9428457852 | i. Making all the necessary accommodation arrangements in University Guest House and Hotels for the VIP Guests and participating Delegates of ICAR and SAUs during the events. ii. Keep collaboration with the Transport Committee members about Arrival and Departure of the Guests and Delegates. iii. Arrange 2-3 PG students / RA / SRF as volunteer for the event. |
| | | Co-convener: Dr. V. K. Parmar Professor & Head, Fruit Sci., ACH, NAU, Navsari Mob. No.: 9428603900 | |
| | | Member: Dr. P. R. Patel Professor & Head, Pl. Pro., ACH, NAU, Navsari Mob. No.: 9979761641 | |
| | | Member: Dr. Rehana Niyaria Professor & Head (Basic Sci.), ACH, NAU, Navsari Mob. No.: 9898940253 | |
| | | Member: P. P. Bhalerao Asstt. Prof., PSMA, ACH, NAU, Navsari Mob. No.: 9662532827 | |
| | | Member: Dr. V. P. Prajapati Asstt. Prof., Pl. Pro., ACH, NAU, Navsari Mob. No.: 9601278020 | |
| | | Member: Dr. P. D. Solanki Asstt. Prof., Fruit Sci., ACH, NAU, Navsari Mob. No.: 9510551363 | |
| | | Member: Mr. Sanjay Rabari Office of Executive Engineer, NAU, Navsari Mob. No.: 9724301276 | |

| Sr. No. | Name of the Committee | Name of the Member | Responsibility |
|---------|------------------------|---|--|
| 4. | Transport Committee | Convener: Dr. A. R. Kaswala Assoc. Prof & Head, NRM, ACH, NAU, Navsari Mob. No.: 9428760866 | i. Managing all the necessary arrangements for receiving & drop of the delegates from Airport (Surat)/Railway Stations (Navsari & Surat). ii. Arrangements of transport for the delegates during lunch & dinner. iii. Keep collaboration with the Accommodation Committee members about staying location of delegates. iv. Arrange 3-4 PG students / as volunteer. |
| | | Co-convener: Dr. P. K. Dubey Asstt. Prof., NRM, ACH, NAU, Navsari Mob. No.: 9016792767 | |
| | | Member: Dr. Avnish Pandey Asstt. Prof., Fruit Sci., ACH, NAU, Navsari Mob. No.: 9913028496 | |
| | | Member: Dr. A. K. Senapati Asstt. Prof., PIIT, ACH, NAU, Navsari Mob. No.: 9638911247 | |
| | | Member: P. P. Bhalerao Asstt. Prof., PSMA, ACH, NAU, Navsari Mob. No.: 9662532827 | |
| | | Member: Dr. F. M. Sahu Asstt. Prof., PIIT, ACH, NAU, Navsari Mob. No.: 9879123286 | |
| | | Member: Dr. Jilen M. Mayani Asstt. Prof., PHT, ACH, NAU, Navsari Mob. No.: 9898110173 | |
| | | Member: Dr. H. G. Suthar Asstt. Prof., PHT, ACH, NAU, Navsari Mob. No.: 9924043413 | |
| 5. | Registration Committee | Convener: Dr. R. V. Tank Assoc. Prof., Fruit Sci., ACH, NAU, Navsari. Mob. No.: 9426837531 | i. Sourcing and assembling of kit material like bag, ID cards, pen & writing pad. ii. Setting up and managing registration place during the events. iii. Distribution of the kit and registration fee receipt. iv. Submission of cash collected during spot registration. v. Arrange 2-3 PG students as volunteer. |
| | | Co-convener: Prof. Dixita Prajapati Asstt. Prof., Fruit Sci., ACH, NAU, Navsari Mob. No.: 9724253897 | |
| | | Member: Dr. Nilam V. Patel Asstt. Prof., PIIT, ACH, NAU, Navsari Mob. No.: 7600096697 | |
| | | Member: Dr. Hetal R. Rathod Asstt. Prof., Veg. Sci., ACH, NAU, Navsari Mob. No.: 9913615259 | |
| | | Member: Dr. Sudha Patil Asstt. Prof., FLA, ACH, NAU, Navsari Mob. No.: 9726071296 | |
| | | Member: Dr. Snehal Patel Asstt. Prof., Pl. Pro., ACH, NAU, Navsari Mob. No.: 9428870528 | |
| | | Member: Dr. A. K. Senapati Asstt. Prof., PIIT, ACH, NAU, Navsari Mob. No.: 9638911247 | |

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| Sr. No. | Name of the Committee | Name of the Member | Responsibility |
|---------|------------------------------|--|--|
| 6. | Technical Session Committee | <p>Convener: Dr. P. R. Patel Professor & Head, Pl. Pro., ACII, NAU, Navsari Mob. No.: 9979761641</p> <p>Co-convener: Dr. V. P. Prajapati Asstt. Prof., Pl. Pro., ACII, NAU, Navsari Mob. No.: 9601278020</p> <p>Member: Dr. R. B. Ardesna Assoc. Prof., NRM, ACH, NAU, Navsari Mob. No.: 9825471231</p> <p>Member: Dr. P. S. Pandit Asstt. Prof., PIIT, ACH, NAU, Navsari Mob. No.: 9375523203</p> <p>Member: Dr. A. I. Patel Asstt. Prof., Veg. Sci., ACH, NAU, Navsari Mob. No.: 7600049176</p> <p>Member: Dr. K. P. Suthar Asstt. Prof., Basic Sciences, ACH, NAU, Navsari Mob. No.: 9978888938</p> <p>Member: Dr. Himani B. Patel Assistant Horticulturist, AICRPTC, Veg. Sci., ACH, NAU, Navsari. Mob. No.: 7016379078</p> <p>Member: Dr. Hetal R. Rathod Asstt. Prof., Veg. Sci., ACH, NAU, Navsari Mob. No.: 9913615259</p> | <p>i. Managing the technical session wise panelist and delegates sitting arrangements.</p> <p>ii. Sourcing all Audio-Visual Committee equipment and systems for PPT presentation.</p> <p>iii. Arrangement of banner and standing charts session-wise.</p> <p>iv. Arrangements of photography of the whole session.</p> <p>v. Keep collaboration with the Transport and Food Committee members for transport and food during break.</p> <p>vi. Arrange 2-3 PG students as volunteers.</p> |
| 7. | Food & Refreshment Committee | <p>Convener: Dr. D. R. Bhanderi Professor & Head, Veg. Sci., ACH, NAU, Navsari Mob. No.: 9428457852</p> <p>Co-convener: Dr. B. M. Tandel Assoc. Prof., Fruit Sci., ACH, NAU, Navsari Mob. No.: 9427125979</p> <p>Member: Dr. A. R. Kaswala Assoc. Prof & Head, NRM, ACH, NAU, Navsari Mob. No.: 9428760866</p> <p>Member: Dr. S. Y. Patel Assoc. Prof., Fruit Sci., ACII, NAU, Navsari Mob. No.: 6354900025</p> <p>Member: Dr. V. P. Prajapati Asstt. Prof., Pl. Pro., ACH, NAU, Navsari Mob. No.: 9601278020</p> <p>Member: Dr. J. M. Vashi Asstt. Prof., Veg. Sci., ACH, NAU, Navsari Mob. No.: 9662532859</p> <p>Member: Mr. G. B. Desai Agriculture Officer, ACH, NAU, Navsari Mob. No.: 8238240922</p> | <p>i. Planning and management of Food plan for the event.</p> <p>ii. Finalization of food menu (Breakfast, lunch, dinner, high tea, etc.) along with time schedule.</p> <p>iii. Monitoring of food items and sitting plan at venue of Food court.</p> <p>iv. Arrange 4-5 PG students / RA / SRF as volunteers.</p> |

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|---------|--------------------------|--|--|
| 8. | Finance Committee | Member: Mr. Vikas Patel Agri. Assistant, ACH, NAU, Navsari Mob. No.: 9173403080 | <ul style="list-style-type: none"> i. Maintaining all the budget receipt and expenditure. ii. Monitoring all expenditures during the event. iii. Management of procedure and purchase of material. iv. Keep collaboration with the Registration Committee members for receipt of spot registration fee. |
| | | Convener: Dr. C. G. Intwala Professor (Pl. Br.), Veg. Sci., ACH, NAU, Navsari Mob. No.: 9898116113 | |
| | | Co-convener: Dr. N. K. Patel Asstt. Prof., Veg. Sci., ACH, NAU, Navsari Mob. No.: 9662532815 | |
| | | Member: Dr. S. Y. Patel Assoc. Prof., Fruit Sci., ACH, NAU, Navsari Mob. No.: 6354900025 | |
| | | Member: Dr. A. I. Patel Asstt. Prof., Veg. Sci., ACH, NAU, Navsari Mob. No.: 7600049176 | |
| | | Member: Dr. P. D. Solanki Asstt. Prof., Fruit Sci., ACH, NAU, Navsari Mob. No.: 9510551363 | |
| 9. | Memento & Gift Committee | Convener: Dr. Dev Raj Professor & Head, PIIT, ACH, NAU, Navsari Mob. No.: 7990692475 | <ul style="list-style-type: none"> i. Arrangements of memento & gifts for Guests of inaugural ceremony and Panelist of technical sessions. ii. Packing and dispatch of memento & gifts to inaugural committee and technical sessions committee members. iii. Arrange 2-3 PG students / RA / SRF as volunteer for the event. |
| | | Co-convener: Dr. A. K. Leua Assoc. Prof & Head, Social Sci., ACH, NAU, Navsari Mob. No.: 9725039457 | |
| | | Member: Y. N. Tandel Assoc. Prof., Fruit Sci., ACH, NAU, Navsari Mob. No.: 9601283385 | |
| | | Member: Dr. P. S. Pandit Asstt. Prof., PHT, ACH, NAU, Navsari Mob. No.: 9375523203 | |
| | | Member: Dr. Avnish Pandey Asstt. Prof., Fruit Sci., ACH, NAU, Navsari Mob. No.: 9913028496 | |
| | | Member: Dr. Hardik Shah Asstt. Prof., FLA, ACH, NAU, Navsari Mob. No.: 8000220111 | |
| | | Member: Dr. N. K. Patel Asstt. Prof., Veg. Sci., ACH, NAU, Navsari Mob. No.: 9662532815 | |
| | | Member: Dr. P. D. Solanki Asstt. Prof., Fruit Sci., ACH, NAU, Navsari Mob. No.: 9510551363 | |
| 10. | Invitation Committee | Convener: Dr. Alka Singh Principal and Dean, ACH, NAU, Navsari Mob. No.: 8160344602 | <ul style="list-style-type: none"> i. Making and printing of invitation card & other necessary labels of the programme. |
| | | Co-convener: Dr. C. G. Intwala Professor (Pl. Br.), Veg. Sci., ACH, NAU, Navsari Mob. No.: 9898116113 | |

| Sr. No. | Name of the Committee | Name of the Member | Responsibility |
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| | | <p>Member: Dr. Dev Raj Professor & Head, PHIT, ACH, NAU, Navsari Mob. No.: 7990692475</p> <p>Member: Dr. Avnish Pandey Asstt. Prof., Fruit Sci., ACH, NAU, Navsari Mob. No.:9913028496</p> <p>Member: Dr. Vipul Shinde TO, Office of VC, NAU, Navsari Mob. No.:8128984318</p> | <p>ii. Arrange 2-3 PG students / RA / SRF as volunteer for the event.</p> |
| 11. | Cultural Committee | <p>Convener: Dr. V. K. Parmar Professor & Head, Fruit Sci., ACH, NAU, Navsari Mob. No.: 9428603900</p> <p>Co-convener: Dr. Tulsi D. Gurjar Asstt. Prof., Fruit Sci., ACH, NAU, Navsari Mob. No.:9427794401</p> <p>Member: Dr. A. K. Leua Assoc. Prof & Head, Social Sci., ACH, NAU, Navsari Mob. No.: 9725039457</p> <p>Member: Dr. Sudha Patil Asstt. Prof., FLA, ACH, NAU, Navsari Mob. No.: 9726071296</p> <p>Member: Dr. Nilam V. Patel Asstt. Prof., PHIT, ACH, NAU, Navsari Mob. No.: 7600096697</p> <p>Member: Dr. J. M. Vashi Asstt. Prof., Veg. Sci., ACH, NAU, Navsari Mob. No.: 9662532859</p> <p>Member: Dr. Hetal R. Rathod Asstt. Prof., Veg. Sci., ACH, NAU, Navsari Mob. No.: 9913615259</p> | <p>i. Organization of cultural programme during Group Meeting (on 25-04-2024).</p> <p>ii. Selection of finest students for cultural activity.</p> <p>iii. Arrangement of all necessary material for the programme.</p> <p>iv. Arrange 2-3 PG students as volunteer for the event.</p> |
| 12. | Press & Media Committee | <p>Convener: Dr. G. V. Sawani Asstt. Prof, Social Sci., ACH, NAU, Navsari Mob. No.: 9924191325</p> <p>Co-convener: Dr. A. K. Leua Assoc. Prof & Head, Social Sci., ACH, NAU, Navsari Mob. No.: 9725039457</p> <p>Member: Dr. M. A. Patel Asstt. Prof, FLA, ACH, NAU, Navsari Mob. No.: 8511102869</p> <p>Member: Dr. P. D. Solanki Asstt. Prof., Fruit Sci., ACH, NAU, Navsari Mob. No.: 9510551363</p> <p>Member: Dr. Vipul Shinde TO, Office of VC, NAU, Navsari Mob. No.: 8128984318</p> <p>Member: Dr. D. J. Chaudhary Asstt. Prof., Basic Sci., ACH, NAU, Navsari Mob. No.: 7043436094</p> | <p>i. Contact print & electronic media personals & preparation of press note of the event to circulate the information on large scale.</p> <p>ii. Preparation of invitation letter for VIP guest of ICAR as well as invitation card for respective officials of NAU.</p> <p>iii. Publicity of the event</p> |

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| | | <p>Member: Dr. J. M. Vashi Asstt. Prof., Veg. Sci., ACH, NAU, Navsari Mob. No.: 9662532859</p> <p>Member: Dr. Tulsi D. Gurjar Asstt. Prof., Fruit Sci., ACH, NAU, Navsari Mob. No.: 9427794401</p> <p>Member: Dr. Mr. G. B. Desai Agriculture Officer, AICRPTC, ACH, NAU, Navsari Mob. No.: 8238240922</p> | <p>information on NAU social media.</p> <p>iv. Printing of required display material like banner, standing charts of technical sessions & venue directions, etc.</p> |
| 13. | Exhibition, Display Committee | <p>Convener: Dr. Dev Raj Professor & Head, PIIT, ACH, NAU, Navsari Mob. No.: 7990692475</p> <p>Co-convener: Dr. Himani B. Patel Assistant Horticulturist, AICRPTC, Veg. Sci., ACH, NAU, Navsari. Mob. No.: 7016379078</p> <p>Member: Dr. Nilam V. Patel Asstt. Prof., PIIT, ACH, NAU, Navsari Mob. No.: 7600096697</p> <p>Member: Dr. Jilen M. Mayani Asstt. Prof., PIIT, ACH, NAU, Navsari Mob. No.: 9898110173</p> <p>Member: Dr. Mangaldeep Sarkar Asstt. Prof., CoA, NAU, Waghai Mob. No.: 9933777603</p> <p>Member: Mr. G. B. Desai Agriculture Officer, AICRPTC, ACH, NAU, Navsari Mob. No.: 8238240922</p> | <p>i. Making arrangement for installation of exhibition stall for display of products and information.</p> <p>ii. Arrange 2-3 PG students / RA / SRF as volunteer for the event.</p> |
| 14. | Farmers Interaction Session Committee | <p>Convener: Dr. C. G. Intwala Professor (Pl. Br.), Veg. Sci., ACH, NAU, Navsari Mob. No.: 9898116113</p> <p>Co-convener: Dr. Himani B. Patel Assistant Horticulturist, AICRPTC, Veg. Sci., ACH, NAU, Navsari. Mob. No.: 7016379078</p> <p>Member: Dr. P. R. Patel Professor & Head, Pl. Pro., ACH, NAU, Navsari Mob. No.: 9979761641</p> <p>Member: Dr. A. I. Patel Asstt. Prof., Veg. Sci., ACH, NAU, Navsari Mob. No.: 7600049176</p> <p>Member: Dr. J. M. Vashi Asstt. Prof., Veg. Sci., ACH, NAU, Navsari Mob. No.: 9662532859</p> | <p>i. Making arrangement of farmers.</p> <p>ii. Arrange 2-3 PG students / RA / SRF as volunteer for the event.</p> |
| 15. | IT Support Committee | <p>Convener: Shri. Chirag B. Naik Comptroller, NAU, Navsari. Mob. No.: 9825043758</p> | <p>i. Sourcing all IT related equipment and systems for inaugural ceremony</p> |

| Sr. No. | Name of the Committee | Name of the Member | Responsibility |
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| | | <p>Co-convener: Dr. Bhavesh D. Chaudhary Deptt. of IT, AABMI, NAU, Navsari Mob. No.: 9898106227</p> <p>Member: Mr. Sunil Patel Deptt. of IT, AABMI, NAU, Navsari Mob. No.: 9925733566</p> <p>Member: Mr. Manan Bhatt Deptt. of IT, AABMI, NAU, Navsari Mob. No.: 7227801350</p> <p>Member: Mr. Chetan Lad Deptt. of IT, AABMI, NAU, Navsari Mob. No.: 9979393220</p> <p>Member: Mr. Mayur Bharthera Deptt. of IT, AABMI, NAU, Navsari Mob. No.: 9275056704</p> | <p>and technical sessions.</p> <p>ii. Setting up of single room with computers, printer and internet connection for preparation of proceedings and other event materials.</p> <p>iii. Maintenance and monitoring of un-interrupted internet connection during the event schedule.</p> <p>iv. Scheduling and managing test runs of online meeting (if required).</p> |
| 16. | Master of Ceremony Announcement | <p>Convener: Dr. Mehul Thakkar Assoc. Prof., AABMI, NAU, Navsari Mob. No.: 9427163205</p> <p>Co-convener: Dr. A. K. Leua Assoc. Prof & Head, Social Sci., ACH, NAU, Navsari Mob. No.: 9725039457</p> <p>Member: Dr. Swati Sharma Asstt. Prof., AABMI, NAU, Navsari Mob. No.: 966 2913378</p> <p>Member: Dr. Hetal R. Rathod Asstt. Prof., Veg. Sci., ACH, NAU, Navsari Mob. No.: 9913615259</p> | <p>i. Look-up all the arrangements related to the inaugural ceremony & plenary session of the event.</p> |