

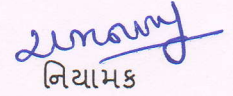
Request for rules and regulations for use of
the central examination hall at Navsari
Agricultural University

જાહેરનામું નં. ૭૯૭ / ૨૦૨૨

આથી સબંધકર્તા સર્વેને જાણ કરવામાં આવે છે કે, તા.૦૧/૦૨/૨૦૨૨ ના રોજ નવસારી ખાતે મળેલ સંચાલક મંડળની ૪૬મી બેઠકની કાર્યનોંધના મુદ્દા ક્રમાંક : ૪૬.૧૫ થી નીચેની વિગતે ઠરાવ કરેલ છે.

"Resolved to approve the rules for use of central examination hall at Navsari Agricultural University as per Appendix A"

જા.નં.નક્રુયુ/નિવિક/ટે-૮ / ૧૧૮૮-૧૨૫૮ / ૨૦૨૨
તારીખ. ૨૨/૦૨/૨૦૨૨



નિયામક

વિદ્યાર્થી કલ્યાણ
નવસારી કૃષિ યુનિવર્સિટી
નવસારી

નકલ સવિનય રવાના :

૧. સંચાલક મંડળના તમામ સભ્યશ્રીઓ તરફ
૨. યુનિવર્સિટી ના તમામ અધિકારીશ્રીઓ તરફ
૩. તમામ યુનિટ/સબયુનિટ અધિકારીશ્રીઓ તરફ

નકલ રવાના:

૧. કુલપતિશ્રીના રહસ્યસચિવશ્રી, નવસારી કૃષિ યુનિવર્સિટી, નવસારી
૨. કુલસચિવશ્રીના કચેરીની બોર્ડ ઓફ મેનેજમેંટ શાખા તરફ (૧૦ નકલમાં)
૩. કુલસચિવશ્રીના રહસ્યસચિવશ્રી, નવસારી કૃષિ યુનિવર્સિટી, નવસારી
૪. કુલસચિવશ્રીની કચેરીની એકેડેમીક/પરીક્ષા શાખા
૫. અત્રેની કચેરીની જાહેરનામા ફાઇલ

APPENDIX - A

RULES FOR USE OF CENTRAL EXAMINATION HALL NAVSARI AGRICULTURAL UNIVERSITY

1.0 Title and Commencement

These rules may be called "Rules for Use of Central Examination Hall" and they shall come into force for one year with effect from such date as may be specified by the Board.

2.0 Application for the Use of Place

The government institutes, semi-government institutes, private parties, co-operative, NGOs, etc. shall request at least ten days before the date fixed for the event, make an application in writing to the authority-in-charge for permission to use the central examination hall with the stated purpose in the application.

3.0 Deposit and Maintenance Charges for the Use of Central Examination Hall

The applicant shall pay the deposit and the maintenance charges along with application to the authority-in-charge as follows:

No.	Name of Hall	Details	Charges for Government Institute/ Department (Rs.)	Charges for Semi-Government institute / Co-operative Nigam / Board/ NGOs/ corporation (Rs.)	Charges for Private & other Institutions (Rs.)	Deposit (Rs.)
1.	Central Examination Hall	Central Examination hall with P.A. system & A.C. for Four Hours or part thereof	5,000/-	7,500/-	10,000/-	5,000/-

4.0 Permission to Use Central Examination Hall

On receipt of the application along with the requisite deposit and the maintenance charges, the authority-in-charge may grant permission to the applicant to use the central examination hall based on availability.

5.0 Other Condition Governing the Use of Central Examination Hall

- 5.1 A permission granted to use a central examination hall shall not be transferable and shall be subject to the other conditions hereinafter specified.
- 5.2 Permission for the use of central examination hall shall not be granted for any political activity/group discussion etc. which may cause harm to the public tranquility or for debate on the policy/affairs of state/country/ international policy.
- 5.3 The person holding the permission (hereinafter referred to as "the permit holder") shall be solely responsible to obtain in time, the licenses and permits, if any, required under Rules and to meet the other requirements of law.
- 5.4 The permit-holder while taking possession of the central examination hall shall check up the chairs, fans, curtains, bulbs and other furniture and fixtures installed in the central examination hall and shall make a report in writing to the authority-in-charge stating that the things are in order.
- 5.5 The possession of the central examination hall shall be immediately handed over back to the authority-in-charge by the permit holder on the expiry of the permission period. While handing over the possession of the central examination hall the furniture and fixtures installed, therein shall be handed over in the same condition in which the possession thereof was taken. If there be any damage to or breakage of any article in the central examination hall, the cost thereof shall be recovered from the amount deposited by the permit holder. In case the amount of deposit is inadequate for such recovery, the permit holder shall make payment of the balance amount without delay. The balance amount of the deposit, if any, after deducting the amounts as aforesaid will be returned to the permit-holder.
- 5.6 The permit holder shall take proper care in keeping the central examination hall clean.
- 5.7 If the permission granted to the permit holder is in any way transferred to any other person, the permission shall be withdrawn and the entire amount of the deposit and maintenance charges shall be forfeited and credited to the University Fund.
- 5.8 No hawkers shall be allowed on the premises without the permission of the authority-in-charge.

5.9 The banners or stickers of the event should be applied on the stands provided in the central examination hall, under no circumstances the banners or stickers of the events should be applied on the wall or any other properties of NAU.

5.10 The permit-holder should make prior proper arrangements for emergency electric backup in case of electricity failure. If the permit-holder is interested to use the electric generator facility of the university, then needs to inform the authority-in-charge at the time of application and shall bear the extra charges for the same as per university norms.

6.0 **Cancellation of Permission**

6.1 The date and timing once approved for use of the central examination hall may be changed in genuine circumstances. In the event of cancellation of reservations once made, the deposit will be refunded if the central examination hall is not used.

6.2 At any time before the possession of a central examination hall is taken by the permit holder by virtue of permission granted to him, it shall be open to the authority-in-charge/Vice-Chancellor to cancel the permission without giving any reason (s). In such cases, the deposit and the charges paid shall be refunded to the permit holder without any other compensation.

7.0 **Disruption or Discontinuation of Programme**

If on account of any unavoidable circumstances or accidents or misconduct of persons occupying the central examination hall, the Programme/function arranged is disrupted or is discontinued, the University shall not be liable to refund to the permit holder, the amount paid by him to the University by way of charges for the use of central examination hall or to pay any compensation in this regard.

8.0 **Right of University Staff to Enter the Central Examination Hall**

The members of the staff engaged in the management of the central examination hall shall have the right to enter the central examination hall and perform their duties without any restrictions/interruptions.
