

**SANDESH NEWS PAPER**  
**Surat Edition Date: 12/11/2019, Tuesday**

**Quotation Notice**

Principal, ASPEE College of Horticulture and Forestry, NAU, Navsari - 396 450, invites quotations in sealed cover by post / courier on or before 2nd December 2019 (up to 17 : 00 Hrs.), for Providing and Fixing Laminated Flush Door with *Chokhat* at Vivekananda Hostel Building. The detail specifications of the material along with terms and conditions would be available at the above address against the quotation fee Rs. 500/- (Non-refundable) either in cash or demand draft in favour of "Assistant Adm. Officer, ACHF, NAU" payable at Navsari. The same could also be downloaded at our website [www.nau.in](http://www.nau.in). Write "Quotation for Vivekanand Hostel" on sealed cover. (Contact No. 9898110173)

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Principal, ACHF, NAU, Navsari



# Tender Document for the Providing and Fixing Laminated Flush Door with *Chokhat* at Vivekananda Hostel Building

Within jurisdiction, Navsari Agricultural University, Navsari

Principal and Dean  
APSEE College of Horticulture and Forestry,  
Navsari Agricultural University  
Navsari 396 450

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**Tender Document for Providing and Fixing Laminated Flush Door with  
Chokhat at Vivekananda Hostel Building  
Within jurisdiction, Navsari Agricultural University, Navsari**

Principal, ASPEE College of Horticulture and Forestry, Navsari Agricultural University, Navsari invites tender for the Providing and Fixing Laminated Flush Door with *Chokhat* at Vivekananda Hostel Building. The detail terms and conditions and tender document is available on [www.nau.in](http://www.nau.in) under tender section.

1	Period for tender document downloading	13/11/2019 to 01/12/2019 up to 18:00 Hrs
2	Last date of Tender submission	02/12/2019 up to 17:00 Hrs
3	Last date of submission of tender fee, EMD and other documents by RPAD/Courier/Speed Post	02/12/2019 up to 17:00 Hrs
4	Probable date for verifying physical documents and opening tender	03/12/2019
5	Bid validity period	Till end of this financial year <i>i.e.</i> 31/03/2020
6	Estimated Quantities (Variable)	Approx. 35 doors with <i>chokhat</i>
7	Tender Fees	Rs. 500/- (Non-refundable)
8	Earnest Money Deposits (EMD)	Rs. 15,000/-
9	Security Deposit	5% of total cost
10	Tender submission/ Communication address	Principal, ASPEE College of Horticulture and Forestry, Navsari Agricultural University, Navsari- 396 450

Further details can be obtained from the above office during working hours.  
Details are also available on website [www.nau.in](http://www.nau.in)

Place: Navsari  
Date: 13/11/2019

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**Principal**  
**ACHF, N.A.U., Navsari**

**ASPEE College of Horticulture and Forestry**  
**Navsari Agricultural University, Navsari**  
**Minimum Specifications (Rest to be filled by the party)**

<b>Sr. No.</b>	<b>Item</b>	<b>Specifications</b>	<b>Quantity (Approx.)</b>
a.	Supplying and Fixing Wood single rabbet door frame ( <i>Chokhat</i> )	<ul style="list-style-type: none"> <li>• Profile having size 100 x 50 mm.</li> <li>• Wooden material.</li> <li>• Single rabbet door frame (<i>Chokhat</i>)</li> <li>• It should be minimum density 0.9 gms/cc.</li> <li>• Minimum weight – 3.25 kg/rmt</li> <li>• Chokhat should be installed and fixed with quality fitting material (Chemical and SS. Screw)</li> </ul>	250 RMT
b.	Providing and fixing wooden flush door with laminates	<ul style="list-style-type: none"> <li>• Providing and fixing solid core wooden flush door with both side laminate.</li> <li>• Thickness – 30 mm minimum.</li> <li>• Flush door should be selected seasoned timber, pressed at high pressure with phenol formaldehyde resin under the cross bonding process.</li> <li>• Flush door should be dimensionally stable, termite resistant and moisture proof.</li> <li>• Flush door density should be minimum 600 kg/cubic mtr.</li> <li>• Flush door moisture should not be more than 8-10 %.</li> <li>• Screw holding strength should be &gt;225 kgs.</li> <li>• Neil holding strength &gt;100 kgs.</li> <li>• The flush door should be cladded from both side quality 1 mm thick laminate using marine grade adhesive.</li> <li>• Colour – Plain Ivory or wooden brown</li> <li>• If required opening for vision panel or louvers should be provided.</li> <li>• The door should be installed using 2 nos f (8 mm x 200 mm) stainless steel door stay, stainless steel hinge 4 nos/door having sizer 150mm x 25 mm x 3 mm and stainless steel handle (2 Nos.) having size 200 mm x 5 mm x 3 mm. Screw must be used made from stainless steel for the fitting of doors.</li> <li>• All work should be carry out with good finish and in true line as directed by authority or committee.</li> <li>• The door should be installed and fixed to door frame (<i>Chokhat</i>) using stainless steel screws size 80-100 mm.</li> </ul>	90 SMT

**Check List Documents (Documents submission)**

<b>Sr. No.</b>	<b>Check List Documents (Documents submission Online and post/courier)</b>	<b>Remarks</b>
1.	Tender Fee: Demand draft of Rs. 500/- (Non-Refundable).	Mandatory
2.	EMD : Demand draft of Rs. 15,000/- (Refundable).	Mandatory
3.	Company Registration Certificate	Mandatory
4.	Last 3 Year Income Tax Returns of assessment year 2015-16, 2016- 17, 2017-18	Mandatory
5.	GST Registration Certificate if applicable	Mandatory
6.	Purchase Order of similar product supplied in Gujarat in last 3 years.	Mandatory
7.	Warranty/Guaranty policy of the product if applicable	Mandatory

## **Terms and Conditions**

1. Rates should be inclusive of all taxes, Octroi, F.O.R. to our site at Navsari Agricultural University, Navsari
2. Since replacement and fitting of the doors is most important during the crucial period, parties selected for the replacement and fitting and failed to replace and fit the committed quantities will be rejected immediately without notice and another party will be selected for the replacement and fitting of the doors in next purchase.
3. The prices approved once will be valid till end of financial year *i.e.* 31/03/2020 and cannot increase rates under any circumstances; like hike in the prices of raw materials, transportation, *etc.*
4. Validity of the tender may be extended further on the mutual agreement of both supplier and university.
5. Parties are bound to supply the materials at the approved price else their EMD will be forfeited and will not be considered for the future bidding
6. Uniform quality of the product as per the specification must be maintained throughout said period.
7. Parties must send sample pieces of the doors or photographs of the doors to the office of Principal, ASPEE College of Horticulture and Forestry, Navsari Agricultural University, Navsari 396 450 (Gujarat). Lowest price shall not be only criteria since our main emphasis will be on quality of the product quoted.
8. If asked, party should submit the Quality Testing report of the product from the recognized laboratory at their own cost. Similar quality must be maintained throughout the supply.
9. The committee setup by the Navsari Agricultural University shall be empowered to reject any or all the tenders without giving any justification. This shall not be challengeable in the court.
10. No correspondence shall be entertained after submission of tenders
11. Delivery and fitting should be immediately after the placing of the order
12. No advance payment will be entertained but, it will be through account payee cheque only and all the process of payment will be done only after the receiving of material which can take at least 10-15 days. Parties have to submit triplicate bill after completion of the work.
13. The EMD will be forfeited if, the supply is not made within the Stipulated period and as per the specification and will have to collect at your own cost.
14. No penalty or penal interest will be paid due to delay in payment on account of unforeseeable reasons.
15. Payment will be made only after the receiving of the goods and fixing of the doors in our premise in proper condition.
16. Discount if any offered, may please be specified.
17. Authorized dealer should enclose authorization certificate (Attested photo copy) of manufacturing company.
18. In case of dispute, decision of the Navsari Agricultural University, Navsari will be final and acceptable to all the parties.
19. The jurisdiction for any legal dispute shall be Navsari District only.

20. Bidding should be done as per the ANNEXURE-I (Enclosed) and bid for final rate per unit clear including every taxes and other costing on FOR Navsari basis. Any other format will not been considered.
21. Quotations must be sent by courier/registered post. Write **“Quotation for Vivekanand Hostel”** on sealed cover.



## **Tender fee, Earnest Money Deposit (EMD) & Security Deposit (SD)**

The bidder shall furnish tender fee amounting to Rs. 500/- (Rupees Five Hundred only) and an Earnest Money Deposit amounting to Rs. 10,000/- (Rupees Ten Thousand only). There should be two separate draft for the tender fee (Rs. 500/-) and EMD (Rs. 10,000/-).

**Tender Fee:** Tender shall be accompanied by a tender fee, without which tender will not be considered. The amount should be deposited in the form of Bank Draft (drawn) or bankers' cheque in favor of "**Assistant Adm. Officer, ACHF, NAU**" payable at Navsari.

**Refund of Tender fee:** The tender fee is non-refundable.

**Earnest Money:** Tender shall be accompanied by an earnest money (Rs. 15,000/-), without which tenders will not be considered. The amount should be deposited in the form of Bank Draft (drawn) or bankers' cheque in favor of "**Assistant Adm. Officer, ACHF, NAU**" payable at Navsari.

**Refund of earnest money:** The earnest money of unsuccessful Bidder will be refunded.

**Forfeiture of earnest money:** The earnest money will be forfeited in the following cases:

- When Bidder withdraws or modifies the offer after opening of tender.
- When the Bidder does not deposit the security money after the work/purchase order is given.

**Security Deposit:** Successful bidder shall deposit security/performance guarantee money (5% of purchase/work order)

**Refund of Security Deposit:** The amount of security deposit will be refunded after completion of warranty period / service contract.

**Forfeiture of Security Deposit:** The security deposit will be forfeited in the following cases:

- When works/services are not successfully executed as per requirement mentioned in the tender document.
- When successful bidder terminate the works/services in during execution period.
- When any issue raised in quality or services during warranty period.
- Bidder does not accept the purchase order.
- If the quality of the product is found substandard any time.

**Tender fee, EMD and Document submission address:**

Principal  
ASPEE College of Horticulture and Forestry,  
Navsari Agricultural University,  
Eru Char Rasta,  
Navsari- 396 450

## ANNEXURE-I

### QUOTATION FOR THE PROVIDING AND FIXING LAMINATED FLUSH DOOR WITH CHOKHAT AT VIVEKANANDA HOSTEL BUILDING

<Parties' letter head'>

Date:

Sr. No.	Items	Appox. Quantity	Rate per unit including all taxes (FOR Navsari)
1	Supplying and Fixing Wood single rabbet door frame ( <i>Chokhat</i> ) (As per specification)	250 RMT	
2	Providing and fixing wooden flush door with laminates. (As per specification)	90 SMT	
	<b>Total</b>		

### Declaration

We, the undersigned have read and examined all the details of tender document for the Providing and Fixing Laminated Flush Door with *Chokhat* at Vivekananda Hostel building bottles as well as terms and conditions and agree with the same. We are bidding our final rate as per above and will bound to supply and fixing of the material in stipulated time.

Place:

Date:

Signature

Telephone Number:

Email:

Name and Full  
address, Seal  
with signature