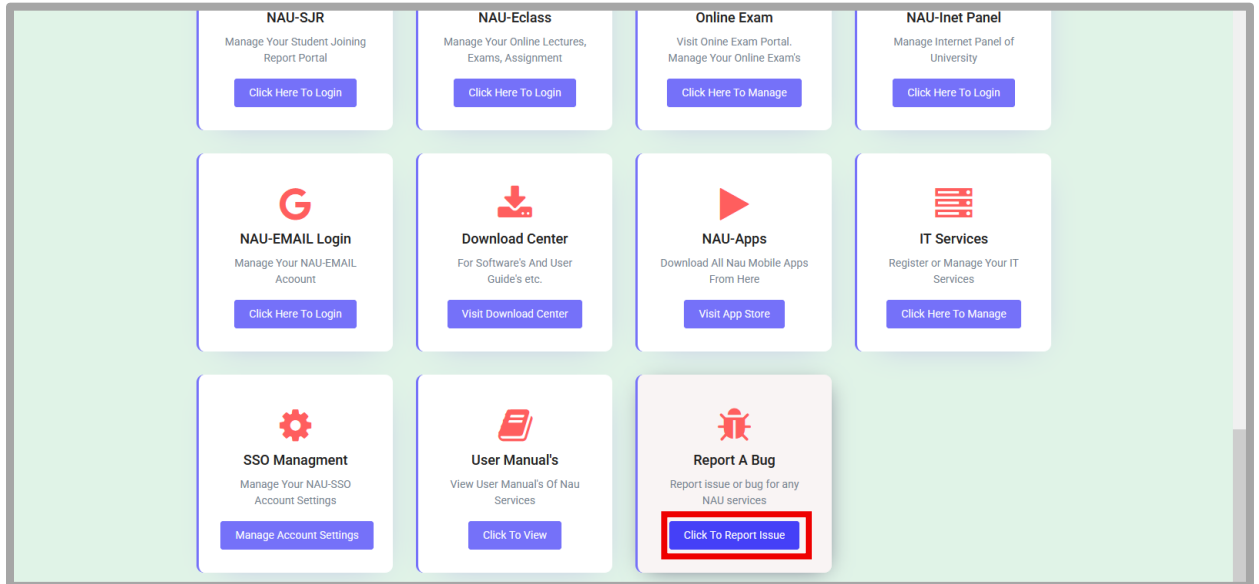




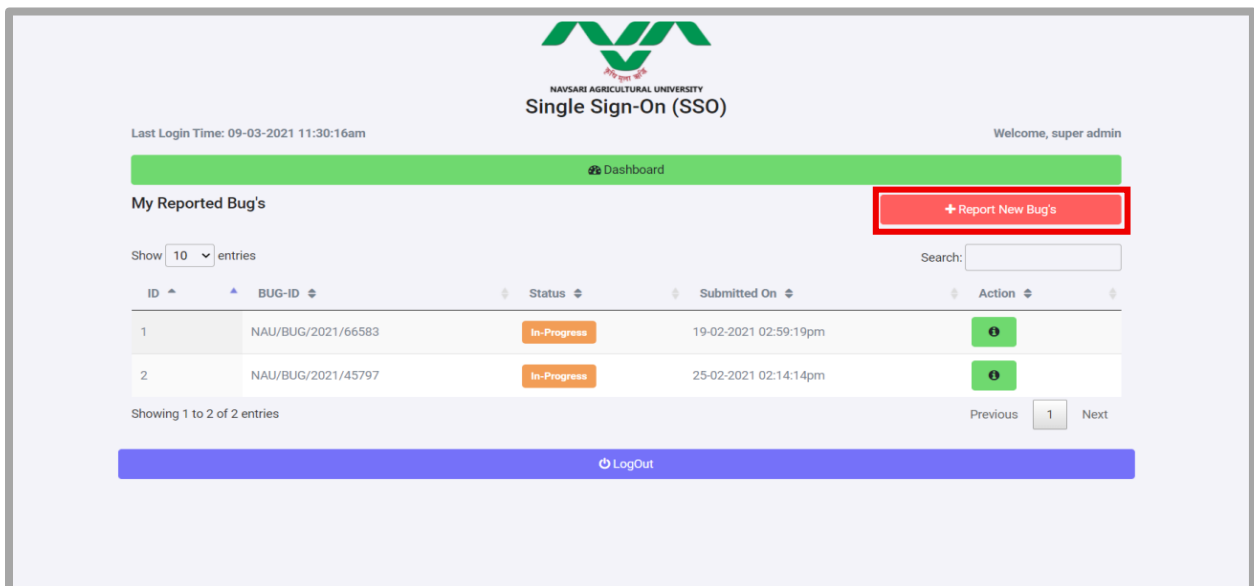
User-manual for Bug Management Portal
Office of The Comptroller
Department Of Information Technology
Navsari Agricultural University
Navsari-396450

1. Report a bug:

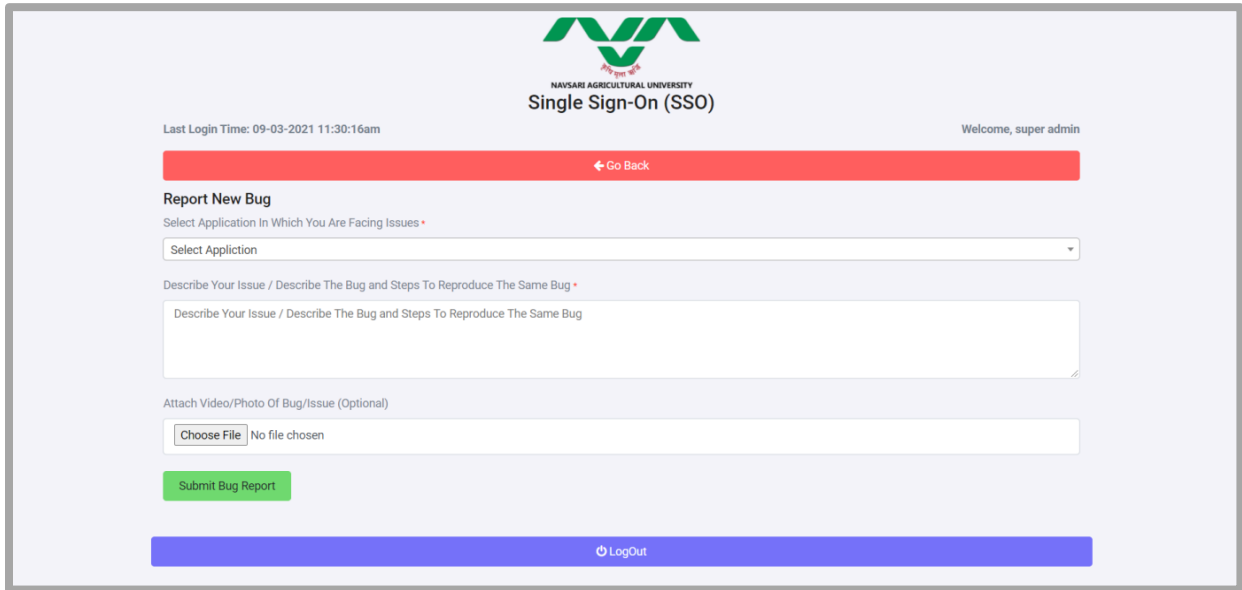
- User can report a bug by clicking on Click on **Report A Bug** card after login to SSO.



- After Clicking the following page is open then click on Report New Bug's button.



- User can report a bug using report new bugs option. For add a bug report admin has to select application in which you are facing issue, describe your issue in content box and if you are having photo then you can attach it and its optional.



The screenshot displays the 'Single Sign-On (SSO)' interface for Navsari Agricultural University. At the top center is the university's logo, a green stylized 'N' with 'NAVARSARI AGRICULTURAL UNIVERSITY' and '1973' below it. The page title is 'Single Sign-On (SSO)'. On the left, it shows 'Last Login Time: 09-03-2021 11:30:16am'. On the right, it says 'Welcome, super admin'. A red bar with a left-pointing arrow and 'Go Back' is positioned below the header. The main section is titled 'Report New Bug' and includes a sub-header 'Select Application In Which You Are Facing Issues'. Below this is a dropdown menu labeled 'Select Application'. The next section is 'Describe Your Issue / Describe The Bug and Steps To Reproduce The Same Bug', followed by a large text input area with the placeholder text 'Describe Your Issue / Describe The Bug and Steps To Reproduce The Same Bug'. Below the text area is a file upload section titled 'Attach Video/Photo Of Bug/Issue (Optional)' with a 'Choose File' button and the text 'No file chosen'. A green 'Submit Bug Report' button is located below the file upload section. At the bottom, a blue bar with a right-pointing arrow and 'Logout' is visible.