

Bid Document

Bid Details	
Bid End Date/Time	10-07-2021 19:00:00
Bid Opening Date/Time	10-07-2021 19:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	60 (Days)
Ministry/State Name	Gujarat
Department Name	Agriculture And Co-operation Department Gujarat
Organisation Name	Navsari Agricultural University Navsari
Office Name	Directorate Of Research
Total Quantity	1
Item Category	Renewal of Sophos XG310 Firewall Subscription for 3 years with complete Service Support
Years of Past Experience required	2 Year (s)
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
Document required from seller	Experience Criteria,Past Performance,Certificate (Requested in ATC),OEM Authorization Certificate,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Past Performance	20 %
Bid to RA enabled	No
Time allowed for Technical Clarifications during technical evaluation	7 Days
Evaluation Method	Total value wise evaluation

EMD Detail

Advisory Bank	State Bank of India
EMD Percentage(%)	3.00
EMD Amount	22500

ePBG Detail

Required	No
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(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for

Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

Assistant Professor
directorate of research, Agriculture and Co-operation Department Gujarat, Navsari Agricultural University Navsari,
(Bhavesh Dhirubhai Chaudhari)

Splitting

Bid splitting not applied.

MSE Purchase Preference

MSE Purchase Preference	No
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MII Purchase Preference

MII Purchase Preference	No
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1. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

2. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 20% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

Renewal Of Sophos XG310 Firewall Subscription For 3 Years With Complete Service Support (1 set)

Whether Price variation applicable?	Price Variation Clause	Price variation clause document
Yes	Price may vary from bidder to bidder	

Brand Type	Unbranded
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Technical Specifications

Buyer Specification Document	Download
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Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Bhavesh Dhirubhai Chaudhari	396450,Office of the Comptroller, Navsari Agricultural University, Navsari	1	15

Buyer Added Bid Specific Additional Terms and Conditions

1. Buyer uploaded ATC document [Click here to view the file.](#)
2. Bidders can also submit the EMD with Account Payee Demand Draft in favour of Account Officer (cash), NAU, Navsari payable at payable at Navsari.
Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.
3. Scope of supply (Bid price to include all cost components) : Supply Installation Testing Commissioning of Goods and Training of operators and providing Statutory Clearances required (if any)
4. Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.
5. Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.
6. Actual delivery (and Installation & Commissioning (if covered in scope of supply)) is to be done at following address IT Server Room ASPEE Agribusiness Management Institute Navsari Agricultural University Navsari Navsari.
7. Installation, Commissioning, Testing, Configuration, Training (if any - which ever is applicable as per scope of supply) is to be carried out by OEM / OEM Certified resource or OEM authorised Reseller.
8. Scope of supply includes Training: Number of employees to be trained 04 , Place for Training Navsari and Duration of training 1 days.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---



Registrar and Controlling Officer IT
Navsari Agricultural University, Navsari-396450, Gujarat

Bid Document

Procurement for **Renewal of Sophos
XG310 Firewall Subscription for 3 years
with complete Service Support** at NAU

[NAU/REG/IT/PURCHASE/03-2021-22]

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Chapter 1: BID Notice - NAU/REG/IT/PURCHASE/03-2021-22

Renewal of Sophos XG310 Firewall Subscription for 3 years with complete Support at NAU [NAU/REG/IT/PURCHASE/03-2021-22]

Department of Information Technology is having role of providing services like Internet, Network Management and all other automation. This Bid is intended to procure renewal license for **Sophos XG310 Firewall Subscription for 3 years with complete Service Support.**

Period for Bid Document	19/06/2021 to 18.00 hrs of 09/07/2021
The Last date for online BID submission	09/07/2021 to 18:00 Hrs
Last date for physical submission of EMD and other documents by RPAD / Courier / Speed post.	16/07/2021 up to 18:00 Hrs.

Procurement	EMD (In Rs.)	Bid Offer Validity (From End Date)
Procurement for Sophos XG310 Firewall Subscription for 3 years with complete Service Support at NAU	22,500	60 Days

The detail requirements, specifications of procurement and Bid document will be published on website nau.in under Tender section & on gem.gov.in under bid section. If any future updates /corrigendum regarding Bid will be there, it will be only published in website nau.in & gem.gov.in during Bid period. Bidder may check nau.in & gem.gov.in regularly during Bid period. Bidder can participate in this Bid through gem.gov.in only.

**Registrar and Controlling Officer (IT),
NAU, Navsari**

Chapter 2: Guidelines and Terms & conditions

1.	Contents of the Bid document & Clarification of Bid document	
	1.1	The parties are expected to examine all instructions, forms, terms and requirements in the Bid document. Failure to furnish all information required by the Bid document or submission of a bid not substantially responsive to the Bid document in every respect will be at the party's risk and may result in the rejection of the bid.
2.	Amendment of Bid document	
	2.1	At any time prior to the last date for receipt of bids, the Purchaser, may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective party, modify the Bid document by an amendment.
	2.2	The amendment will be notified through website nau.in & gem.gov.in to all prospective parties. So all the bidders are requested to regularly visit the Navsari Agricultural University website Tender Section and GEM Portal for any new updates.
	2.3.	In order to afford prospective parties reasonable time in which to take the amendment into account in preparing their bids, the Purchaser may, at its discretion, extend the last date for the receipt of Bids.
3.	Bid Prices	
	3.1	The bidders should have to quote the prices in Indian Rupees for the each including installation, configuring, commissioning, labour, transportation and all taxes charges. Prices quoted must be firm and final and shall remain constant throughout the bid validity period of the contract and shall not be subject to any upward modifications, whatsoever.
	3.2	Travel expenditures of man power for installation, configuration and onsite service support (whenever required) will not be given by Navsari Agricultural University.
4.	Site Conditions	
	4.1	It will be imperative on each party to fully acquaint him with the Navsari Agricultural University building conditions and factors which would have any effect on the performance of the work and / or the cost.
5.	Selection of Bidders	
	5.1	Selection of bidder will be done on the basis of the overall grand total obtained in bid.
6.	Documentation	
	6.1	The party shall supply the following documents at the time of Acceptance Test: Complete set of Technical/Operation and Maintenance Manual.
7.	Terms of Payment	
	7.1	The Bidder should specifically note that prepaid advance payment will be made once successfully license is installed in firewall with configuration.
	7.2	The payment of all charges shall be made after installation and satisfactory completion of the work as specified in the scope of work.
8.	Rights	
	8.1	Right is reserved to accept or reject any or all Bid without assigning any reasons thereof to NAU.
	8.2	NAU The Quantity mentioned in the Bid is approximated and the same may be purchased or may not be purchased.
	8.3	The Authority of Navsari Agricultural University Reserve all rights to issue work order of procurement subject to requirements, needs and grant availability. The Quoted service Purchase is subject to grant availability.
9	Service and Penalty	
	9.1	In any case bidder will be failed to provide satisfaction in any of the above Terms & Conditions then bidder will lose security deposit and other necessary actions will be take place like selected bidder will be blacklisted by NAU and bidder has to pay back total paid amount with 10% penalty charges.

10	Conditions for Procurement for Sophos XG310 Firewall Subscription for 3 years with complete Service Support at NAU.	
	10.1	The Bidder has to provide all the configuration and all the service support whenever requested from the NAU.
	10.2	The Selected bidder is required to send the technical person for Firewall Configuration if such requirement arise at NAU.
	10.3	The selected bidder is required to provide complete 24*7 supports for firewall troubleshooting and any issue arise during the license period.
	10.4	The Selected bidder is required to provide all kind configuration support as per the instructions given by the IT department NAU.
	10.5	The successful bidder shall carry out all the work strictly in accordance with scope of work, technical specifications and as per detailed instructions of the IT Department NAU only.
	10.6	The successful bidder is required to provide complete support of configuration with coordination of ISP/TSP for ILL and IPSec VPN/MPLS service provider as per NAU requirements.
	10.7	The successful bidder shall not assign the sub-contract.
	10.8	The bidder shall also share escalation matrix of Sophos as well as of its own for complaint registration and redressal.
	10.9	Bidders should have on their payroll at-least one Sophos certified engineers who have at least 2 years' experience in installing, trouble shooting of Sophos devices and applications therein. Kindly provide detail in terms of Name, Qualification, No of years of experience. (Required to submit at the time of acceptance of purchase order)
	10.10	The Bidder should not be blacklisted by any government/ Semi Government organization/ public sector/ corporate sector. The bidder shall furnish a written declaration in this regard.
	10.11	Certificate for partnership/ dealership provided by OEM.
	10.12	The bidder is required to provide end user training online/onsite for firewall administration to IT department NAU staff whenever requested by the IT Department, NAU during the service period. The Bidder is also required to provide training whenever firewall is upgraded with new firmware OS.

SEAL & SIGNATURE OF BIDDER

Chapter 3: Bidder Information

1. Name of supplier / firm :
2. Complete postal address :
3. Telephone Number :
4. FAX Number (if any) :
5. E-mail address (if any) :
6. Sales Tax / Service Tax No. :
7. GST No. :
8. PAN No. :
9. Any other details :

We agree to abide by the terms and conditions of supply mentioned in this Bid document.

Signature of Bidder
(With Stamp, Name & Designation)

Chapter 4: Technical Bid Document (Mandatory Documents)

Sr. No.	Check List Documents	Remarks
1	Scan copy of EMD : Demand draft of Rs. 22,500/- (Refundable).	Mandatory
2	Valid Registration Certificate of bidders firm. (Shop Act Registration / Partnership deed /Memorandum of article/Registration of firm / Small Scale Industry Registration).	Mandatory
3	Scan copy of signed Chapter 2: Guidelines and Terms & conditions.	Mandatory
4	Scan copy of signed Chapter 3: Bidder Information.	Mandatory
5	Last 2 Years of Income Tax Returns of Assessment Year 2020-21 & 2021-22.	Mandatory
6	Original affidavit from the bidder that business entity is not blacked listed by any government/ Semi Government organization/ public sector/ corporate sector. (notarized on Rs. 300 stamp paper)	Mandatory
7	Certificate for partnership/ dealership provided by OEM.	Mandatory

Chapter 5: Bid Fee, EMD and Submission Address

Earnest Money Deposit: Bid shall be accompanied by an earnest money, without which Bids will not be considered. The amount of EMD should be deposited in the form of Nationalized or Scheduled Bank Draft in favor of "**Account Officer (cash), NAU, Navsari A/c payable at Navsari**". Bidder has to deposit EMD as per the participation in procurement group.

Procurement	EMD (In Rs.)
Procurement of Renewal license of Sophos XG310 Firewall Subscription (3 years) and complete Support at NAU.	22,500

Refund of earnest money: The earnest money of unsuccessful Bidder will be refunded. The Earnest Money Deposit of successful Bidder will also be refunded after completion of purchase procedure.

Forfeiture of earnest money: The earnest money will be forfeited in the following cases:

- When Bidder withdraws or modifies the offer after opening of Bid.
- When the Bidder does not deposit the security money after the work/purchase order is given.

Relaxation in Bid fee, EMD will be considered as per Gujarat Government Purchase Policy resolution - 2016 dated 3.6.2016, however, for availing such benefits concern firm has to submit / attach certificate or relevant letter issued recently by the government otherwise relaxation benefit will not be extended to such firm and Bid quoted, may be rejected.

Security Deposit: Successful bidder shall deposit security/performance guarantee money (5% of purchase/work order) in the form of Bank Draft in favor of "Account Officer (cash), NAU, Navsari A/c", payable at Navsari or Performance Bank Guarantee (25% of purchase/work order).

Refund of Security Deposit: The amount of security deposit will be refunded after completion of warranty period / service contract.

Forfeiture of Security Deposit: The security deposit will be forfeited in the following cases:

- When works/services are not successfully executed as per requirement mentioned in the Bid document.
- When successful bidder terminate the works/services in during execution period.
- When any issue raised in quality or services during warranty period

Bid Fee, EMD and Bid Submission Address:

Registrar & Controlling Officer (IT),
Department of IT,
ASPEE Agribusiness Management Institute,
Navsari Agricultural University,
Eru Char Rasta, Navsari- 396450 (Gujarat)

Chapter 6: Specification, Requirement and Scope of work for procurements

Bid Item No.	Item Specification	Quantity
1	Procurement of Renewal license of Sophos XG310 Firewall Subscription (3 years) and complete Support at NAU	1
Scope of work as per Chapter 2: Guidelines and Terms & conditions point no 10.		